



PLANNING COMMISSION AGENDA

August 2, 2022 - 6:00 p.m.

Email planning@centralpointoregon.gov
to request a Zoom link for virtual participation

I. MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Planning Commission members, Tom Van Voorhees (chair), Amy Moore, Jim Mock, Pat Smith, Kay Harrison, Brad Cozza, Robin Stroh

IV. CORRESPONDENCE

V. MINUTES

Review and approval of the June 7, 2022 Planning Commission meeting minutes.

VI. PUBLIC APPEARANCES

VII. BUSINESS

VIII. DISCUSSION

- A. Climate Friendly & Equitable Communities Transportation Rules. The State adopted new Transportation Planning Rules on July 21, 2022. The purpose of this item is to brief the Planning Commission on the new rules and next steps for coming into compliance with the new rules. Information about the new rules is available on the State's website: https://www.oregon.gov/lcd/LAR/Pages/CFEC.aspx?utm_medium=email&utm_source=govdelivery
- B. Central Point Transportation System Plan (TSP) Update. The City is updating its TSP to address transportation needs within the recently amended UGB. The Plan update is scheduled for completion in December 2022. The purpose of this information item is to introduce the project and present the project schedule for plan preparation and adoption.

IX. ADMINISTRATIVE REVIEWS

X. MISCELLANEOUS

- A. Planning Commissioner Reports.

XI. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 72 hours prior to the Planning Commission meeting. To make your request, please contact the City Recorder at 541-423-1026 (voice), or by e-mail at: deanna.casey@centralpointoregon.gov.

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta pública de la ciudad por favor llame con 72 horas de anticipación al 541-664-3321 ext. 201.

City of Central Point
Planning Commission Meeting Minutes

June 7, 2022

I. MEETING CALLED TO ORDER AT 6:07 P.M.

II. Pledge of Allegiance

III. ROLL CALL

Planning Commission members, Tom Van Voorhees (chair, remotely), Kay Harrison, Jim Mock, Amy Moore (remotely), Brad Cozza, Robin Stroh, Pat Smith.

Also in attendance were Planning Director Stephanie Holtey, Community Planner Justin Gindlesperger and Senior Accountant Rachel Neuenschwander.

IV. CORESPONDENCE

None.

V. MINUTES

Kay Harrison made amended motion for correction of the May 3, 2022 minutes and approve with the correction of Tom Van Voorhees changed to abstain on the approval of April 5, 2022. Brad Cozza seconded the motion. ROLL CALL: Amy Moore, yes; Jim Mock, yes; Brad Cozza, yes; Pat Smith, yes; Robin Stroh, abstain; Motion passed.

VI. PUBLIC APPEARANCES

None.

VII. DISCUSSION

A. Continued Public Hearing for text amendments adding Central Point Municipal Code CPMC 5.44 to provide standards and application requirements for placement of mobile food vendors inside city limits. Applicant: City of Central Point. File No. ZC-21003. Approval Criteria: CPMC 17.10, Zoning Text Amendments

Chair Tom Van Voorhees read the rules for a quasi-judicial hearing. The commissioners had no conflict of interest or bias to disclose.

Community Planner Justin Gindlesperger presented to the commission the Mobil Food Vendors CPMC 5.44 and Title 17 text amendments. The primary issue in considering the amendments for mobile food businesses is to establish clear standards for expanded use of mobile food businesses that are consistent with statewide planning goals and the Central Point Comprehensive Plan.

There was a Question regarding the application process for the POD is a conditional use permit, would adding a second truck to a lot would be considered a POD and would this need to go to the city. Mr. Gindlesperger responded that yes it would be a POD and that it is not a conditional use it is a Type II major site plan, a minor site plan is a similar process as a business license and that if they wanted to add more

food trucks that are greater than 50 feet apart they would each be their own type I application.

The Public Hearing was Opened

The public hearing was left open from last month and no motion needed.

The Public hearing was closed

Kay Harrison made a motion Approve Resolution No. 894 a Resolution Forwarding a Favorable Recommendation for Major Amendments to CPMC 5.44 and Various Sections in Title 17, Zoning Regarding Mobile Food Businesses. Robin Stroh Seconded. ROLL CALL: Amy Moore, yes; Jim Mock, yes; Pat Smith, yes; Brad Cozza, yes; Robin Stroh, yes; Kay Harrison, yes. Motion passed.

VIII. Discussion

IX. ADMINISTRATIVE REVIEWS

X. MICELLANEOUS

Planning Director Stephanie Holtey thanked the commissioners and staff for all the work at last month's meeting as well as on the Mobile Food Vendors.

Ms. Holtey said that Sydnee Dreyer will be coming in the next couple of months to review public hearing procedures, and giving commissioners an opportunity to ask any questions they may have.

July's meeting will be canceled due to the Fourth of July Holiday.

There were no appeals to the site plan and architectural review application for site improvements at Scenic Middle School that include construction of site access, circulation and parking lot improvements.

Mr. Gindlesperger added that there have been two applications that were submitted for site plan review, one is for Scenic Middle School relocating modular and adding classrooms and the second is for Columbia Care on Manzanita St change of use going from Office Use to Assisted Living.

Commissioners asked about News Report regarding City and City of Medford and Jackson County on a new construction out at the expo. Ms. Holtey responded that this is the joint community center with the expo and that the location is outside city limits. She stated she will keep the Planning Commission updated as the project proceeds.

Commissioners were concerned about an executive order from the State of Oregon regarding HVAC, concerned on what that will do with the citizens of Central Point as well as development in the future. Ms. Holtey responded that those issues

would go to City Council if necessary and that she would keep them informed on what was happening.

X. ADJOURNMENT

Brad Cozza moved to adjourn the meeting. Jim Mock seconded the motion. Meeting was adjourned at 6:40 p.m.

Tom VanVoohrees, Planning Commission Chair