

**CITY OF CENTRAL POINT**  
**City Council Meeting Minutes**  
**June 9, 2016**

**I. REGULAR MEETING CALLED TO ORDER**

Mayor Williams called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL:**

Mayor: Hank Williams

Council Members: Allen Broderick, Bruce Dingler, Brandon Thueson, Tanea Browning, Rick Samuelson, and Mike Quilty were present.

City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Chief Kris Allison; Community Development Director Tom Humphrey; Finance Director Steven Weber; Parks and Public Works Director Matt Samitore; and City Recorder Deanna Casey were also present.

**IV. PUBLIC APPEARANCES**

Debbie Saxbury – Resident

Ms. Saxbury presented an idea for Neighbors Helping Neighbors. She asked the Council to approve a Proclamation designating June 25<sup>th</sup> and 26<sup>th</sup> as Neighbors Helping Neighbors day in the City of Central Point. The idea is for neighbors to offer to help those who are not able to do projects around their home. She does not plan to take a list of people who are willing to help or those needing help. The idea is to get people to know each other in their own neighborhoods.

Mayor Williams stated that the Proclamation would be included with the Consent Agenda tonight.

**V. SPECIAL PRESENTATION – School District No. 6**

School District No. 6 Superintendent Samantha Steele presented an idea for Crater Iron Works – A Maker's Space. The District would like to begin this program in Central Point. They are asking the City for a letter of support for this School District/Community project. They are only asking the City for a Letter of Support so they can get funds to help purchase the building where they would like to put the Maker's Space. She did state that they may approach the city to help financially at a later date.

**Mike Quilty moved to authorize a letter of support by the city of Central Point for the Iron Works – A Maker's Space for School District No. 6.**

Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**VI. CONSENT AGENDA**

- A. Approval of May 26, 2016 City Council Minutes
- B. Appointment of Multicultural Committee Members
- C. Approval of Proclamation Designating June 25<sup>th</sup> and 26<sup>th</sup> as Neighbor's Helping Neighbor's day in Central Point

**Mike Quilty moved to approve the Consent Agenda with the addition of the Proclamation for Neighbor's Helping Neighbor's.** Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**VII. ITEMS REMOVED FROM CONSENT AGENDA - None**

**VIII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS**

- A. **Resolution No. 1462, A Resolution Ratifying the Police Collective Bargaining Agreement and Authorizing the Mayor and City Manager to sign the Agreement**

City Manager Chris Clayton stated that the Police Bargaining unit ratified a three year Police Collective Bargaining Agreement. The negotiated agreement consists of a three year contract with a 2.5% increase applied to the pay scale on July 1, 2016, a 3% increase applied to the pay scale on July 1, 2017 and the addition of a Step G effective September 1, 2018. Other changes to the agreement include language providing shift bidding based on seniority, no pyramiding language of hours, employees are eligible for overtime when working on a scheduled day off, any cash-outs are to be paid on a regular paycheck and employees shall be paid out for all vacation leave upon termination, sick leave language was updated to comply with Oregon leave laws, and training travel time was changed to be consistent with federal law. Boot allowance for officers was increased by \$100. Police Support Specialists uniform pant/shoe will receive a one-time payment of \$300 for the duration of the contract in lieu of reimbursements which did not have a capped amount. This is approximately an 8.3% increase to the budget for the three year contract. These changes fit into the current budget outline.

**Bruce Dingler moved to approve Resolution No. 1462, A Resolution Ratifying the Police Collective Bargaining Agreement and Authorizing the Mayor and City Manager to sign the Agreement.** Rick Samuelson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**IX. BUSINESS**

- A. **Battle of the Bones at the Harvest Fair**

Parks and Public Works Director Matt Samitore explained that staff has reached a tentative agreement with the Jackson County Expo to host Battle of the Bones BBQ competition at the 2016 Harvest Festival. City staff would only be responsible for running the BBQ portion of the event for two days. It will be a non-sanctioned event with limited teams and hours.

The current budget has \$100,000 budgeted for Battle of the Bones. The current plans would only be half that amount. The City would be responsible for sponsorship of \$5,000 for the kid's zone. City staff would have limited involvement in other aspects of the harvest festival. We would not be involved in any of the alcohol competition or vendor booths. There will be expenses involved in Marketing, tickets for the BBQ competition, prize money/trophies, and meat. We are considering increasing our sponsorship in order to allow the use of the BOB logo on the beer and wine glasses so that citizens can continue to collect the glasses.

There was discussion about the increase in tasting tickets for the BBQ event, and including staff time in the cost analysis for the event. The Council supports increasing the cost of the BBQ tickets with the additional funds going to the Parks and Rec Foundation.

Staff received direction from the Council to continue with the BOB event at the Harvest Festival.

#### **B. Discussion regarding Alcohol in City Parks**

Mr. Samitore explained that there have been several inquiries to have events at City parks with alcohol to include hard liquor. Currently we have only had requests for Beer and Wine. Staff would like clarification from Council regarding events that provide hard liquor on city property. Staff has done some research with several Oregon communities who have elected to make changes to their alcohol policies limiting the type of alcohol at special events. Staff is recommending adopting a policy from the City of Salem which limits alcohol to table wines and malt beverages with an alcohol content of 14 percent or less and packaged in less than kegs.

City Attorney Sydnee Dreyer is concerned that our liability would be higher if we specify the type of alcohol allowed and are not present to enforce it. There was discussion about Police patrolling areas when we are aware of alcohol being served. We could add to our event permit that an event having over 200 participants would need extra security, either by the Central Point Police or a private security company. Either way the organizers would be responsible for paying for the extra security.

There was discussion to limit alcohol events to Twin Creeks Park. Mr. Samitore stated that staff will return with an updated event permit with language about providing security.

#### **C. Award Contract for Skyrman Park Arboretum**

Mr. Samitore explained that after reviewing the original bid it was decided to eliminate the wrought iron fence, dropping the bid price to \$250,000. The Oregon Community Foundation has committed \$150,000 to the project. In order to make up the remainder amount City will shift funds from the Willie Mott Park Playground rehab project and from the Jewett School Water Quality Swale project to make up the balance.

Knife River has informed the city it can start construction June 20, 2016 with an anticipated completion date of September 1, 2016.

**Mike Quilty moved to award the contract to Knife River Materials, Inc. to construction Skyrman Park Arboretum.** Brandon Thueson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

#### **D. Discussion regarding Miscellaneous Water Fee Options**

Mr. Samitore explained that the city has been approached by property owners who currently do not have city water. They are interested in a financing option for hooking up to city water. The City waterline is located in front of their property.

He explained the current fees to hook up to city water can total \$6,226. The owners have expressed interest in a city financed option. The Medford Water Commission SDC fee cannot be financed, which leaves the option of financing \$4,502. The City Finance Department has come up with payment options for the fee which would be approximately \$150 per month.

There has also been an increase in the requests from outside organizations hauling water. The City would like to have a uniform way of maintaining the meters and a standard system. Staff is recommending that if any new hauler would like to be setup in the City they pay an upfront fee of \$3,000 to obtain the correct meter and are assigned a location for each hauler.

The Central Point Municipal Code states that water rates shall only be reviewed annually. City Council has authority to review and amend the fees, or wait until the next adjustment in January 2017. Staff would like to return with a Resolution to amend the miscellaneous fee line of the Water Rate Resolution.

There was discussion regarding the residents financing the hook-up fees with the city. Would we have the authority to shut off water if they do not pay the hook-up fees but continue to pay their water bill fee. Staff will review the Municipal Code to assure that we have authority to lien the property or disconnect water if the property has agreed to financing options with the City.

Council Directed Mr. Samitore to return with a Resolution Revising the miscellaneous water fee structure.

**E. Introduction of Conceptual Land Use and Transportation Plan for CP-3**

Community Development Director Tom Humphrey explained the Urban Reserve area by the Jackson County Expo. This area is referred to as CP-3. The Conceptual Land Use plan has been discussed by the Planning Commission, and Citizens Advisory Commission. There are still several public meetings for input regarding the conceptual land use plan.

The City has agreed to an employment/open space split in the Regional Plan. There will be 15 Acres that can be considered for employment under the regional plan and 21 acres for open space. The City should also advocate for 1.88 acres of residential given the existence of multi-and single family homes between Gebhard Road and Bear Creek. If pursued, the question is whether to take residential acreage out of the employment total or the open space total.

The City Council will need to review the preferred circulation plan, and identify preferred land use scenarios. Staff will be returning with different scenarios and additional input from the MPO, DLCD and ODOT.

**F. Planning Commission Report**

Mr. Humphrey presented the Planning Commission Report from June 7, 2016:

- The Commission approved amendments to the zoning code relative to signs, accessible parking and permitted uses in the Neighborhood Commercial (C-N) Zoning District.
- The Commission was informed of the status of the LUBA appeal for Costco Conditional Use Application.
- The Commission was informed about pending open houses for the East Pine Street Streetscape Engineering plans.
- The Commission was informed about the temporary permits that have been issued for Rogue Valley Jet-Boat Excursions and the Buttercloud Mobile Food Truck on Highway 99.

**X. MAYOR'S REPORT**

Mayor Williams reported that he:

- Attended the ribbon cutting ceremony and grand opening for The Perk on Pine Street, and Rogue Jet Boats on Front Street.
- Attended the Rodeo Sponsor Dinner and Rodeo on Friday night.
- Is looking forward to having the new event Country Crossings at the Expo in 2017.

**XI. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that:

- There has been some discussion regarding the score board sign upgrade at Crater. If Council is approached the code amendments should be finalized in July.
- The City has received plans for a new memory care facility in Twin Creeks.
- He will be providing an update on real estate figures in Central Point in his weekly report.
- One of the properties in the Snowy Butte Lane LID is in the process of being sold. This is the largest parcel with an unpaid balance.
- There will be an article in the city newsletter regarding where Central Point Citizens taxes go.

## **XII. COUNCIL REPORTS**

Council Member Allen Broderick had no report.

Council Member Tanea Browning reported that she attended:

- A very enjoyable Memorial Day ceremony at Don Jones Memorial Park.
- The ribbon cutting at the Fire District simulation house in White City.
- The 10 year celebration of the RCC Table Rock Campus.
- The Sponsor dinner and rodeo last week.
- The Lamb Fair at the Expo.
- The Ribbon cutting for the Rogue Jet Boat Adventures. They will be hosting Greeters on June 21<sup>st</sup> at 8:30.
- The press conference for the Country Crossings Country Music Festival. The show will be in July 2017.
- A Second Saturday Market will be this weekend from 10 – 2 in Pfaff Park.

Council Member Bruce Dingler had no report.

Council Member Rick Samuelson reported that he attended the ribbon cutting ceremony for the Rogue Jet Boat Adventures.

Council Member Brandon Thueson had no report.

Council Member Mike Quilty reported that:

- He attended the Rodeo and concert on Thursday evening.
- He attended a meeting at the Region Headquarters for ODOT to look at where the region will want to spend 5.2 million dollars.
- He attended a Clean Cities meeting.

## **XIII. DEPARTMENT REPORTS**

Parks and Public Works Director Matt Samitore had nothing additional to report.

Police Chief Kris Allison reported that we are having problems with 75 Bush Street. Staff will be asking for approval to clean up the property and place a lien at the next council meeting.

Finance Director Steven Weber reported that he is getting acquainted with his new duties with the City.

Community Development Director Tom Humphrey reported that we have been seeing a lot of activity in regards to new construction of the last few weeks.

**XIV. EXECUTIVE SESSION – ORS 192.660(2)(h) Legal Counsel**

**Tanea Browning moved to adjourn into Executive Session under ORS 192.660 (2)(h) Legal Counsel.** Mike Quilty seconded, all said "aye" and the Council Meeting was adjourned into Executive Session at 9.25 p.m.

Council returned to regular session at 9:29 p.m. No other business was discussed.

**XV. ADJOURNMENT**

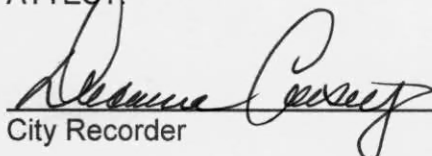
Rick Samuelson moved to adjourn, Brandon Thueson seconded, all said "aye" and the Council Meeting was adjourned at 9:30 p.m.

The foregoing minutes of the June 9, 2016, Council meeting were approved by the City Council at its meeting of June 23, 2016.

Dated: 6/23/16

  
Mayor Hank Williams

ATTEST

  
City Recorder

Police Chief Eric Wilson reported that he and his staff met with the Board of Police Commissioners on June 22, 2018. The meeting was held at the Police Department and was attended by the Board members, the Chief, and other staff members.

Finance Director Steve Weber reported that he and his staff met with the Board of Police Commissioners on June 22, 2018. The meeting was held at the Police Department and was attended by the Board members, the Director, and other staff members.

Continuing Development Director Tom Hagan reported that he and his staff met with the Board of Police Commissioners on June 22, 2018. The meeting was held at the Police Department and was attended by the Board members, the Director, and other staff members.

**IX. EXECUTIVE SESSION - ONE (1) 60-MINUTE PERIOD**

James Browne moved to adjourn the Board meeting at 10:00 a.m. on June 23, 2018. The Board meeting was adjourned at 10:00 a.m. on June 23, 2018.

Council referred to regular session at 1:00 p.m. on the same day. The meeting was held at the Police Department.

**X. ADJOURNMENT**

Rick Sauerstein moved to adjourn the Board meeting at 1:00 p.m. on June 23, 2018. The Board meeting was adjourned at 1:00 p.m. on June 23, 2018.

The foregoing minutes of the June 23, 2018 Council meeting were approved by the Council at a meeting of June 23, 2018.

Date: 6/23/18

ATTEST:  
  
Clerk