

**CITY OF CENTRAL POINT  
City Council Meeting Minutes  
March 24, 2016**

**I. REGULAR MEETING CALLED TO ORDER**

Mayor Williams called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL:** Mayor: Hank Williams  
Council Members: Allen Broderick, Bruce Dingler, Tanea  
Browning, Rick Samuelson, and Mike Quilty were present.  
Brandon Thueson was excused.

City Manager Chris Clayton; City Attorney Dan O'Conner;  
Police Chief Kris Allison; Community Development Director  
Tom Humphrey; Finance Director Bev Adams; and City  
Recorder Deanna Casey were also present.

**IV. PUBLIC APPEARANCES**

Dan Davis, RVTD Representative

Mr. Davis updated the Council on the RVTD Levy going before the voters at the May 2016 Election. The Levy will be asking for .13 cents per \$1000. The District is starting to use their reserves to cover operational costs. The Transportation district relies on tax payers to help keep the district going. Part of the levy will increase service to White City to help get people to Rogue Community College and classes on time. They will be able to maintain the services to Central Point if the levy passes. They are asking all the local jurisdictions for an endorsement of the levy and stated that the other cities in the valley have given an endorsement.

**V. SPECIAL PRESENTATION**

Captain Allison swore in Police Officers: Derek Moore, Heather Ashwell, and Derek Brown. Each of the officers shared their background with the Council.

**V. CONSENT AGENDA**

- A. Approval of March 10, 2016 City Council Minutes
- B. Approval of Art4Joy OLCC Application
- C. Approval of Fair City Market OLCC Application
- D. Approval of 2016 City Surplus List
- E. Acceptance of 2015 Comprehensive Annual Financial Report

City Manager Chris Clayton stated that there has been a question regarding the City Surplus List and a request to remove the item from the Consent agenda for further discussion.

**Rick Samuelson moved to approve Consent Items A, B, C, and E.** Mike Quilty Seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

## **VI. ITEMS REMOVED FROM CONSENT AGENDA**

### **D. Approval of 2016 City Surplus List**

Mr. Clayton explained that there is a concern regarding why we donate items we could sell and do we want to continue with this practice. Our current practice is to allow the School District to review the surplus list and request a donation of items they could use.

Rick Samuelson asked why we donate when we could be auctioning the items and returning the funds to the budget for future purchases. Do we want to continue donating the more expensive items to the district? He believes that we should try and get the tax dollars back in the budget for the larger priced items. Most of the items on the list for donation to the school don't have a resale value. Items like a vehicle could be sold and the money returned to that line item. He is not concerned about the items that do not have much resale value.

There was discussion that the citizens pay either way, either the City purchases a vehicle or the School District does. Both organizations use tax money. Several Council members were in agreement that the items with a resale value over \$2000 should be brought to the Council for determination.

**Mike Quilty moved to approve item D of the Consent agenda with the direction for staff to bring items with a resale value of \$2000 or more for Council direction.** Bruce Dingler Seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

## **VII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS**

### **A. Resolution No. 1446, A Resolution Affirming the Planning Commission Decision Adopted as Resolution No. 827 Approving a Conditional Use Permit for Development of a Costco Wholesale Membership Warehouse and Fuel Facility on 18.28 Acres within the M-1 zoning district – Appellant Martin**

Community Development Director Tom Humphrey explained this is the final order regarding the Martin Appeal of the Planning Commission decision to approve a Planned Unit Development for Costco. On March 10, 2016 the Council considered the evidence in the record and heard testimony from staff, the appellants, the applicant and members of the public, the public hearing was closed and the City Council found that there is substantial evidence in the record to affirm the Planning Commission Decision.

**Allen Broderick moved to approve Resolution No. 1446, A Resolution Affirming the Planning Commission Decision Adopted as Resolution No. 827 Approving a Conditional Use Permit for Development of a Costco Wholesale Membership Warehouse and Fuel Facility on 18.28 Acres within the M-1 zoning district – Appellant Martin.** Mike Quilty seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**B. Resolution No. 1447, A Resolution Affirming the Planning Commission Decision Adopted as Resolution No. 827 Approving a Conditional Use Permit for Development of a Costco Wholesale Membership Warehouse and Fuel Facility on 18.28 Acres within the M-1 zoning district – Appellant Smith**

Mr. Humphrey stated that there was nothing more to add regarding this item. The Council heard testimony and directed staff to return with the resolution as stated in the previous item.

**Mike Quilty moved to approve Resolution No. 1447, A Resolution Affirming the Planning Commission Decision Adopted as Resolution No. 827 Approving a Conditional Use Permit for Development of a Costco Wholesale Membership Warehouse and Fuel Facility on 18.28 Acres within the M-1 zoning district – Appellant Smith.** Rick Samuelson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**C. Resolution No. 1448, A Resolution Amending the Intergovernmental Agreement between the City of Central Point and Jackson County for Municipal Court Services.**

Finance Director Bev Adams introduced a resolution amending the Municipal Court Services Agreement. Jackson County Municipal Court has agreed to take over administration of the past due citations. The amendment to the original agreement with Jackson County Justice Court includes all old citations issued prior to the current agreement dated July 1, 2013 and an increase from  $\frac{1}{2}$  to  $\frac{3}{4}$  of the interest collected on these citations. The increase in the interest is because the City has done most of the work regarding these items.

There was discussion regarding the overall cost savings for the City including staff time. This will also help alleviate confusion of where to pay a citation. Citizens will be directed to Jackson County Justice Court no matter the date of the citation.

**Mike Quilty moved to approve Resolution No. 1448, A Resolution Amending the Intergovernmental Agreement between the City of Central Point and Jackson County for Municipal Court Services.** Tanea Browning Seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**D. Resolution No. 1449, Authorizing a Cooperative Agreement between the City of Central Point and the Oregon Department of Transportation to Construct I-5: Exit 33 Off-Ramp Improvements**

Community Development Director Tom Humphrey explained that as part of the approval for the Costco Membership Warehouse and Fuel Facility, the applicant agreed to participate in certain infrastructure improvements as set forth in their Conditional Use Permit approval. The I-5 Exit 33 Interchange Area Management Plan is one of those items. He explained the cost for ODOT, Costco and the City. Construction is planned at the earliest possible date according to ODOT. The applicant will pay their share to the City prior to the issuance of a building permit and is not part of the SDC fees. The general scope of the agreement has been reviewed by the City Attorney and will be forwarded to ODOT for final decision. The draft will to be reviewed by the Department of Justice and State Procurement.

The proposed Resolution authorizes the City Manager to sign the agreement once it is returned from ODOT's review. There was discussion regarding the City portion and the expected time line. ODOT has stated that they have set aside funds for this project and hope to have the project completed close to Costco opening day.

**Allen Broderick moved to approve Resolution No. 1449, Authorizing a Cooperative Agreement between the City of Central Point and the Oregon Department of Transportation to Construct I-5: Exit 33 Off-Ramp Improvements.** Tanea Browning Seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**VIII. BUSINESS**

**A. Approval of Additional Parks Maintenance Worker**

Jennifer Boardman asked to approve the addition of one Parks Maintenance Worker. The City Parks Division uses a combination of staff and private contracts to maintain our park system. During the recession the cost to privatize the parks maintenance was highly competitive and it was in the best interest of the city to utilize contractors. The City recently sent out a new competitive bid for maintenance and the costs were substantially more than we had budgeted.

In order to meet the maintenance needs we will need to transfer money from the contract line item to salary and benefits. The city will still utilize private contracts for maintenance of Twin Creeks and Don Jones Park, but all the smaller parks will be maintained by city staff.

If the council approves the additional Parks Maintenance Worker staff will return with a supplemental budget adjustment. She explained that the Parks Employees are vested in our parks and know how to take care of them. She is asking to move ahead with creating this new position.

**Allen Broderick moved to approve the Addition of a Parks Maintenance Worker.** Mike Quilty seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

#### **IX. MAYOR'S REPORT**

Mayor Williams reported that he:

- Attended the Medford Water Commission meeting. City staff will be working with the MWC to lower the rates.
- Attended the Study Session.
- Attended a Fair board meeting where there was a presentation regarding the RV Park.
- Will be attending a meeting with the Expo on April 4<sup>th</sup>, where they will be discussing the future of Battle of the Bones.

#### **X. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that:

- An article in the Mail Tribune stated that the City of Medford has agreed on a location for the Hope Village homeless project.
- He has received a legal opinion regarding a dispute for fees at 45 Bigham, he will send out the letter from the City Attorney in tomorrow's weekly report.
- Chief Allison received some news from the Court regarding 75 Bush Street and their continued violations.
- He received very concerning news regarding a ruling from Oregon Courts about recreational immunity. Parks employees may now be held personally liable for accidents that happen in parks because of maintenance issues. He explained what we hope will work for this issue. We may need to set specific procedures to cover our employees. The City Attorney will be reviewing this ruling on behalf of the City.
- Staff would like to work on an ordinance revision to the sign code in order to allow the School District to proceed with their score board update. He asked for a motion directing staff to prepare a sign code amendment.

**Allen Broderick moved to direct staff to prepare a sign code amendment and return to Council.** Bruce Dingler seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

#### **XI. COUNCIL REPORTS**

Council Member Allen Broderick reported that he attended the Study Session

Council Member Tanea Browning reported that she:

- Attended the Study Session presented by the State Ethics Commission.
- Participated in the interview process for Pine Street RFPs
- Attended Chamber Greeters at Dogs for the Deaf.

- Attended the Multicultural Committee Meeting.
- Attended a brainstorming session for Pine Street.
- Will be attending the Central Point Chamber Quarterly Mixer on April 5<sup>th</sup> at Pacific Care on Pine Street.

Council Member Bruce Dingler reported that he attended the Study Session. He also had a meeting with Mayor Williams to work on a letter of recognition for the City Manager on a job well done for the Costco appeal. They are both proud of the way staff conducted the meeting and prepared for it. They decided that a letter should be put in his personnel file. Presented and read the letter. He is a great City Manager and we are proud that he is here in Central Point.

Council Member Rick Samuelson reported that he attended the Study Session.

Council Member Mike Quilty reported that he:

- Attended the Study Session.
- Participated in the review of engineering proposals for Pine Street.
- Was in Salem for Oregon Freight Advisory meeting where they reviewed the projects for Connect Oregon.
- Will be going back to Salem next week to work legislative projects for next year.
- Attended an Airport Advisory Committee meeting at the airport. Travelers are up again this year.
- Attended an MPO Meeting where they voted to increase the dues.
- Chose not to vote at the MPO meeting when RVT D asked for support on the Bond. He is concerned with the direction they are going in regards to asking voter approval for another bond measure.

## **XII. DEPARTMENT REPORTS**

Finance Director Bev Adams had no report.

Police Chief Kris Allison updated the Council on several arrests and cases they have had over the last couple of days. A couple of new Patrol Cars will be delivered in a few weeks.

Parks Manager Jennifer Boardman reported on the drone footage of the Greenway cleanup. There is a huge difference now that it has been cleared of brush. Holiday Inn Express is interested in helping with the project to keep it cleared. This weekend is the Eggstravaganza in Twin Creeks Park.

Community Development Director Tom Humphrey thanked the Mayor and Council President for acknowledging Mr. Clayton for his work. This Costco project is a big deal for Central Point and we will soon be seeing other businesses move into the area.

## **XIII. EXECUTIVE SESSION – 192.660 (2)(h) Legal Counsel**

**Mike Quilty moved to adjourn into Executive Session under ORS 192.660 (2)(h) Legal Counsel.** Rick Samuelson seconded, all said "aye" and the meeting was adjourned to executive session at 8:20 p.m.

The Council returned to regular session at 8:35. No action was taken.

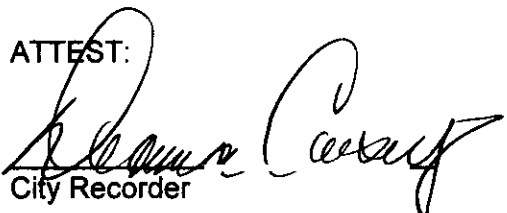
#### XIV. ADJOURNMENT

Rick Samuelson moved to adjourn, Mike Quilty seconded, all said "aye" and the Council Meeting was adjourned at 8:36 p.m.

The foregoing minutes of the March 24, 2016, Council meeting were approved by the City Council at its meeting of April 14, 2016.

Dated: 4/20/16

  
Mayor Hank Williams

ATTEST:  
  
City Recorder

