

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes
Thursday, November 14, 2019

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Also present were City Manager Chris Clayton, Parks and Public Works Director Matt Samitore, City Attorney Sydnee Dreyer, Community Development Director Tom Humphrey, Community Planner Justin Gindlesperger, Police Lt. Greg Bruce and City Recorder Deanna Casey.

IV. SPECIAL PRESENTATIONS

1. SOREDI Update

SOREDI representative Rob Merriman stated that SOREDI just finished their Strategic Plan. They held 50 hours of public meetings over the last six months. The final report will be posted on their website early next week. The Plan has data and comparisons with other communities of similar size. They completed a targeted industry analysis regarding what industries are compatible with our area and how to recruit those companies.

V. PUBLIC COMMENTS

Julian Cordle with Jr. Comet sports and a couple of volunteers updated the Council on the fall soccer season. They explained how many age groups they cover and how many teams they were able to provide this year. These weekly games are a great economic boost for Central Point. They stated that the program is mostly ran by volunteers, and they train young referees that live in the area. This helps develop the individuals into good community members.

VI. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Browning, Hernandez, Parsons

A. Approval of October 24, 2019 City Council Minutes

Mike Parsons moved to approve the consent agenda as presented.

VII. ORDINANCES, AND RESOLUTIONS

A. Second Reading - Ordinance No. _____, Amending Central Point Municipal Code Section 12.36 in part regarding Trees

City Attorney Sydee Dreyer stated that this is the second reading of an Ordinance to amend Chapter 12.36 regarding trees. The amendments 1) better define nuisance trees to include those trees that drop acorns or fruit in the right-of-way, 2) provide private property owners a right to request a permit to remove such nuisance trees; and 3) better clarification of the city's right, but not requirement, to require removal of nuisance and hazardous trees.

Council Member Neil Olsen stated that he loves trees but they can be a lot of work. He suggested 12.36.050 review criteria item B move "a hazardous tree or shrub" down to item D next to nuisance tree, and 12.36.040 A, should say that it is the cities burden to prove their case, not the applicants.

Staff explained that the applicant should have the burden of proof. If the city wants the tree removed they would have to meet the criteria, if the home owner wants to have the tree removed they should have the burden of proof. We have many options for people to have a tree removed, but the city would be the decision maker, it doesn't make sense to have the city prove the criteria has been met. There are options for overturning a decision within the process. If the city denies an application we would have the responsibility to prove why we made our decision.

Mrs. Dreyer explained the recommended change for 12.36.050 B. would read: The tree is in conflict with public improvements such as public utilities, sidewalks, public areas, or rights of way; and D would read: The tree is deemed a nuisance tree or a hazardous tree or shrub as defined in this chapter. Mr. Olsen agreed this was the change he recommends.

Neil Olsen moved to approve Ordinance 2062, An Ordinance Amending Central Point Municipal Code Section 12.36 in Part Regarding Trees with the recommended amendments to 12.36.050 as discussed above.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Neil Olsen, Ward I
SECONDER:	Michael Parsons, At Large
AYES:	Williams, Olsen, Johnson, Browning, Hernandez, Parsons

B. Resolution No. _____ . Accepting the Lowest Responsible Bid from Pilot Rock Excavation, Inc. for the Rostel-Cedar Street Storm Drain Project and Authorizing the City Manager to Execute a Contract

Parks and Public Works Director Matt Samitore explained that the city conducted a formal bidding procedure for the Rostel Street -Cedar Street Storm Drain project. The city received two bids with the low bid coming from Pilot Rock Excavation. The storm drain system in this area was illegally connected to the Sanitary Sewer System. RVSS replaced the sewer line this past spring, leaving the street with no storm water drainage facilities. The project extends from the intersection of Rostel and Cedar to Freeman Road. The funding for this project was approved in the 2019/2021 budget.

Rob Hernandez moved to approve Resolution No. 1601, A Resolution Accepting the Lowest Responsible Bid from Pilot Rock Excavation, Inc., for the Rostel-Cedar Street Storm Drain Project and Authorizing the City Manager to Execute a Contract.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Browning, Hernandez, Parsons

C. Resolution No. . A Resolution Accepting the Property Line Adjustment Agreement with the School District for new sidewalks adjacent to the Maker's Space

Mr. Samitore explained that the city has been working with the School District to extend the North Front Streetscape Improvements adjacent to the MakerSpace property. We have been working with the attorney for the school district. However we need to have a dedication of the proposed property before a resolution is approved.

RESULT:	FOR DISCUSSION ONLY
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VIII. BUSINESS

A. Planning Commission Report

Community Development Director Tom Humphrey presented the November 5, 2019 Planning Commission Report:

- The Commission approved a Site Plan and Architectural Review application for the development of a 2,345 square foot oil change facility and a 4,971 square foot automated car wash, including parking, payment kiosks, vacuum stations and landscaped areas. The project site is located at 4245 Table Rock Road.
- The Commission recommended approval of text amendments to various sections of the Zoning Code related to Accessory Dwelling Units (ADU's) and Accessory Structures. Planning staff explained new state legislation for cities between 10,000 and 25,000 and then presented the cities proposed code amendments in response to these requirements. The cities intent is to create options for affordable housing.

There was discussion regarding the recommended ADU amendments. There are also requirements to allow duplexes in single family residential zones. We are not currently prepared to make recommendations for that requirement until after the UGB amendment has been approved.

RESULT: FOR DISCUSSION ONLY

B. Final Design for Dennis Richardson Memorial

Mr. Samitore updated the Council on the features the Richardson family approved for the memorial. There will be water features, a red, white, and blue color theme. The red and white will be associated with the trees, and the blue will be the marble in the benches. We are in the process of getting a total cost estimate. We have been told that there are several organizations that may be able to help with the cost of the project.

Mr. Clayton stated that the project was discussed at the Veterans Day service last week and the public seemed enthusiastic about the design.

RESULT: FOR DISCUSSION ONLY

C. Floodplain Management Update

Community Planner II Justin Gindlesperger provided the Council with a brief overview of the city's floodplain management program. He explained the National Flood Insurance program and what the city has done to provide home owners with a discounted rate. He explained the Community Rating System. Central Point is rated 6 and we are always trying to improve that number. There is a five year verification and recertification coming in 2021. We are working on a hazard mitigation plan that includes floods and revised flood insurance rates.

RESULT: FOR DISCUSSION ONLY

D. Council Member Ward III Appointment

Mr. Clayton explained that the Ward III position became vacant when Brandon Thueson was appointed as a Josephine County Judge. The application deadline was November 5, 2019. We received one application. Melody Thueson is familiar with the projects going on in the city and has a good idea of the political process of being a Council Member. Mr. Clayton and Mayor Williams interviewed Mrs. Thueson last week.

Mayor Williams stated that he would like to appoint Melody Thueson as the Ward III Council member. Her first meeting will be December 12, 2019 if confirmed by the Council.

Mike Parsons moved to appoint Melody Thueson as the Ward III Council member with a term ending December 31, 2022.

RESULT: APPROVED [UNANIMOUS]

MOVER: Michael Parsons, At Large

SECONDER: Tanea Browning, Ward IV

AYES: Williams, Olsen, Johnson, Browning, Hernandez, Parsons

IX. MAYOR'S REPORT

Mayor Williams reported that he:

- Attended the Water Commission meeting.

- Attended the TRADCO meeting.
- Attended the Thanksgiving Day lunch here at City Hall.
- Attended the Veterans Day Commemoration ceremony at the War Memorial.

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- The Strategic Plan Community Forum will be on Monday night at Twin Creeks Retirement Center. Invitations have been sent out to stakeholders. We are asking each Council member to take one of the five strategic priorities and listen to how the group dialog goes.
- The City has received a complaint regarding the noise level of the concert at the Expo on Tuesday night. Unfortunately our agreement with the Expo does not cover events that are not held in the amphitheater.
- We have also received a complaint about the smoke from Mary's BBQ. This is not an environmental issue. DEQ does not consider BBQ smoke as hazardous. We will monitor the situation for any future issues.
- We have had concerns about the Haskell and Pine intersection. This has always been an issue for school days with traffic and pedestrians. We were hoping that the Twin Creeks Rail Crossing would alleviate some of the problems. We are looking at signal changes for the future.
- The Single use plastic bag ban goes into effect January 1st. We will provide a reminder in the next newsletter.
- LOC will be providing municipal basics training in the Central Point Council Chambers on December 11th.
- We had a large attendance at the Veterans Day Commemoration.
- He has seen the latest concept for the Community Center. It is coming along nicely an should be a hit with the community.

XI. COUNCIL REPORTS

Council Member Rob Hernandez reported that:

- He attended the SOREDI roll out for their Strategic Plan.
- He attended the Study Session.

Council Member Kelley Johnson attended the Study Session.

Council Member Tanea Browning reported that:

- She attended Study Session on the Strategic Plan.
- She attended Community Center Ad Hoc Committee meeting.
- She attended the Veterans Day commemoration.

Council Member Michael Parsons reported that:

- He attended the Veterans Day Commemoration.
- He attended the Study Session.
- He attended the Thanksgiving day celebration.
- He attended two Jail Advisory Committee meetings.

Council Member Neil Olsen reported that:

- He attended the Community Center Adhoc Committee meeting.
- He has been concerned about the smoke from Mary's BBQ in the past.
- He spoke to a lady who lives in Cascade Meadows. She is afraid of Haskell going through to Beall Lane.
- He attended the Study Session.

XII. DEPARTMENT REPORTS

Community Development Director Tom Humphrey reported that:

- He attended the roll out meeting for the Airport Master Plan.
- There will be a Destination Boot Camp follow up conference call next week.
- There has been a snag in the Transportation portion of the UGB Application. Staff is working with RVCOG to get this wrapped up and moving.

Police Lt. Greg Bruce reported that the two new recruits are doing great in the Academy in Salem.

Parks and Public Works Director Matt Samitore reported that:

- He has been working on the Christmas Lights Parade. Council members are invited to ride with Santa, Ms. Clause, and Mayor Williams.
- Staff has been working on the design for the Community Center. Council will review the new plans in January, and then it will go to all committees and commissions. If the community is in support, hopefully a resolution to move forward will be approved in the spring.

IT Director Jason Richardson reported that:

- He has been working on the microphones tonight so that Council and the audience can hear the discussion.
- We have almost recovered from the ransom ware attack. There are still a few issues popping up here and there, but for the most part we did not lose any important information or documents.

XIII. ADJOURNMENT

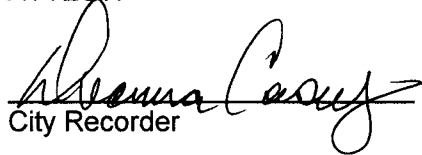
Tanea Browning moved to adjourn. Rob Hernandez seconded. The Council meeting was adjourned at 8:37 p.m.

The foregoing minutes of the November 14, 2019, Council meeting were approved by the City Council at its meeting of December 12, 2019.

Dated: 12/12/19


Mayor Hank Williams

ATTEST:


City Recorder