

**CITY OF CENTRAL POINT  
City Council Meeting Minutes  
August 27, 2015**

**I. REGULAR MEETING CALLED TO ORDER**

Mayor Williams called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL:** Mayor: Hank Williams  
Council Members: Bruce Dingler, Brandon Thueson, Tanea Browning, Rick Samuelson, and Mike Quilty were present. Allen Broderick was excused.

City Manager Chris Clayton; City Attorney Dan O'Conner; Police Chief Kris Allison; Community Development Director Tom Humphrey; Finance Director Bev Adams; Parks and Public Works Director Matt Samitore; Community Planner Stephanie Holtey; and City Recorder Deanna Casey were also present.

**IV. PUBLIC APPEARANCES - None**

**V. CONSENT AGENDA**

A. Approval of August 13, 2015 City Council Minutes

**Mike Quilty moved to approve the Consent Agenda as presented.** Rick Samuelson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**VI. ITEMS REMOVED FROM CONSENT AGENDA - None**

**VII. BUSINESS**

**A. Fourth of July Fun Run Accounting Donation Presentation**

City Manager Chris Clayton explained the fund raiser for the Crater Comet Club. The Parks and Recreation Department and Anytime Fitness held the 5<sup>th</sup> Annual Run 4 Freedom and Kids Fun Run on July 4, 2015. The Run was very successful in spite of the high temperatures. There were many positive comments from the public. There were 116 participants for the Kids Fun Run and 139 for the Run 4 Freedom. The Run did not make as much money as anticipated this year, the total donation to the Comet Club is \$1,108.19.

Mayor Williams and Mr. Clayton presented a check to representatives from the Comet Club. Recommendations for next year are to add more volunteers and use fewer staff, provide shirts to the adults as an option, change race route to be

within the Parade route to cut down on the number of streets closed. Staff will continue to look for ways to save the City money while providing a fun experience for participants.

#### **B. Rogue Disposal Rate Adjustment for Green Waste**

Mr. Clayton explained the Franchise Agreement between the City and Rogue Disposal allows for special rate review under section 7.3. The agreement states that any proposed rate adjustment must be reviewed by the City to ensure accuracy and that all the provisions of the franchise agreement are met. The City Council must also authorize any rate adjustment considered under this section of the solid waste franchise agreement.

Garry Penning, Rogue Disposal Director of Governmental Affairs & Marketing. Mr. Penning reviewed the details of the recycle and green waste programs. He explained that the rates for the green waste program have not been raised since the pilot program began in 1999. Rogue Disposal is asking for a \$2.00 increase effective January 1, 2016. They are attempting to even out the revenue so that they don't have to come back to Council with a huge rate increase request in the near future.

There was discussion regarding the leaf pick up issue for the City of Medford. The Central Point program is different and they do not expect any changes to the program at this time.

**Mike Quilty made a motion to authorize the rate adjustment for the Rogue Disposal Green Waste Program in Central Point.** Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

#### **C. Sixth Street Pedestrian Crossing**

Parks and Public Works Director Matt Samitore explained that the City Council asked staff to move up the construction of the pedestrian crossing at the intersection of 6<sup>th</sup> and E. Pine Street between the Malot Building and the US Post office.

The Design was completed by RH2 Engineering and Southern Oregon transportation. It uses the concept in the East Pine Street Refinement plan which was adopted by the City Council in 2013. The best fit for this section of street is based on the revised four lane layout with a flashing beacon similar to Highway 99 at the Creamery and at Don Jones Memorial Park. In order to use this type of beacon the plan includes bulb outs.

The Community Development Commission is planning on having the design for East Pine Street completed during the winter of 2016, if revenues meet estimated values. The construction could begin in 2017.

In order for the crossing beacon to match what has been approved for E. Pine Street it will need the bulb outs with the four lanes. The bulb outs will help Pedestrians get across the four lanes before the beacon stops flashing.

If Council decides not to allow the bulb outs at this intersection we would need to go with another light system which would include an island in the middle of E. Pine Street. This option would be at a higher cost for the City and we would need to change the design that was approved in 2013. The Council would like to review the approved refinement plan at a Study Session before approving the crossing recommendation.

**Rick Samuelson moved to bring this item back after the Council has had time to review the E. Pine Street Refinement Plan.** Mike Quilty seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved

#### **D. End of Year Financial Statement**

Finance Director Bev Adams presented the Year End Financial Statement for 2014/2015 fiscal year. She explained the modified accrual schedule; capital projects; fixed assets; maintenance projects and why they are budgeted differently. Revenues came in very strong this year. Property taxes were also at a good level because of the raise in the market value last year. Most of the fund carry overs are better than expected. Freeman Road did not get completed before the end of the year. The remainder of that project will be in this year financials.

### **VIII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS**

#### **A. First Reading – An Ordinance Amending Title 6 Animals to allow Beekeeping within the City Limits**

Community Planner Stephanie Holtey presented an Ordinance Amending Title 6 of the Central Point Municipal Code. Title 6 specifically deals with animals that are allowed or prohibited within the city limits. The proposed amendment will add Chapter 6.05 Beekeeping and establish regulatory provisions. The proposed amendments hive registration, the number of hives permitted, and equipment and maintenance provisions. The proposed language is similar to the City of Medford and Ashland. The amendment to Section 6.06.020 would provide an exemption for beekeeping activities established and operated in accordance with the provisions of Chapter 6.05.

There was discussion regarding the recommendation to review cities mentioned at the August 13<sup>th</sup> meeting. Mr. Clayton stated that most of the cities use a nuisance ordinance to take care of any issues in regards to Beekeeping. Mrs. Holtey stated that she did inquire about any nuisance reports and there were no major issues on record. The recommended ordinance requires beekeepers to register the hives with the city. There are several ways to track the hives on a

GIS map. The City of Ashland tracks their hives on a map, the City of Medford has a file with the registration forms and refers to them when necessary.

**Rick Samuelson moved to second reading An Ordinance Amending Title 6 Animals to allow Beekeeping within the City Limits.** Brandon Thueson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**B. First Reading – An Ordinance Amending Section 8.04.090 to Allow Beekeeping within the City Limits**

Mrs. Holtey explained that Section 8.04.090 currently declares beekeeping as a public nuisance. The proposed amendment would eliminate the public nuisance declaration when permitted in accordance with the beekeeping requirements in Section 6.05 020.

There was discussion that the Community Service Officer would be the enforcer of any reported issues with beekeeping. The fine would be in alignment with the general code violation section.

**Tanea Browning moved to second reading An Ordinance Amending Section 8.04.090 to Allow Beekeeping within the City Limits.** Mike Quilty seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**C. Resolution No. 1433, A Resolution to Request Jurisdictional Exchange of Portions of East Pine Street and Beebe Road**

Mr. Samitore explained that in preparation of the right turn lane on Beebe Road it came to our attention that the City does not currently have jurisdiction of this road. We are requesting jurisdiction of one block. We do not want to ask for *jurisdiction of the entire road because they have just chip sealed it.* We will work on jurisdiction as improvements are needed for new construction.

It has also come to our attention that we do not have jurisdiction over a small section of E. Pine Street between 10<sup>th</sup> Street and the I-5 on and off ramps. The city has been maintaining this section for a few years now because it is susceptible to pot holes in the winter. We do have plans for future improvements and it is necessary for us to take jurisdiction in order to plan those improvements.

**Bruce Dingler moved to approve Resolution No. 1433, A Resolution to Request Jurisdictional Exchange of Portions of East Pine Street and Beebe Road.** Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**D. Ordinance No. 2014, An Ordinance Amending Central Point Municipal Code Chapter 17 Zoning Sections to Correct Errors and Inconsistencies.**

Community Development Director Tom Humphrey stated that this is the second reading of an ordinance to clean up the Central Point Zoning Code. There are several minor adjustments to improve clarity and code administration. At the first reading Council was informed of one additional change which removes a specific fee from the Conditional Use Permit section. These fees are set by Resolution and most have been removed from the Code.

**Mike Quilty moved to approve Ordinance No. 2014, An Ordinance Amending Central Point Municipal Code Chapter 17 Zoning Sections to Correct Errors and Inconsistencies.** Rick Samuelson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**IX. MAYOR'S REPORT**

Mayor Williams reported that he attended:

- The Cities Water Coalition meeting where they discussed the rate study that is being prepared by Medford Water Commission.
- The Fair Board meeting. They have exceeded their revenue projection for the Fair this year.
- A regular Medford Water Commission meeting.

**X. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that:

- Yesterday was the retirement party for Human Resource Director Barb Robson. Today is her last day in the office but she has said she will be available to the new Director Elizabeth Simas if needed for the next month. We are all sad to see Mrs. Robson leave and wish her the best in her retirement adventures.
- The Costco Pre-Application meeting went well, we hope to see a land use application in October, they hope to have doors open around this time next year. It is an aggressive schedule but everyone was comfortable when they left the meeting. The Planning Staff did a great job facilitating this meeting.
- There have been several structure fires in Central Point over the last week.
- We had an HR audit by CIS this week. It was timely to have it while Mrs. Robson was still here and for Mrs. Simas to be present. The audit went well, they were impressed with the organization of the personnel files
- Staff will be working on presenting a forced annexation of a couple of properties adjacent to Don Jones Park. We have had public safety issues in this area. We would like to force annex them so that we can deal with it under code enforcement issues. It could take up to a year under the state requirements for forced annexation.

## **XI. COUNCIL REPORTS**

Council Member Mike Quilty reported that:

- He attended an airport advisory committee meeting, their passenger traffic is back up to before the recession. They are working on some items for Connect Oregon projects.
- He attended an MPO meeting the topic there was a letter saying that Medford had consulted with them about the Urban Growth Areas they would like to expand into. The Policy Committee is still a little leary regarding this expansion because of the traffic issues it could cause.
- He attended the retirement party yesterday for Mrs. Robson.
- There will be a 2015 Livability Solutions Forum on September 23<sup>rd</sup> to discuss economy, housing and transportation in the valley.

Council Member Brandon Thueson reported that he had a conversation with Mike Duncan who had very high praise for Community Development Director Tom Humphrey

Council Member Rick Samuelson reported that he spoke with one of the neighbors from the Manzanita neighborhood. They have been impressed with the efforts of the Police Department to help with their issues.

Council Member Bruce Dingler stated that he attended the retirement party yesterday for Mrs. Robson, it was a great turnout. He sat next to Mrs. Simas and she seems like she will fit in just fine with the City.

Council Member Tanea Browning reported that:

- She attended a Crater Foundation Fundraiser event.
- She attended Greeters here at City Hall.
- Fire District No. 3 had a great report. We are very fortunate to have such a great district taking care of us.
- She will be attending the SOREDI Breakfast tomorrow morning.
- She attended the retirement party.

## **XII. DEPARTMENT REPORTS**

Parks and Public Works Director Matt Samitore reported that:

- Knife River has some opening and started some overlay projects for us this week. There will be some traffic delays at Pine and 99 during the projects.
- Freeman Road is coming along and almost back on schedule. The last few weeks have gone smooth. They are hoping to pave the last of September and have the road open the first part of October.

Police Chief Kris Allison reported that:

- They have been very busy over the last couple weeks. She updated the Council on the structure fires in town this week. The fire on Beebe Road is being determined as suspicious so there will be an ongoing investigation.

- We are having a problem area in regards to the Super 8 Motel. She will be assigning a team to work on the issues happening there.
- There was a armed robbery in one of our Parks. She explained a few of the details that were available.
- They will be having their open house September 12<sup>th</sup>. This is a great event for the Community.
- In the next few months we will be rolling out the new cars that were approved in the budget. She will provide the graphics to Mr. Clayton when they are done so he can send them out in a report.
- Invited the Council to the Battle of the Badges Softball tournament September 25<sup>th</sup> and 26<sup>th</sup>.

Community Development Director Tom Humphrey reported that:

- He agrees that the Costco meeting went well. We are positive this will go smooth and that Costco will have doors open in Central Point next year. Costco does not want to wait for the improvements to Table Rock Road, they will provide plenty of space for the improvements that are planned for 2017/18.
- The Planning Commission will be discussing IAMP 35 at their next meeting.
- Staff is postponing action on White Hawk subdivision until the October Planning Commission meeting.
- The property on the corner of Freeman that belonged to Rusty McGrath has sold. The new owner is interested in building a Medical Facility.
- There are several more applications in the works for property around 1<sup>st</sup> and 2<sup>nd</sup> Street.

**XIII. EXECUTIVE SESSION - None**

**XIV. ADJOURNMENT**

Mike Quilty moved to adjourn, Brandon Thueson seconded, all said "aye" and the Council Meeting was adjourned at 8:37 p.m.

The foregoing minutes of the August 27, 2015, Council meeting were approved by the City Council at its meeting of September 13, 2015.

Dated:

9/10/15

  
Mayor Hank Williams

ATTEST:

  
City Recorder