



City of Central Point
Development Commission
Meeting

Members: Hank Williams
Allen Broderick
Bruce Dinger
Tanea Browning
Mike Quilty
Brandon Thueson
Rob Hernandez

Staff Liaison: Chris Clayton

Thursday, May 25, 2017
6:15 P.M.

Central Point
Council Chambers
140 S. 3rd Street
Central Point, Oregon

Meeting time, date, or location may be subject to change. Please contact the City Recorder at 541-423-1026 for additional information.

- I. MEETING CALLED TO ORDER – 6:30 p.m.**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
- IV. DISCUSSION ITEMS**
- V. BUSINESS**
 - A. Consideration of Resolution No. 2017-06 Accepting the Final Engineered Plans, Specifications, and schedule for the East Pine Streetscape Project and authorizing staff to proceed with the bidding process.
 - B. Consideration of Resolution No. 2017-07 Approving a Historic Façade Grant for the Property at 51 East Pine Street, Lewis Hollingworth, Applicant (File No. HFG 2017-02).
- VI. ADJOURNEMENT**

STAFF REPORT



Planning Department

Tom Humphrey, AICP,
Community Development Director/
Assistant City Adm

STAFF REPORT
May 25, 2017

AGENDA ITEM: V-B

Consideration of Application for Façade Improvement Grant, 359 S. Front Street, Lewis Hollingworth (File No. HFG 2017-002)

STAFF SOURCE:

Don Burt, Planning Manager

BACKGROUND:

The Development Commission has received a request for a Façade Improvement Grant for 359 S. Front Street. The applicant is proposing to repaint the Front Street façade of the building and install a new



ESTIMATED CONSTRUCTION COSTS, Hollingworth

Painting	Qualifying
Paint Sign (2 Sides)	\$ 3,000.00
Sign	
Sign Construction & Installation	\$ 2,700.00
Totals	\$ 5,700.00
Grant Eligible	\$ 5,700.00
Grant Amount (50% max.)	\$ 2,850.00

identification sign. The estimated cost of the repainting and sign is approximately \$5,700. The applicant will verify costs at the meeting. The building and sign colors confirmed at the meeting.

Approval of the Façade Grant only authorizes final payment upon verification of final billing and payment of invoices. Authorization of this application allows staff to proceed with disbursement of funds upon verification of qualifying receipts.

EXHIBITS/ATTACHMENTS:

Attachment "A" – Resolution No. 2017-07 Approving Historic Façade Grant, 359 S. Front Street.

ACTION:

Consider Resolution No. 2017-007 approving a Historic Façade Grant for 359 S. Front Street

RECOMMENDATION:

Approve the Historic Façade Grant per Resolution No. 2017-07

RESOLUTION NO. 2017-07
A RESOLUTION OF THE CENTRAL POINT DEVELOPMENT COMMISSION
AUTHORIZING APPROVAL OF A FAÇADE GRANT FOR 359 S. FRONT STREET

(File No: HFG 2017-002)

WHEREAS, the Central Point Development Commission has reviewed and application for a Façade Grant from James Gough for 359 S. Front Street; and

WHEREAS, the requested Façade Grant meets all applicable criteria set forth in the *revised* East Pine Street Façade Grant Program.

NOW, THEREFORE, BE IT RESOLVED that the City of Central Point Development Commission by Resolution No. 2017-07 hereby approves the Façade Grant for 359 S. Front in the amount of \$5,700 and authorizes the Urban Renewal Director to reimburse the Applicant an amount not to exceed \$2,850 subject to verification of qualifying receipts.

PASSED by the Development Commission and signed by me in authentication of its passage this 25th day of May 2017.

Hank Williams, Chair

ATTEST:

City Representative



STAFF REPORT

May 25, 2017

(File No. UR-2016-001)

AGENDA ITEM: V-A

Consideration of Resolution No. 2017-06 Accepting the Final Engineered Plans, Specifications, and schedule for the East Pine Streetscape Project and authorizing staff to proceed with the bidding process.

STAFF SOURCE:

Don Burt, Planning Manager

BACKGROUND:

Note: The information in this staff report is based on earlier data, which will be updated prior to the meeting and presented to the development Commission at the meeting.

The final engineered plans and specifications for the East Pine Streetscape Project are completed and ready to bid. The total Project cost is approximately \$5,000,000 (prior 90% estimate).

Item	Cost
Waterline	\$ 795,161
Streetscape	\$ 3,326,185
Contingency	\$ 499,000
Eng. Services	\$ 333,000
Total	\$ 4,953,346

Subject to authorization to bid being granted by the Development Commission at the May 25th meeting the construction schedule anticipates that the project will begin fall 2017 (9/5/17) and be completed by spring of 2018 (5/16/18). The Project is scheduled to occur in three stages:

- Stage 1 – Water Line Construction (start 9/29/17 and finish 1/5/18);
- Stage 2 – Streetscape Construction Southside of 2nd Street to 6th Street (start 10/19/17 and finish 1/31/18)
- Stage 3 – Streetscape Construction Northside of 2nd Street to 6th Street (start 2/1/18 and finish 5/16/18)

Prior to commencement of construction the City will meet with property and business owners to discuss construction scheduling.

Funding

The Project’s funding is coming from three sources; the Water Fund, the Street Fund, and Tax Increment Financing.

Source	Available Funding*	Cost
Water Fund	\$ 800,000	\$ 795,200
Street Fund	\$ 950,000	\$ 940,000
Tax Increment	\$ 3,600,000	\$ 3,208,185
Total	\$ 5,350,000	\$ 4,943,385
Surplus/(Shortage)		\$ 406,615

* Final numbers will be verified at the 5/25/17 meeting

As illustrated in the above table the Project is adequately funded, noting that the streetscape improvements are from 2nd Street to 6th Street. Addendums have been prepared to expand the Project on the westerly and easterly end to 1st Street and 7th Street respectively. Each addendum would cost approximately \$725,000, which is beyond the current budget.

Bid Authorization

The primary focus of the Development Commission’s action relative to this agenda item is authorization to proceed with advertising for bid. If approved, the Project will be advertised early June with a bid opening of late June early July. Tentatively the contract award would be scheduled for the Development Commission meeting of July 8, 2017.

ISSUES:

None

EXHIBITS/ATTACHMENTS:

Exhibit “A – East Pine Street Streetscape Improvement Plans, 4/27/17”

Exhibit “B – East Pine Street Improvements, Contract Documents, City of Central Point, Oregon, 2017”

Note: Exhibits “A” and “B” available upon request

ACTION:

Consideration of Resolution 2017-06

RECOMMENDATION:

Approve Resolution No. 2017-06