

**CITY OF CENTRAL POINT  
City Council Meeting Agenda  
June 8, 2017**

**Central Point  
City Hall  
541-664-3321**

**City Council**

**Mayor**  
Hank Williams

**Ward I**  
Bruce Dingler

**Ward II**  
Michael Quilty

**Ward III**  
Brandon Thueson

**Ward IV**  
Tanea Browning

**At Large**  
Rob Hernandez  
Allen Broderick

**Administration**  
Chris Clayton, City  
Manager  
Deanna Casey, City  
Recorder

**Community  
Development**  
Tom Humphrey,  
Director

**Finance**  
Steven Weber,  
Director

**Human Resources**  
Elizabeth Simas,  
Director

**Parks and Public  
Works**  
Matt Samitore,  
Director

**Police**  
Kris Allison Chief

Next Res. 1506  
Next Ord. 2036

- I. **REGULAR MEETING CALLED TO ORDER – 7:00 P.M.**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **PUBLIC APPEARANCES – *Comments will be limited to 3 minutes per individual or 5 minutes if representing a group or organization.***
- V. **SPECIAL PRESENTATION**
- VI. **CONSENT AGENDA**

Page 2 - 7      A. Approval of May 25, 2017 City Council Minutes

**VII. ITEMS REMOVED FROM CONSENT AGENDA**

**VIII. PUBLIC HEARING, ORDINANCES, AND RESOLUTIONS**

- 9 - 12      A. Ordinance No. \_\_\_\_\_, Repealing Chapter 2.57 Multicultural Committee from the Central Point Municipal Code (Clayton)
- 14 - 15      B. Resolution No. \_\_\_\_\_, A Resolution Transferring Budget Appropriations within the 2015/17 Budget
- 17 - 45      C. Resolution No. \_\_\_\_\_, A Resolution Certifying the Provision of Municipal Services by the City of Central Point Oregon (Weber)
- 46            D. Public Hearing - Resolution No. \_\_\_\_\_, A Resolution Electing to Receive State Revenue Sharing Funds for Fiscal Year July 1, 2017 – June 30, 2018 (Weber)

- 47 - 50 E. Resolution No. \_\_\_\_\_, A Resolution to Adopt the Budget; Make Appropriations and Levy Taxes for the Biennial Budget Period July 1, 2017 through June 30, 2019 (Weber)
- 52 - 56 F. Resolution No. \_\_\_\_\_, Adopting General Procedures for Fiscal Year 2017-2018 (Weber)

**IX. BUSINESS**

- --- --- A. Planning Commission Report (Humphrey)
- 58 - 64 B. Revocable License and Right to Use Land Agreement (Samitore)

**X. MAYOR'S REPORT**

**XI. CITY MANAGER'S REPORT**

**XII. COUNCIL REPORTS**

**XIII. DEPARTMENT REPORTS**

**XIV. EXECUTIVE SESSION – ORS 192.660 (2)(h) Legal Counsel**

The City Council will adjourn to executive session under the provisions of ORS 192.660(2)(h) to receive legal counsel. Under the provisions of the Oregon Public Meetings Law, the proceedings of an executive session are not for publication or broadcast.

**XV. ADJOURNMENT**

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 72 hours prior to the City Council meeting. To make your request, please contact the City Recorder at 541-423-1026 (voice), or by e-mail at: [Deanna.casey@centralpointoregon.gov](mailto:Deanna.casey@centralpointoregon.gov).

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta publica de la ciudad por favor llame con 72 horas de anticipación al 541-664-3321 ext. 201

# Consent Agenda

**City of central Point  
City Council Meeting Minutes  
May 25, 2017**

**I. REGULAR MEETING CALLED TO ORDER**

Mayor Williams called the meeting to order at 7:10 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL:** Mayor: Hank Williams

Council Members: Allen Broderick, Tanea Browning, Mike Quilty  
Rob Hernandez and Brandon Thueson were present. Bruce Dingle was  
excused.

City Attorney, Dan O'Connor, Police Captain Dave Croft; Community  
Development Director, Tom Humphrey; Parks and Public Works Director  
Matt Samitore; Human Resources Director Elizabeth Simas and Planning  
Secretary Karin Skelton were also present.

**IV: PUBLIC APPEARANCES – None**

**V. CONSENT AGENDA**

- A. Approval of the May 11, 2017 City Council Minutes
- B. Approval of OLCC Application for Holiday Inn Express

**Brandon Thueson, moved to approve the Consent Agenda as presented.** Mike  
Quilty seconded. Roll call: Hank Williams, yes; Allen Broderick yes; Rob Hernandez,  
yes; Brandon Thueson, yes; Mike Quilty, yes; Tanea Browning, yes. Motion approved.

**VI. ITEMS REMOVED FROM CONSENT AGENDA – None**

**VII PUBLIC HEARING, ORDINANCES, AND RESOLUTIONS**

**A. First reading of an Ordinance Repealing Chapter 2.57 Multicultural  
Committee from the Central Point Municipal Code.**

Community Development Director Tom Humphrey gave a brief history of the  
Multicultural Committee and explained that over time attendance had waned and it was  
being recommended that the Committee be disbanded and the City should remove  
reference to the Multicultural Committee from the Code.

**Mayor Williams opened the public hearing.** No one came forward and the public  
hearing was closed.

**B. Resolution No. 1502 Ratifying the General Services Collective Bargaining  
Agreement and Authorizing the Mayor and City Manager to Sign the  
Agreement**

Human Resources Director Elizabeth Simas explained that the General Services Collective Bargaining Agreement covered all employees except Police Department and Management. She reviewed the wage increases and the criteria used to evaluate them. She also explained the Union's Safety Release wherein an employee was required to receive an 8 hour break should that employee work more than 16 hours. It was established that it would have to be a major event that would require an employee to work 16 hours. Sick leave and Bereavement leave were updated as well, and there were minor grammatical changes made throughout the contract.

**Mike Quilty moved to approve Resolution No. 1502 Ratifying the General Services Collective Bargaining Agreement and Authorizing the Mayor and City Manager to Sign the Agreement.** Tanea Browning seconded. Roll call: Hank Williams, yes; Allen Broderick yes, Rob Hernandez, yes; Brandon Thueson, yes; Mike Quilty, yes; Tanea Browning, yes. Motion approved.

**C. Resolution No. 1503, Revising the Classification Pay Plan**

Elizabeth Simas stated that the classification pay plan had been updated to be consistent with the General Services Agreement.

**Brandon Thueson moved to approve Resolution No. 1503, Revising the Classification Pay Plan.** Mike Quilty seconded. Roll call: Hank Williams, yes; Allen Broderick yes, Rob Hernandez, yes; Brandon Thueson, yes; Mike Quilty, yes; Tanea Browning, yes. Motion approved.

**D. Resolution No. 1504, Extending Worker's Compensation Coverage to Volunteers of the City of Central Point**

Elizabeth Simas explained that the City extended worker's compensation coverage to volunteers should they become injured while working for the City. She stated that it was necessary to have the Council approve the practice annually in order to continue to extend coverage to City volunteers.

**Allen Broderick moved to approve Resolution No. 1504, Extending Worker's Compensation Coverage to Volunteers of the city of Central Point.** Tanea Browning seconded. Roll call: Hank Williams, yes; Allen Broderick yes, Rob Hernandez, yes; Brandon Thueson, yes; Mike Quilty, yes; Tanea Browning, yes. Motion approved.

**E. Resolution No. 1505 Requesting Jurisdictional Exchange for Bursell Road from Beall Lane to Hemlock Avenue**

Parks and Public Works Director Matt Samitore explained that the City has been working with Jackson County on a revised Intergovernmental Agreement for the closure of the Seven Oaks rail crossing. The previous agreement had considerable language with the City paying for the full costs of the Scenic Avenue/Highway 99 Intersection and rail crossing. Additionally, the language had a provision that all improvements had to be done within 10 years. The new agreement gives the city 15 years to complete any

improvements. Additionally, it references the ODOT project that is already slated for that intersection that may alleviate all of the necessary upgrades. They have requested that the City will take over an additional street and the decision was to take Bursell Road from Beall Lane to Hemlock Avenue. He said that city crews have already been maintaining it for potholes. The County will agree to do a chip seal on the road. The chip seal will last approximately 5 to 10 years. There was discussion regarding the negotiations with the County and Mr. Samitore explained that it would streamline the process if the City formally requests the road as opposed to the County having to schedule a public hearing. Council action also keeps the construction for the railroad crossing on schedule.

**Tanea Browning moved to approve Resolution No. 1505 Requesting Jurisdictional Exchange for Bursell Road from Beall Lane to Hemlock Avenue.** Mike Quilty seconded. Roll call: Hank Williams, yes; Allen Broderick yes, Rob Hernandez, yes; Brandon Thueson, yes; Mike Quilty, yes; Tanea Browning, yes. Motion approved.

## **IX. BUSINESS**

### **A. Discussion on the Naming of the Park in Twin Creeks Development.**

Matt Samitore said that in April the City Council reviewed the naming for a future park in twin Creeks. Council gave options for naming, but the developer, Brett Moore would like specific language. He would like the park named specifically the Don and Flo Bohnert Farm Park.

Director Samitore outlined the procedures and guidelines for naming public lands and facilities. He suggested that Brett Moore explain his suggestion to the Council and added that it met all the requirements for naming of public lands.

#### **Brett Moore, Developer**

Mr. Moore explained that the park was located on property that was originally owned by Don and Flo Bohnert and has been a part of their family since early 1900's. He said that they had been long time residents of Central Point and now lived in Twin Creeks Retirement Facility. Their family was a part of the history of the City and it would be fitting to honor them in this way. He said that the design of the park would include facilities for intergenerational usage, such as trails with exercise stations, a playground area and tennis courts. There would be an area around the park sign designed to give a history of the property, which would include photographs. They would also like to incorporate a facsimile of a John Deere Tractor in the park and a covered structure for a picnic area.

**Mike Quilty moved to approve the naming of the Park in Twin Creeks Development the Don and Flo Bohnert Farm Park.** Brandon Thueson seconded. Roll call: Hank Williams, yes; Allen Broderick yes, Rob Hernandez, yes; Brandon Thueson, yes; Mike Quilty, yes; Tanea Browning, yes. Motion approved.

## **MAYOR'S REPORT**

Mayor Williams reported that he:

- Attended the Water Commission meeting
- Attended Fair Board meeting
- Attended the Study Session
- Attended 3 DARE graduation ceremonies

## **COMMUNITY DEVELOPMENT DIRECTOR TOM HUMPHREY**

Mr. Humphrey informed the council that City Manager Chris Clayton's mother passed away unexpectedly and that was the reason for his absence.

## **COUNCIL REPORTS**

Council Member Allen Broderick reported that he:

- Attended Greeters on Tuesday
- Attended the Friends of the Library Event which was a really well produced event
- Attended a Destination Business Boot Camp meeting

Council Member Tanea Browning reported that she:

- Attended the final budget meeting
- Attended the ribbon cutting at Jewett Elementary for their Outdoor Classroom where they embrace "Exploring our World"
- Attended Living Opportunities luncheon about inclusion of those with disabilities and their "Out and About" program
- Attended Rotary Pig pickin' Auction raising funds for youth in the Central Point area,
- Attended the Medford Chamber Luncheon on May 8, 2017
- Attended the Central Point Chamber mixer at Fairy Godmother's Tea House
- Attended Governor's Conference on Tourism May 10<sup>th</sup> – 14<sup>th</sup> in Salem.
- Attended the opening of the Saturday Market in Central Point at Pfaff Park with over 250 attendees and 25 vendors. The second market will be May 27<sup>th</sup> from 10a.m. to 2 p.m.
- Attended the study session earlier this week
- Attended RVCOG meeting
- Attended the DARE graduation at Jewett Elementary

Council Member Rob Hernandez reported that he:

- Attended the Friends of the Fair meeting
- Attended the Medford Chamber

Council Member Brandon Thueson reported that he:

- Attended the Study Session
- Attended Bear Creek Joint Powers Committee meeting where there was a discussion about putting together a law enforcement committee to focus on the greenway

Council Member Mike Quilty reported that he:

- Would like to find an alternate for him when he cannot attend an MPO meeting
- Attended the Friends of the Fair
- Was in Salem on the 16<sup>th</sup> for a Congestion Management Air Quality funding discussion. ODOT submitted 4-5 proposals that did not utilize population and funding information in a way that seemed to make sense. There will be another meeting on June 2<sup>nd</sup>.
- Attended the Study Session
- Attended the MPO meeting on the 23<sup>rd</sup>
- Received a letter today at MPO saying that a 35 million seismic retrofit project is being considered that was put together by Art Anderson, our local district Director for ODOT
- He was elected to be the Chair of OMPOC for the next 2 years
- Met with Representative McLain, Sal Esquivel's staff and Senators Taylor, Nelson and Deboar and expressed how much Southern Oregon Needs a transportation project

## **XII. DEPARTMENT REPORTS**

Parks and Public Works Director Matt Samitore reported that :

- He got information regarding the railroad crossing that there would be no further delays as the agreements with Pacific Power had been finalized
- Attended the DARE graduation
- He noted that Jennifer Boardman had left the City after 11 years and he was taking over her responsibilities. He was not sure what was going to happen with that position, maybe a combination of allowing other employees to take on some of the duties and possibly hiring a graphic design administrative assistant to help with the classes and other things. Right now it's important to keep things running through the summer.
- Senator Wyden is the key note speaker at the Memorial Day Event at Don Jones Park
- We met with Pilot today to discuss putting up a fence along the east side of their property along the greenway and they have agreed. Recently we have had about 500 students cleaning up the greenway and most of the trash was found in the vicinity of Pilot. A fence will help to discourage traffic through there. Pilot would like us to partner with them and Pulver and Leever and other property owners to extend the fence further south beyond the Holiday Inn to discourage transients in the area.

Captain Dave Croft reported that he:

- Went to the ROLEA graduation at the RCC campus where we had one reserve graduate and one volunteer who is going through our testing process and may be added as a reserve. Total was 11 graduates and probably 2 or 3 others who went through the testing process and one that is moving on to Chief's interviews so it has been a very effective program.
- Visited the Redemption Ridge project in Shady Cove. It is a very nice building with great security and can host 7 girls who have been victims of sex trafficking.
- There was an armed robbery at 7 Eleven in March and we have picked up the second suspect.



Human Resources Director Elizabeth Simas reported that:

- She has been working on the Worker's Compensation Insurance renewal and as part of that review the insurance company recommended we do a fire drill so that is being arranged. We are training the departments in the procedures.

Community Development Director Tom Humphrey reported that:

- There is a ribbon cutting at the Southern Oregon Veterinary Center on the 31<sup>st</sup> at 4:00 p.m.  
and there is a Rodeo Sponsor dinner that night
- On Friday the 2<sup>nd</sup> there is a welcome at the airport for American Airlines

Mike Quilty asked again if anyone would volunteer to substitute for him when he couldn't attend an MPO meeting. Tom Humphrey volunteered.

### **XIII. ADJOURNMENT**

**Brandon Thueson moved to adjourn.** Mike Quilty seconded. All members said 'aye'. Meeting adjourned at 8:15 p.m.

The foregoing minutes of the May 25, 2017 Council meeting were approved by the City Council at its meeting of June 8, 2017

Dated:

\_\_\_\_\_  
Mayor Hank Williams

ATTEST:

\_\_\_\_\_  
City Recorder

# **Ordinance**

## **Repealing Chapter 2.57 Multicultural Committee**



**ADMINISTRATION DEPARTMENT**

140 South 3<sup>rd</sup> Street · Central Point, OR 97502 · (541) 664-3321 · www.centralpointoregon.gov

**STAFF REPORT**

May 11, 2015

**AGENDA ITEM: Second Reading of an Ordinance Repealing Chapter 2.57 Multicultural Committee from the Central Point Municipal Code**

**STAFF SOURCE:**

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Chris Clayton, City Manager  
Deanna Casey, City Recorder

**BACKGROUND/SYNOPSIS:**

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In 2008 a citizen concerned about recent KKK activity in the City of Medford approached the Central Point City Council to create the Central Point Multicultural Committee. The purpose of this committee was to organize, coordinate, research, and make recommendations regarding diversity within our community.

In 2016 the City Council approved Ordinance 2026 allowing two members to live outside the city limits in order to fill empty member seats on the committee. We have recently had another member resign. It has been increasingly difficult to recruit and maintain members for this committee over the last five years. Although the committee has participated in local events, there has not been a lot of interest from the community.

After discussion with the Council Liaison and the Committee Chair it has been recommended that the City Council remove the committee from the municipal code, encouraging the current members to research other avenues to help in this area. The Southern Oregon University and the City of Medford have active committees.

There were no recommended changes at the first reading.

**FISCAL IMPACT:**

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The committee provided a \$500 scholarship out of the general fund to a Crater Student. However they did not have applicants last year. This scholarship money will remain in the general fund.

Various scholarships provided in the name of the City of Central Point are from event fund raisers, they are not provided from the general fund.

**PUBLIC HEARING REQUIRED:**

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No Public Hearing is required.

**SUGGESTED MOTION:**

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I move to second reading An Ordinance Repealing Chapter 2.57 Multicultural Committee from the Central Point Municipal Code.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE REPEALING CHAPTER 2.57  
MULTICULTURAL COMMITTEE FROM THE  
CENTRAL POINT MUNICIPAL CODE**

**RECITALS:**

- A. Words ~~lined through~~ are to be deleted and **words in bold** are added.
- B. In 2008 a concerned citizen asked the council to create a multicultural committee for the City of Central Point.
- C. In the beginning there was interest from the community to have this committee available for the needs of the community.
- D. Over the last five years it has been difficult to find citizens who are interested in serving on the committee, and there has been no interest shown by the community supporting a need for a multicultural committee.
- E. The City of Medford has a large multicultural committee that has done an amazing job serving Jackson County and there are other resources available to our community.
- F. City Staff and the current Multicultural Chair have agreed that at this time we should disband the Central Point Multicultural Committee.

**THE PEOPLE OF CENTRAL POINT DO ORDAIN AS FOLLOWS:**

**SECTION 1.** Rescinding Chapter 2.57 Multicultural Committee.

~~**Chapter 2.57**~~

~~**MULTICULTURAL COMMITTEE**~~

Sections:

- ~~2.57.010 — Established.~~
- ~~2.57.020 — Membership.~~
- ~~2.57.030 — Purpose.~~
- ~~2.57.040 — Meetings.~~
- ~~2.57.050 — Chairperson—Removal of members.~~
- ~~2.57.060 — Staff services.~~
- ~~2.57.070 — Compensation.~~

Ordinance No. \_\_\_\_\_ (052517)

**~~2.57.010 Established.~~**

~~A multicultural committee is established in order to represent and reflect issues of economic, social, and cultural interest for Central Point’s growing multicultural community. (Ord. 2026 §1(part), 2016; Ord. 1916 §1(part), 2008).~~

**~~2.57.020 Membership.~~**

~~A. The multicultural committee shall consist of seven members who shall be selected through an open public process and formally appointed by the mayor with approval of the city council.~~

~~B. Two members may live outside the city limits but shall have established mutual interest in the purpose of the committee as stated in Section 2.57.030.~~

~~C. Members will be appointed for terms of three years. Three of the initial members shall be appointed for two-year terms to assure that all appointments do not expire at the same time. Terms will expire December 31st of each year.~~

~~D. The committee shall include one city council liaison who may report to the city council. (Ord. 2026 §1(part), 2016; Ord. 1916 §1(part), 2008).~~

**~~2.57.030 Purpose.~~**

~~A. The purpose of the multicultural committee is to organize, coordinate, research, make recommendations and manage actions regarding diverse cultural, economic, and social issues within our community.~~

~~B. The multicultural committee shall act as an advisor to the city council on all matters affecting the multicultural community of the city of Central Point. (Ord. 2026 §1(part), 2016; Ord. 1916 §1(part), 2008).~~

**~~2.57.040 Meetings.~~**

~~A. Committee members shall adopt rules of procedure and review them every two years. If changes are made, they will be presented to the city council for adoption by council resolution.~~

~~B. Regular meetings shall be held the second Monday of each month. Meetings may be added, cancelled or rescheduled by the committee chair or staff liaison. (Ord. 2026 §1(part), 2016; Ord. 1940 §1(part), 2010; Ord. 1916 §1(part), 2008).~~

**~~2.57.050 Chairperson--Removal of members.~~**

~~A. The chairperson shall be appointed by the committee at large for a term of one year starting the first meeting of each year. The chairperson shall be a voting member. The committee chair will have the responsibility of reporting to the city council on an annual basis.~~

~~1. The committee shall appoint a vice chair who will act as presiding officer in the absence of the chairperson.~~

~~2. The committee shall appoint a secretary who will be responsible for recording the meeting and providing official minutes to the city recorder for retention.~~

~~B. Any member of the multicultural committee may be removed by the mayor, with the approval of the council, for misconduct or nonperformance of duty. A member who is absent from three consecutive meetings without an approved absence from the chairperson is presumed to be in nonperformance of duty and may be replaced by the mayor and council. (Ord. 2026 §1(part), 2016; Ord. 1940 §1(part), 2010; Ord. 1916 §1(part), 2008).~~

~~**2.57.060 Staff services.**~~

~~The city manager shall provide such staff and consultation services to the multicultural committee as shall be appropriate. A record shall be kept of committee proceedings. The official minutes of the committee shall be maintained in the city recorder's office. (Ord. 2026 §1(part), 2016; Ord. 1969 §1(part), 2013; Ord. 1916 §1(part), 2008).~~

~~**2.57.070 Compensation.**~~

~~Multicultural committee members shall receive no compensation other than expenses as authorized by the city manager or mayor and council. (Ord. 2026 §1(part), 2016; Ord. 1969 §1(part), 2013; Ord. 1916 §1(part), 2008).~~

**SECTION 2.** Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word Ordinance may be changed to "code", "article", "section", "chapter", or other word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions need not be codified and the City Recorder is authorized to correct any cross references and any typographical errors.

**SECTION 3.** Effective Date. The Central Point City Charter states that an ordinance enacted by the council shall take effect on the thirtieth day after its enactment. The effective date of this ordinance will be the thirtieth day after the second reading.

Passed by the Council and signed by me in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mayor Hank Williams

ATTEST:

\_\_\_\_\_  
City Recorder

# **Resolution**

## **Budget Appropriations for 2015-17**



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**To:** Honorable Mayor and City Council  
**From:** Steve Weber, Finance Director  
**Date:** June 8, 2017  
**Subject:** Transfer of Budget Appropriation

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**Purpose:**

Adopt a resolution transferring budget appropriations.

**Summary**

At the May 11, 2017 City Council meeting, Council adopted Resolution No. 1501 allowing a budget increase to appropriate unanticipated revenues in accordance with ORS 294.471(1) (a), ORS 294.473 and ORS 294.338 (4) (c). There was an error in the Water Fund portion of the budget increase where the professional services line item was being increased whereas it should have been the debt service line item to account for the debt payment on the water reservoir loan through the Oregon Infrastructure Finance Authority. The attached resolution transfers the budget appropriation from the professional services line item to the debt service line item.

ORS 294.463 allows for transfers of appropriation within funds by ordinance or resolution after a budget has been approved and during the fiscal year or budget period for which the appropriations are made. The ordinance or resolution must state the need for the transfer, the purpose for the authorized expenditures in the appropriation and the amount transferred. The attached resolution meets the requirements of ORS 294.463.

**Recommended Action:**

Adopt the resolution approving the transfer of budget appropriation.



RESOLUTION NO. \_\_\_\_

A RESOLUTION TRANSFERRING BUDGET APPROPRIATIONS WITHIN THE 2015-17 BUDGET

RECITALS:

1. At the May 11, 2017 City Council meeting, Council adopted Resolution No. 1501 allowing a budget increase to appropriate unanticipated revenues in accordance with ORS 294.471(1) (a), ORS 294.473 and ORS 294.338 (4) (c).
2. There was an error in the Water Fund portion of the budget increase where the professional services line item was being increased whereas it should have been the debt service line item to account for the debt payment on the water reservoir loan through the Oregon Infrastructure Finance Authority.
3. ORS 294.463 allows for transfers of appropriation within funds by ordinance or resolution after a budget has been approved and during the fiscal year or budget period for which the appropriations are made.
4. This resolution transfers the budget appropriation from the professional services line item to the debt service line item.

THE CITY OF CENTRAL POINT RESOLVES AS FOLLOWS:

**SECTION 1.**

	<u>Appropriation</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Adjusted Appropriation</u>
<b><u>Water Fund</u></b>		<b><u>\$ 12,760,413</u></b>	<b><u>\$ 12,760,413</u></b>	
Professional Services	\$ 4,777,218		\$ (4,737,218)	\$ 40,000
Debt Service	\$ 793,500		\$ 4,737,218	\$ 5,530,718
<b><u>Water Fund - Revised</u></b>		<b><u>\$ 12,760,413</u></b>	<b><u>\$ 12,760,413</u></b>	

Passed by the Council and signed by me in authentication of its passage this 8th day of June, 2017.

\_\_\_\_\_  
Mayor Hank Williams

ATTEST:

\_\_\_\_\_  
City Recorder

# **Resolution**

## **2017 – 2019 Budget Resolutions**



**To:** Honorable Mayor and City Council

**From:** Steve Weber, Finance Director

**Meeting Date:** June 8, 2017

**Subject:** Budget resolutions:

A resolution to certify municipal services provided by the City  
A resolution electing to receive State Revenue Sharing funds  
A resolution to adopt the 2017/19 budget & levy taxes

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**Summary:**

- 1) The first resolution certifies the provision of City services and is required in order to receive state cigarette, liquor, and highway taxes. We have budgeted \$3,140,240 from these resources in the next two years.
- 2) The second resolution requests and qualifies the City to receive \$420,700 in state revenue sharing funds. Note: A second public hearing is required tonight prior to adoption of this resolution.
- 3) The final resolution is to adopt the budget, make appropriations, and levy taxes for the 2017/19 biennial budget period. Total budget to be appropriated is \$49,991,429; with a tax levy for \$4.47 per thousand of assessed value. Total estimated (budgeted) property taxes to be received during the biennial budget period are \$10,895,000.

The first two resolutions required by the State of Oregon can only be adopted for the ensuing fiscal year. Even though the state allows for the biennial budget process, they will not allow cities to adopt these resolutions for the two year period.

Following the attached resolutions is a copy of the 2017/19 biennial budget as approved by the budget committee for your information and review.

**Recommended Action:**

1. **Hold a public hearing for citizens to ask questions or comment on the proposed use of State Revenue Sharing funds, and for the purpose of allowing citizens to comment on or ask questions about the approved budget as a whole.**
2. **Approve the attached resolutions.**

**City of Central Point  
2017/19 Biennial Budget**

General Fund - Revenues					
		2013/14	2014/15	2015/17	2017/19
Account	Description	Actual	Actual	Biennial Budget	Approved Biennial Budget
10-00-00-4105	Property Tax - Current	4,308,261	4,546,455	9,693,000	10,545,000
10-00-00-4110	Property Tax - Prior Years	238,508	155,472	475,000	350,000
10-00-00-4120	Hotel/Motel Room Tax	373,342	391,491	785,000	890,000
10-00-00-4130	Franchise - Cable TV	139,064	145,997	270,000	320,000
10-00-00-4135	Franchise - Electric	578,642	517,402	1,100,000	1,128,000
10-00-00-4140	Franchise - Garbage	127,224	131,734	250,000	305,000
10-00-00-4145	Franchise - Natural Gas	173,404	164,483	350,000	365,000
10-00-00-4150	Franchise - Telephone	46,527	45,051	90,000	90,000
10-00-00-4160	Franchise - General Utility License Fee	0	0	150,000	163,000
	<b>Total Taxes</b>	<b>5,984,972</b>	<b>6,098,085</b>	<b>13,163,000</b>	<b>14,156,000</b>
10-00-00-4210	Business License	52,280	60,170	115,000	122,000
10-00-00-4215	Business License Misc.	1,800	2,130	3,700	6,000
10-00-00-4220	Liquor License	1,845	1,055	1,850	2,000
	<b>Total Licenses &amp; Fees</b>	<b>55,925</b>	<b>63,355</b>	<b>120,550</b>	<b>130,000</b>
10-00-00-4320	Federal Grants	15,300	3,741	0	0
10-00-00-4330	State Grants	48,736	0	45,000	0
10-00-00-4355	State 911 Telephone Tax	0	0	0	0
10-00-00-4360	State Cigarette Tax	23,273	23,153	38,500	40,300
10-00-00-4365	State Liquor Tax	238,386	253,907	557,000	540,280
10-00-00-4370	State Marijuana Tax	0	0	60,000	0
10-00-00-4375	State Revenue Sharing	141,594	158,481	389,500	420,700
10-00-00-4380	Jurisdictional Exchange (School Dist. #6)	53,100	53,100	110,990	116,060
10-00-00-4395	Asset Forfeiture Revenue	0	0	0	60,000
	<b>Total Intergovernmental</b>	<b>520,389</b>	<b>492,382</b>	<b>1,200,990</b>	<b>1,177,340</b>
10-00-00-4415	City Overhead Fees	688,000	833,000	1,666,000	1,517,000
10-00-00-4420	Urban Renewal Services	0	0	20,000	20,000
10-00-00-4430	Lien Search Fees	10,450	13,850	20,000	28,000
10-00-00-4435	Park Use Fees	15,935	17,001	22,000	32,000
10-00-00-4445	Planning Services	36,539	52,508	102,000	150,000
10-00-00-4447	Police Services	3,409	4,459	6,000	9,000
10-00-00-4449	Public Safety Fee	0	0	150,000	170,000
10-00-00-4452	Park & Recreation Fee	0	0	150,000	170,000
10-00-00-4455	Recreation Fees	67,814	71,298	153,000	92,000
10-00-00-4469	Administrative Fees	26,075	25,923	30,000	40,000
10-00-00-4475	Vehicle Towing	1,275	1,500	1,700	4,000
	<b>Total Charges for Service</b>	<b>849,497</b>	<b>1,019,538</b>	<b>2,320,700</b>	<b>2,232,000</b>
10-00-00-4510	Municipal Court Fines	74,517	45,978	110,000	100,000
10-00-00-4511	Municipal Court Collection Int	20,313	26,384	20,000	27,000
10-00-00-4515	District Court Fines	36,793	26,940	50,000	40,000
10-00-00-4520	Court Diversion Fees	8,473	0	0	0
	<b>Total Fines &amp; Forfeitures</b>	<b>140,096</b>	<b>99,301</b>	<b>180,000</b>	<b>167,000</b>
10-00-00-4710	Interest Income	28,453	18,350	30,000	68,000
10-00-00-4715	Loan Interest Income - Urban Renewal Loan	2,500	2,500	5,000	5,000
	<b>Total Interest income</b>	<b>30,953</b>	<b>20,850</b>	<b>35,000</b>	<b>73,000</b>
10-00-00-4810	Miscellaneous Revenue	124,945	93,184	80,000	140,000
10-00-00-4811	Parks & Recreation Events	104,987	62,781	250,000	92,000
10-00-00-4815	Parks & Recreation Donations/Grants	1,053	2,715	242,395	2,000
10-00-00-4820	Police Donations/Grants	1,410	2,334	7,000	3,000
10-00-00-4823	Police - DARE Donations	6,819	12,978	10,000	13,000
	<b>Total Miscellaneous</b>	<b>239,213</b>	<b>173,992</b>	<b>589,395</b>	<b>250,000</b>
10-00-00-4910	Transfers In	0	0	20,000	0
	<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>
10-00-00-4010	Carryover Balance	2,553,192	2,635,169	2,526,250	3,870,668
	<b>Total Carryover Balance</b>	<b>2,553,192</b>	<b>2,635,169</b>	<b>2,526,250</b>	<b>3,870,668</b>
	<b>Total General Fund Revenues</b>	<b>10,374,237</b>	<b>10,602,672</b>	<b>20,155,885</b>	<b>22,056,008</b>

**City of Central Point  
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<b>General Fund - Administration</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
10-10-00-5010	Salaries & Wages	322,337	297,441	635,600	649,405
10-10-00-5030	Part-time Wages	0	26,952	93,200	30,000
10-10-00-5560	City Taxes and Benefits	153,316	150,432	364,400	389,930
	<b>Total Personnel Services</b>	<b>475,653</b>	<b>474,825</b>	<b>1,093,200</b>	<b>1,069,335</b>
10-10-00-6110	City Facilities Rental	24,000	24,000	48,000	48,000
10-10-00-6210	Advertising/Legal Notices	5,532	5,986	11,000	13,000
10-10-00-6230	Bank Fees	17	0	0	0
10-10-00-6270	Lease/Rentals	4,173	4,170	11,000	11,500
10-10-00-6280	Travel/Training	11,995	14,140	24,000	30,000
10-10-00-6350	Professional Services	75,481	84,653	205,000	250,000
10-10-00-6360	Contract/Other Services	29,517	51,545	65,000	70,000
10-10-00-6470	Employee Involvement Programs	3,619	4,334	13,000	20,000
10-10-00-6520	Equipment Repair/Maintenance	0	0	2,000	2,000
10-10-00-6610	Books/Publications	1,815	2,167	7,000	7,000
10-10-00-6640	Dues/Licenses	2,984	926	9,000	13,000
10-10-00-6650	Food	792	1,676	4,000	5,000
10-10-00-6680	Office/Shop Supplies	2,928	2,436	7,000	7,000
10-10-00-6690	Postage	2,845	1,915	6,000	6,000
10-10-00-6695	Sm. Equip/Tools/Furniture	443	3,793	5,000	5,000
10-10-00-6740	Phone/Internet	2,777	1,075	8,000	8,000
	<b>Total Materials &amp; Services</b>	<b>168,918</b>	<b>202,816</b>	<b>425,000</b>	<b>495,500</b>
	<b>Total Administration</b>	<b>644,571</b>	<b>677,641</b>	<b>1,518,200</b>	<b>1,564,835</b>
<b>General Fund - City Enhancement</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
10-10-15-6410	Community Events	8,902	0	24,000	24,000
10-10-15-6420	Downtown Revitalization	27,271	30,668	60,000	65,000
10-10-15-6421	City Financing/Loans	0	0	0	0
10-10-15-6422	Utility Discount	11,522	9,793	30,000	20,000
10-10-15-6437	Parks & Recreation Donation (BOB)	9,471	10,000	50,000	20,000
10-10-15-6440	Food and Friends Program	12,000	12,000	24,000	24,000
10-10-15-6450	Tourism Promotion	122,169	96,845	220,000	220,000
	<b>Total Materials &amp; Services</b>	<b>191,336</b>	<b>159,307</b>	<b>408,000</b>	<b>373,000</b>
	<b>Total City Enhancement</b>	<b>191,336</b>	<b>159,307</b>	<b>408,000</b>	<b>373,000</b>

**City of Central Point  
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<b>General Fund - Technical Services</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
10-10-35-5010	Salaries & Wages	152,049	159,202	351,300	379,440
10-10-35-5020	Overtime Wages	1,356	2,631	6,000	6,000
10-10-35-5560	City Taxes and Benefits	65,859	68,578	161,750	186,190
	<b>Total Personnel Services</b>	<b>219,263</b>	<b>230,410</b>	<b>519,050</b>	<b>571,630</b>
10-10-35-6110	City Facilities Rental	5,000	5,000	20,000	20,000
10-10-35-6280	Travel/Training	10,578	10,709	20,000	20,000
10-10-35-6350	Professional Services	120	11,196	15,000	10,000
10-10-35-6360	Contract/Other Services	1,281	3,162	5,500	5,000
10-10-35-6550	Computer Software Maintenance	85,586	71,674	226,000	316,500
10-10-35-6610	Books/Publications	0	10	1,000	1,000
10-10-35-6630	Computer Hardware/Software	127,770	81,790	140,500	111,500
10-10-35-6640	Dues/Licenses	0	99	1,000	500
10-10-35-6680	Office/Shop Supplies	410	1,171	2,000	2,000
10-10-35-6695	Sm. Equip/Tools/Furniture	2,144	2,787	4,000	4,000
10-10-35-6740	Phone/Internet	22,683	24,619	50,000	62,000
	<b>Total Materials &amp; Services</b>	<b>255,573</b>	<b>212,217</b>	<b>485,000</b>	<b>552,500</b>
10-10-35-7152	Computer Hardware/Software	23,575	66,119	130,000	100,000
	<b>Total Capital Outlay</b>	<b>23,575</b>	<b>66,119</b>	<b>130,000</b>	<b>100,000</b>
	<b>Total Technical Services</b>	<b>498,411</b>	<b>508,746</b>	<b>1,134,050</b>	<b>1,224,130</b>
<b>General Fund - Mayor &amp; Council</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
10-15-00-5010	Salaries & Wages	13,800	13,500	27,600	27,600
10-15-00-5560	City Taxes and Benefits	1,109	1,084	3,000	2,400
	<b>Total Personnel Services</b>	<b>14,909</b>	<b>14,584</b>	<b>30,600</b>	<b>30,000</b>
10-15-00-6280	Travel/Training	1,765	3,105	14,000	17,000
10-15-00-6350	Professional Services	2,000	763	4,000	4,000
10-15-00-6410	Community Events	2,660	0	15,000	15,000
10-15-00-6640	Dues/Licenses	24,452	22,693	50,000	50,000
10-15-00-6650	Food	1,104	1,327	2,500	5,000
10-15-00-6680	Office/Shop Supplies	1,549	1,577	4,000	4,000
10-15-00-6740	Phone/Internet	974	824	3,000	5,000
	<b>Total Materials &amp; Services</b>	<b>34,505</b>	<b>30,288</b>	<b>92,500</b>	<b>100,000</b>
	<b>Total Mayor &amp; Council</b>	<b>49,414</b>	<b>44,873</b>	<b>123,100</b>	<b>130,000</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>General Fund - Finance</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
10-20-00-5010	Salaries & Wages	359,402	338,449	756,400	746,399
10-20-00-5020	Overtime Wages	0	0	4,000	2,000
10-20-00-5030	Part-time Wages	0	930	0	0
10-20-00-5560	City Taxes and Benefits	196,657	177,452	419,500	469,340
	<b>Total Personnel Services</b>	<b>556,059</b>	<b>516,831</b>	<b>1,179,900</b>	<b>1,217,739</b>
10-20-00-6110	City Facilities Rental	35,700	35,700	69,400	69,400
10-20-00-6210	Advertising/Legal Notices	2,317	2,260	3,000	2,600
10-20-00-6230	Bank/VISA Fees	36,703	41,944	90,000	100,000
10-20-00-6260	Printing/Binding	17,130	13,388	29,000	29,000
10-20-00-6280	Travel/Training	7,675	9,002	21,000	15,000
10-20-00-6350	Professional Services	55,444	59,456	98,000	78,000
10-20-00-6360	Contract/Other Services	12,302	7,685	34,000	29,000
10-20-00-6520	Equipment Repair/Maintenance	362	0	1,000	1,000
10-20-00-6640	Dues/Licenses	3,062	2,342	5,000	6,000
10-20-00-6680	Office/Shop Supplies	1,566	2,123	15,000	6,200
10-20-00-6690	Postage	30,517	28,401	64,000	62,000
10-20-00-6695	Sm Equip/Tools/Furniture	768	646	2,000	2,000
10-20-00-6740	Phone/Internet	2,995	2,059	6,000	2,600
	<b>Total Materials &amp; Services</b>	<b>206,542</b>	<b>205,005</b>	<b>437,400</b>	<b>402,800</b>
	<b>Total Finance</b>	<b>762,600</b>	<b>721,836</b>	<b>1,617,300</b>	<b>1,620,539</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>General Fund - Parks</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
10-40-45-5010	Salaries & Wages	228,193	231,131	569,970	597,842
10-40-45-5020	Overtime Wages	7,103	3,731	13,000	13,000
10-40-45-5560	City Taxes and Benefits	131,175	132,494	300,000	397,260
	<b>Total Personnel Services</b>	<b>366,471</b>	<b>367,356</b>	<b>882,970</b>	<b>1,008,102</b>
10-40-45-6110	City Facilities Rental	23,800	23,800	47,600	49,000
10-40-45-6120	City Equipment Rental	30,000	32,000	68,000	73,500
10-40-45-6270	Lease/Rentals	0	0	2,000	2,000
10-40-45-6280	Travel/Training	2,491	3,602	6,500	12,300
10-40-45-6350	Professional Services	1,075	1,821	106,500	30,000
10-40-45-6360	Contract/Other Services	151,489	156,698	211,700	240,000
10-40-45-6530	Building/Grounds Maintenance	82,158	100,826	255,000	268,000
10-40-45-6531	Tree Maintenance: Tree City USA	0	7,103	18,000	71,700
10-40-45-6610	Books/Publications	0	75	400	400
10-40-45-6620	Clothing Allowance	946	1,462	3,000	6,000
10-40-45-6640	Dues/Licenses	0	410	1,100	1,100
10-40-45-6680	Office/Shop Supplies	1,277	2,297	6,000	6,000
10-40-45-6695	Sm Equip/Tools/Furniture	1,972	1,783	9,200	14,900
10-40-45-6720	Electric	36,148	35,600	70,000	75,000
10-40-45-6730	Natural Gas	2,536	1,960	4,400	5,200
10-40-45-6740	Phone/Internet	4,521	4,874	11,000	11,200
10-40-45-6750	Water/Sewer/Stormwater	7,622	7,467	24,500	25,000
	<b>Total Materials &amp; Services</b>	<b>346,035</b>	<b>381,776</b>	<b>844,900</b>	<b>891,300</b>
10-40-45-7000	Prior Year Capital Improvements	10,625	42,491	0	0
10-40-45-7000	Resurface Tennis Courts	0	0	0	75,000
10-40-45-7000	Pfaff Park Restoration/ADA Compliance	0	0	0	90,000
10-40-45-7000	Don Jones Park Concession Stand	0	0	0	35,000
10-40-45-7204	Parks - Willie Mott	0	0	60,000	0
10-40-45-7234	Parks - Skyrman Arboretum	11,693	-3,405	249,195	60,000
	<b>Total Capital Projects</b>	<b>22,318</b>	<b>39,086</b>	<b>309,195</b>	<b>260,000</b>
	<b>Total Parks</b>	<b>734,824</b>	<b>788,218</b>	<b>2,037,065</b>	<b>2,159,402</b>



**City of Central Point  
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<b>General Fund - Recreation</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
10-40-53-5010	Salaries & Wages	126,873	130,287	263,200	265,185
10-40-53-5020	Overtime Wages	3,451	1,879	9,000	5,000
10-40-53-5560	City Taxes and Benefits	62,968	63,401	138,750	152,695
	<b>Total Personnel Services</b>	<b>193,292</b>	<b>195,567</b>	<b>410,950</b>	<b>422,880</b>
10-40-53-6110	City Facilities Rental	24,000	24,000	69,000	70,000
10-40-53-6210	Advertising/Legal Notices	0	226	8,000	10,400
10-40-53-6230	Bank/VISA Fees	2,379	0	7,200	9,200
10-40-53-6260	Printing/Binding	17,332	18,012	39,200	50,000
10-40-53-6270	Lease/Rentals	0	0	2,000	3,000
10-40-53-6280	Travel/Training	5,804	4,005	14,500	16,000
10-40-53-6350	Professional Services	1,520	1,671	4,000	17,000
10-40-53-6360	Contract Services - Recreation	56,030	62,043	113,300	87,000
10-40-53-6370	Instructors	10,515	9,170	30,000	46,000
10-40-53-6410	Community Events	0	4,172	26,500	40,600
10-40-53-6411	Community Events - Battle of the Bones	86,790	81,218	200,000	76,000
10-40-53-6412	Community Events - BOB Music	0	5,000	11,100	0
10-40-53-6413	Community Events - Children's Pre-K	0	1,593	12,200	5,000
10-40-53-6414	Community Events - Christmas	0	2,802	6,400	8,000
10-40-53-6415	Community Events - Egg Hunt	0	2,478	6,000	8,000
10-40-53-6416	Community Events - July 4th	0	1,419	12,500	12,000
10-40-53-6435	Recreation Programs	34,977	25,807	64,000	60,000
10-40-53-6520	Equipment Repair/Maintenance	1,298	0	5,000	0
10-40-53-6530	Building/Grounds Maintenance	62	2,200	5,000	8,500
10-40-53-6610	Books/Publications	0	0	1,000	900
10-40-53-6630	Computer Hardware/Software	4,258	7,133	16,500	6,000
10-40-53-6640	Dues/Licenses	1,325	640	2,400	3,400
10-40-53-6680	Office/Shop Supplies	744	2,713	9,000	9,000
10-40-53-6690	Postage	6,814	6,872	19,300	20,200
10-40-53-6695	Sm Equip/Tools/Furniture	0	0	4,000	4,000
10-40-53-6720	Electric	2,591	2,393	5,300	5,500
10-40-53-6740	Phone/Internet	2,991	1,343	5,000	5,600
	<b>Total Materials &amp; Services</b>	<b>259,429</b>	<b>266,911</b>	<b>698,400</b>	<b>581,300</b>
	<b>Total Recreation</b>	<b>452,721</b>	<b>462,477</b>	<b>1,109,350</b>	<b>1,004,180</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>General Fund -Community Development/Planning</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
10-50-00-5010	Salaries & Wages	170,348	143,052	547,900	587,130
10-50-00-5020	Overtime Wages	0	289	3,000	3,000
10-50-00-5030	Part-time Wages	56,680	57,359	118,400	142,310
10-50-00-5560	City Taxes and Benefits	80,330	74,017	305,250	356,890
	<b>Total Personnel Services</b>	<b>307,357</b>	<b>274,717</b>	<b>974,550</b>	<b>1,089,330</b>
10-50-00-6110	City Facilities Rental	29,700	29,700	52,000	52,000
10-50-00-6120	City Equipment Rental	4,500	4,500	9,500	9,500
10-50-00-6210	Advertising/Legal Notices	3,100	4,086	10,000	12,000
10-50-00-6280	Travel/Training	7,099	12,866	19,000	14,000
10-50-00-6350	Professional Services	11,611	13,167	30,000	40,000
10-50-00-6360	Contract/Other Services	4,601	14,630	20,000	24,000
10-50-00-6640	Dues/Licenses	1,065	625	3,500	3,500
10-50-00-6680	Office/Shop Supplies	1,223	2,303	3,000	3,000
10-50-00-6690	Postage	127	328	600	700
10-50-00-6695	Sm Equip/Tools/Furniture	54	0	1,000	1,000
10-50-00-6740	Phone/Internet	1,538	596	3,000	1,500
	<b>Total Materials &amp; Services</b>	<b>64,617</b>	<b>82,800</b>	<b>151,600</b>	<b>161,200</b>
	<b>Total Community Development/Planning</b>	<b>371,975</b>	<b>357,516</b>	<b>1,126,150</b>	<b>1,250,530</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>General Fund - Police</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
10-60-00-5010	Salaries & Wages	1,824,799	1,869,828	4,278,300	4,481,390
10-60-00-5020	Overtime Wages	105,483	93,949	200,000	220,000
10-60-00-5020	Overtime Wages - HTCU	33,658	0	0	0
10-60-00-5030	Part-time Wages	0	0	0	0
10-60-00-5560	City Taxes and Benefits	1,075,489	1,092,068	2,588,000	2,954,100
	<b>Total Personnel Services</b>	<b>3,039,429</b>	<b>3,055,846</b>	<b>7,066,300</b>	<b>7,655,490</b>
10-60-00-6110	City Facilities Rental	178,500	178,500	357,000	357,000
10-60-006240	Insurance Premiums	0	7,300	0	0
10-60-00-6270	Lease/Rentals	80,119	87,325	176,000	176,000
10-60-00-6280	Travel/Training	32,396	37,774	97,000	100,000
10-60-00-6340	Dispatch Services	234,022	239,827	520,000	555,000
10-60-00-6350	Professional Services	11,635	38,998	46,000	49,500
10-60-00-6360	Contract/Other Services	25,024	23,493	62,000	77,000
10-60-00-6410	DARE	8,687	9,015	9,100	9,500
10-60-00-6430	Investigations	1,446	1,342	6,100	6,350
10-60-00-6433	Asset Forfeiture Expense	0	0	0	60,000
10-60-00-6460	Volunteer Programs-Citizens On Patrol	4,255	1,856	8,200	8,700
10-60-00-6462	Volunteer Programs-Explorers	1,148	1,269	5,100	5,350
10-60-00-6510	Vehicle Repair/Maintenance	34,041	32,456	72,000	70,000
10-60-00-6520	Equipment Repair/Maintenance	1,502	2,680	10,200	6,000
10-60-00-6610	Books/Publications	848	68	1,250	1,200
10-60-00-6620	Clothing Allowance	20,992	13,028	31,000	37,000
10-60-00-6640	Dues/Licenses	1,365	3,538	6,500	10,000
10-60-00-6660	Fuel	44,577	43,639	103,000	90,000
10-60-00-6670	Maintenance Supplies	340	96	1,000	1,000
10-60-00-6680	Office/Shop Supplies	22,722	27,274	62,000	66,500
10-60-00-6690	Postage	1,675	1,287	3,000	5,100
10-60-00-6695	Sm Equip/Tools/Furniture	30,702	33,798	87,000	73,500
10-60-00-6740	Phone/Internet	36,307	32,127	72,000	62,000
	<b>Total Materials &amp; Services</b>	<b>772,303</b>	<b>816,689</b>	<b>1,735,450</b>	<b>1,826,700</b>
	<b>Total Police</b>	<b>3,811,730</b>	<b>3,872,535</b>	<b>8,801,750</b>	<b>9,482,190</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>General Fund - Interdepartmental</b>					
				2015/17	2017/19
		2013/14	2014/15	Biennial	Total Proposed
Account	Description	Actual	Actual	Budget	Biennial Budget
10-90-37-6240	Insurance Premiums/Claims	85,203	123,774	265,000	275,000
10-90-37-6340	Dispatch Services - 911	0	0	0	0
10-90-37-6432	Water Conservation Grant	37,783	0	0	0
	<b>Total Materials &amp; Services</b>	<b>122,986</b>	<b>123,774</b>	<b>265,000</b>	<b>275,000</b>
10-90-37-8000	Transfers Out - Street Fund	0	0	0	150,000
10-90-37-8000	Transfers Out - Debt Service (DJ Park)	78,500	44,000	112,850	96,100
10-90-37-8000	Transfers Out - Debt Service (LID)	0	0	100,000	0
10-90-37-8000	Transfers Out - HTCU	20,000	0	0	0
	<b>Total Transfers</b>	<b>98,500</b>	<b>44,000</b>	<b>212,850</b>	<b>246,100</b>
10-90-37-9000	Contingency	0	0	180,000	180,000
	<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>180,000</b>	<b>180,000</b>
10-90-37-9500	Ending Balance	2,635,169	2,841,746	1,623,070	2,546,102
	<b>Total Ending Balance</b>	<b>2,635,169</b>	<b>2,841,746</b>	<b>1,623,070</b>	<b>2,546,102</b>
	<b>Total Interdepartmental</b>	<b>2,856,655</b>	<b>3,009,520</b>	<b>2,280,920</b>	<b>3,247,202</b>
	<b>Total General Fund Requirements</b>	<b>10,374,237</b>	<b>10,602,669</b>	<b>20,155,885</b>	<b>22,056,008</b>
<b>HTCU Fund - Revenues</b>					
				2015/17	2017/19
		2013/14	2014/15	Biennial	Total Proposed
Account	Description	Actual	Actual	Budget	Biennial Budget
15-00-00-4320	Federal Grant	170,773	0	0	0
15-00-00-4330	State Grant	0	0	0	0
15-00-00-4390	Contributing Agencies	0	0	0	0
15-00-00-4394	Federal Asset Forfeitures	59,814	4,377	0	0
15-00-00-4396	State Asset Forfeitures	0	0	0	0
	<b>Total Intergovernmental</b>	<b>230,586</b>	<b>4,377</b>	<b>0</b>	<b>0</b>
15-00-00-4448	High Tech Crime Unit	0	0	0	0
	<b>Total Charges for Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
15-00-00-4810	Miscellaneous Revenue	4,073	0	0	0
	<b>Total Miscellaneous</b>	<b>4,073</b>	<b>0</b>	<b>0</b>	<b>0</b>
15-00-00-4910	Transfer In - General Fund	20,000	0	0	0
	<b>Total Transfers</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
15-00-00-4010	Carryover Balance	62,800	181,928	128,525	78,842
	<b>Total Carryover Balance</b>	<b>62,800</b>	<b>181,928</b>	<b>128,525</b>	<b>78,842</b>
	<b>Total Revenues</b>	<b>317,460</b>	<b>186,305</b>	<b>128,525</b>	<b>78,842</b>

**City of Central Point  
2017/19 Biennial Budget**

HTCU Fund					
		2013/14	2014/15	2015/17	2017/19
Account	Description	Actual	Actual	Biennial Budget	Total Proposed Biennial Budget
15-60-00-5010	Salaries & Wages	0	0	0	0
15-60-00-5020	Overtime Wages	0	0	0	0
15-60-00-5560	City Taxes and Benefits	0	0	0	0
	<b>Total Personnel Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
15-60-00-6110	City Facilities Rental (HTCU)	0	0	0	0
15-60-00-6280	Travel/Training	210	0	0	0
15-60-00-6350	Professional Services	2,112	0	0	0
15-60-00-6360	Contract/Other Services	223	19	0	0
15-60-00-6430	Investigations	45	0	0	0
15-60-00-6431	Federal Grant Expense	106,788	0	0	0
15-60-00-6432	State/Local Grant Expense	7,300	15	0	0
15-60-00-6433	Asset Forfeiture Expense	1,845	56,968	108,525	0
15-60-00-6520	Equipment Repair/Maintenance	360	0	0	0
15-60-00-6550	Computer/Software Maintenance	0	65	0	0
15-60-00-6620	Clothing Allowance	327	0	0	0
15-60-00-6630	Computer Hardware/Software	1,911	1,544	0	0
15-60-00-6640	Dues/Licenses	610	0	0	0
15-60-00-6660	Fuel	20	0	0	0
15-60-00-6680	Office/Shop Supplies	705	0	0	0
15-60-00-6690	Postage	93	17	0	0
15-60-00-6695	Sm Equip/Tools/Furniture	140	0	0	0
15-60-00-6740	Phone/Internet	4,000	1,078	0	0
	<b>Total Materials &amp; Services</b>	<b>126,687</b>	<b>59,705</b>	<b>108,525</b>	<b>0</b>
15-60-00-7150	Equipment	8,845	0	0	0
	<b>Total Capital Outlay</b>	<b>8,845</b>	<b>0</b>	<b>0</b>	<b>0</b>
15-60-00-8000	Transfers Out - Reserve Fund	0	0	0	78,842
15-60-00-8000	Transfers Out - General Fund	0		20,000	0
	<b>Total Transfers Out</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>78,842</b>
	<b>Total HTCU Operations</b>	<b>135,532</b>	<b>59,705</b>	<b>128,525</b>	<b>78,842</b>
<b>HTCU Fund - Interdepartmental</b>					
		2013/14	2014/15	2015/17	2017/19
Account	Description	Actual	Actual	Biennial Budget	Total Proposed Biennial Budget
15-90-37-9000	Contingency	0	0	0	0
	<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
15-90-37-9500	Ending Balance	181,928	126,600	0	0
	<b>Total Ending Balance</b>	<b>181,928</b>	<b>126,600</b>	<b>0</b>	<b>0</b>
	<b>Total Interdepartmental</b>	<b>181,928</b>	<b>126,600</b>	<b>0</b>	<b>0</b>
	<b>Total High Tech Crime Unit Requirements</b>	<b>317,460</b>	<b>186,305</b>	<b>128,525</b>	<b>78,842</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>Street Fund - Revenues</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
20-00-00-4135	Franchise - Electric	115,708	175,000	355,000	354,000
20-00-00-4155	Franchise - Water	0	65,000	130,000	132,000
	<b>Total Taxes</b>	<b>115,708</b>	<b>240,000</b>	<b>485,000</b>	<b>486,000</b>
20-00-00-4310	Federal Capital Grants	0	0	0	0
20-00-00-4330	State Grant - ODOT (Bike/Ped Funds)	422,875	0	0	0
20-00-00-4350	State Gas Tax	988,393	1,002,001	1,996,800	2,138,960
	<b>Total Intergovernmental</b>	<b>1,411,268</b>	<b>1,002,001</b>	<b>1,996,800</b>	<b>2,138,960</b>
20-00-00-4450	Public Works Services	9,452	3,573	10,000	5,240
20-00-00-4462	SDC Street Reimbursement	10,604	12,473	128,500	162,500
20-00-00-4465	SDC Street Improvements	161,553	170,175	1,156,500	1,358,000
20-00-00-4470	Street Utility Fee	449,946	480,162	1,000,000	1,215,000
20-00-00-4474	Street Decorative Light Fee	0	0	9,000	920
	<b>Total Charges for Services</b>	<b>631,554</b>	<b>666,382</b>	<b>2,304,000</b>	<b>2,741,660</b>
20-00-00-4710	Interest Income	9,574	8,268	16,000	28,620
	<b>Total Interest Income</b>	<b>9,574</b>	<b>8,268</b>	<b>16,000</b>	<b>28,620</b>
20-00-00-4810	Miscellaneous Revenue	18,894	23,540	385,000	536,000
	<b>Total Miscellaneous</b>	<b>18,894</b>	<b>23,540</b>	<b>385,000</b>	<b>536,000</b>
20-00-00-4910	Transfers In - General Fund	0	0	0	150,000
	<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
20-00-00-4010	Carryover Balance	1,964,676	1,737,201	1,983,860	2,205,714
	<b>Total Carryover Balance</b>	<b>1,964,676</b>	<b>1,737,201</b>	<b>1,983,860</b>	<b>2,205,714</b>
	<b>Total Street Revenues</b>	<b>4,151,674</b>	<b>3,677,393</b>	<b>7,170,660</b>	<b>8,286,954</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>Street Fund - Operations/Capital Projects</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
20-70-43-5010	Salaries & Wages	221,822	240,593	510,577	549,776
20-70-43-5020	Overtime Wages	1,649	1,249	7,000	6,880
20-70-43-5560	City Taxes and Benefits	140,011	147,598	345,432	396,600
	<b>Total Personnel Services</b>	<b>363,482</b>	<b>389,440</b>	<b>863,009</b>	<b>953,256</b>
20-70-43-6110	City Facilities Rental	36,900	36,900	80,000	80,000
20-70-43-6120	City Equipment Rental	134,000	140,000	336,000	375,000
20-70-43-6130	City Overhead Fees	135,000	150,000	300,000	300,000
20-70-43-6140	Public Works Overhead Fees	280,000	245,000	500,000	514,000
20-70-43-6230	Bank/VISA Fees	8,078	9,010	20,000	24,000
20-70-43-6270	Lease/Rentals	608	440	0	0
20-70-43-6280	Travel/Training	8,061	7,239	25,000	30,000
20-70-43-6350	Professional Services	17,704	525	32,000	42,000
20-70-43-6360	Contract/Other Services	47,589	65,941	110,000	116,000
20-70-43-6520	Equipment Repair/Maintenance	881	0	0	0
20-70-43-6530	Sidewalk/Bikepath/Tree Maintenance	7,160	0	30,000	250,000
20-70-43-6540	Infrastructure Maintenance	65,913	118,266	577,000	965,000
20-70-43-6541	Street Sign Maintenance	11,645	0	16,000	0
20-70-43-6542	Street Light Maintenance (TOD)	6,587	0	0	0
20-70-43-6543	Street Light Retrofit Project	13,915	0	0	0
20-70-43-6620	Clothing Allowance	1,366	1,857	3,600	4,400
20-70-43-6640	Dues/Licenses	196	492	700	1,200
20-70-43-6680	Office/Shop/Safety Supplies	5,513	5,138	7,000	12,000
20-70-43-6695	Sm Equip/Tools/Furniture	8,800	9,555	22,000	20,000
20-70-43-6740	Phone/Internet	2,300	2,334	5,000	6,000
20-70-43-6760	Street Lights	169,310	172,138	350,000	350,000
	<b>Total Materials &amp; Services</b>	<b>961,528</b>	<b>964,835</b>	<b>2,414,300</b>	<b>3,089,600</b>
20-70-43-7150	Equipment	36,420	0	33,000	35,000
20-70-43-7200	Prior Capital Projects	572,473	0	0	0
20-70-43-7203	Beebe/Hamrick - Intersection	6,550	855	50,000	0
20-70-43-7205	Crater Rail Crossing (Const)	0	0	500,000	475,000
20-70-43-7216	Highway 99 project	97,248	14,763	0	0
20-70-43-7230	Freeman Rd (CMAQ Project)	15,283	22,219	114,000	0
20-70-43-7233	Street Improvements	0	272,835	245,000	377,000
	<b>Total Capital Projects</b>	<b>727,974</b>	<b>310,672</b>	<b>942,000</b>	<b>887,000</b>
20-70-43-8000	Transfers Out - DS (10th/Scenic/Upton)	32,600	32,000	64,700	0
20-70-43-8000	Transfers Out - Pine Street Signals	0	0	0	60,000
	<b>Total Transfers Out</b>	<b>32,600</b>	<b>32,000</b>	<b>64,700</b>	<b>60,000</b>
	<b>Total Street Operations/Capital Projects</b>	<b>2,085,585</b>	<b>1,696,947</b>	<b>4,284,009</b>	<b>4,989,856</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>Street Fund - SDC Capital Projects</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
20-70-59-7203	Beebe/Hamrick (Signal)	0	0	150,000	0
20-70-59-7205	Crater Rail Crossing	36,060	7,519	250,000	1,550,000
20-70-59-7216	Hwy 99 Beautification Project	270,127	0	0	0
20-70-59-7230	Freeman Rd (CMAQ Project)	0	0	114,000	275,000
20-70-59-7231	Table Rock Road Project	0	0	150,000	248,000
20-70-59-7233	Street Improvements/Ped Crossing	0	0	65,000	0
	<b>Total Capital Projects</b>	<b>306,187</b>	<b>7,519</b>	<b>729,000</b>	<b>2,073,000</b>
20-70-59-7660	Developer Reimbursements	0	0	450,000	0
	<b>Total Debt Service</b>	<b>0</b>	<b>0</b>	<b>450,000</b>	<b>0</b>
20-70-59-8000	Transfers Out - DS (10th/Scenic/Upton)	22,700	23,000	45,800	0
20-70-59-8000	Transfers Out - Pine Street Signals	0	0	0	92,000
	<b>Total Transfers</b>	<b>22,700</b>	<b>23,000</b>	<b>45,800</b>	<b>92,000</b>
	<b>Total Street SDC Capital Projects</b>	<b>328,887</b>	<b>30,519</b>	<b>1,224,800</b>	<b>2,165,000</b>
<b>Street Fund - Interdepartmental</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
20-90-37-9000	Contingency	0	0	157,000	157,000
	<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>157,000</b>	<b>157,000</b>
20-90-37-9500	Ending Balance	1,737,202	1,949,927	1,504,851	975,098
	<b>Total Ending Balance</b>	<b>1,737,202</b>	<b>1,949,927</b>	<b>1,504,851</b>	<b>975,098</b>
	<b>Total Street Interdepartmental</b>	<b>1,737,202</b>	<b>1,949,927</b>	<b>1,661,851</b>	<b>1,132,098</b>
	<b>Total Street Fund Requirements</b>	<b>4,151,674</b>	<b>3,677,393</b>	<b>7,170,660</b>	<b>8,286,954</b>



**City of Central Point  
2017/19 Biennial Budget**

<b>Capital Improvements Fund - Revenues</b>					
				2015/17	2017/19
Account	Description	2013/14 Actual	2014/15 Actual	Biennial Budget	Total Proposed Biennial Budget
30-00-00-4330	State Grants	33,000	0	60,000	150,000
	<b>Total Intergovernmental Revenue</b>	<b>33,000</b>	<b>0</b>	<b>60,000</b>	<b>150,000</b>
30-00-00-4461	SDC Park Reimbursement	23,172	41,089	123,800	339,000
30-00-00-4463	SDC Park Improvements	118,565	144,293	134,600	366,000
	<b>Total Charges for Service</b>	<b>141,737</b>	<b>185,382</b>	<b>258,400</b>	<b>705,000</b>
30-00-00-4710	Interest Income	640	672	1,400	4,000
	<b>Total Interest Income</b>	<b>640</b>	<b>672</b>	<b>1,400</b>	<b>4,000</b>
30-00-00-4810	Miscellaneous Income	0	0	0	0
	<b>Total Interest Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
30-00-00-4910	Transfers in	0	0	0	0
	<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
30-00-00-4010	Carryover Balance	117,955	139,392	157,955	360,462
	<b>Total Carryover</b>	<b>117,955</b>	<b>139,392</b>	<b>157,955</b>	<b>360,462</b>
	<b>Total CIP Revenues</b>	<b>293,331</b>	<b>325,446</b>	<b>477,755</b>	<b>1,219,462</b>
<b>Capital Improvements Fund - Park Capital Projects</b>					
				2015/17	2017/19
Account	Description	2013/14 Actual	2014/15 Actual	Biennial Budget	Total Proposed Biennial Budget
30-40-55-7200	Prior Capital Projects	36,941	0	0	0
30-40-55-7254	Bohnert Farm Park	0	0	0	150,000
	<b>Total Capital Projects</b>	<b>36,941</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
	<b>Total Park Capital Projects</b>	<b>36,941</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
<b>Capital Improvements Fund - Park SDC Capital Projects</b>					
				2015/17	2017/19
Account	Description	2013/14 Actual	2014/15 Actual	Biennial Budget	Total Proposed Biennial Budget
30-40-59-7100	Building/Concession Stand/DJ Park	0	0	80,000	29,000
30-40-59-7240	Pfaff Park Playground/ADA Compliance	0	0	0	60,000
30-40-59-7255	Beebe/Gebhard Park	0	0	0	425,000
30-40-59-7200	Prior Capital Projects	27,716	0	0	0
	<b>Total SDC Capital Projects</b>	<b>27,716</b>	<b>0</b>	<b>80,000</b>	<b>514,000</b>
30-40-59-7670	Developer SDC Credit Obligations	24,282	8,302	55,000	50,000
	<b>Total Debt Service</b>	<b>24,282</b>	<b>8,302</b>	<b>55,000</b>	<b>50,000</b>
30-40-59-8000	Transfer Out - Debt Service (DJ Park)	60,000	100,000	143,900	143,800
	<b>Total Transfers Out</b>	<b>60,000</b>	<b>100,000</b>	<b>143,900</b>	<b>143,800</b>
	<b>Total Park SDC Capital Projects</b>	<b>111,998</b>	<b>108,302</b>	<b>278,900</b>	<b>707,800</b>

**City of Central Point  
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<b>Capital Improvements Fund -Interdepartmental</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
30-90-37-8000	Transfers Out - General Fund	0	0	0	0
30-90-37-8000	Transfers Out - Debt Service Fund	5,000	0	0	0
	<b>Total Transfers</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
30-90-37-9500	Ending Balance	139,392	217,144	198,855	361,662
	<b>Total Ending Balance</b>	<b>139,392</b>	<b>217,144</b>	<b>198,855</b>	<b>361,662</b>
	<b>Total Interdepartmental</b>	<b>144,392</b>	<b>217,144</b>	<b>198,855</b>	<b>361,662</b>
	<b>Total Capital Improvements</b>	<b>293,331</b>	<b>325,446</b>	<b>477,755</b>	<b>1,219,462</b>
	<b>Reserve Fund -Revenues</b>				
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
35-00-00-4710	Interest Income	2,873	2,847	6,000	6,000
	<b>Total Interest</b>	<b>2,873</b>	<b>2,847</b>	<b>6,000</b>	<b>6,000</b>
35-00-00-4910	Transfers In- Facilities Maintenance	80,000	0	0	0
35-00-00-4910	Transfers In- HTCUC Fund	0	0	0	78,842
35-00-00-4910	Transfers In- Fleet Maintenance	0	0	50,000	50,000
	<b>Total Transfers</b>	<b>80,000</b>	<b>0</b>	<b>50,000</b>	<b>128,842</b>
35-00-00-4010	Carryover Balance	487,096	569,969	572,850	631,204
	<b>Total Carryover</b>	<b>487,096</b>	<b>569,969</b>	<b>572,850</b>	<b>631,204</b>
	<b>Total Reserve Fund Revenues</b>	<b>569,969</b>	<b>572,816</b>	<b>628,850</b>	<b>766,046</b>
	<b>Reserve Fund -Interdepartmental</b>				
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
35-90-37-7101	Facility Improvements	0	0	0	0
35-90-37-7150	Equipment	0	0	0	0
35-90-37-7151	Vehicles	0	0	0	0
	<b>Total Reserve Fund Projects</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
35-90-37-9500	Ending Balance	569,969	572,816	628,850	766,046
	<b>Total Ending Balance</b>	<b>569,969</b>	<b>572,816</b>	<b>628,850</b>	<b>766,046</b>
	<b>Total Interdepartmental</b>	<b>569,969</b>	<b>572,816</b>	<b>628,850</b>	<b>766,046</b>
	<b>Total Reserve Fund</b>	<b>569,969</b>	<b>572,816</b>	<b>628,850</b>	<b>766,046</b>

**City of Central Point  
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	<b>Debt Service Fund - Revenues</b>				
				<b>2015/17</b>	<b>2017/19</b>
<b>Account</b>	<b>Description</b>	<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
40-00-00-4310	Federal Capital Grant (STIP)	162,864	162,863	325,728	0
	<b>Total Intergovernmental</b>	<b>162,864</b>	<b>162,863</b>	<b>325,728</b>	<b>0</b>
40-00-00-4405	City Facilities Rental	192,000	192,000	384,000	384,000
40-00-00-4440	Debt Service Fees	31,362	30,007	85,400	410,670
	<b>Total Charges for Services</b>	<b>223,362</b>	<b>222,007</b>	<b>469,400</b>	<b>794,670</b>
40-00-00-4610	LID Principal Payments	42,373	30,925	40,000	40,000
40-00-00-4615	LID Interest Payments	9,194	3,614	4,000	4,000
	<b>Total Special Assessments</b>	<b>51,567</b>	<b>34,539</b>	<b>44,000</b>	<b>44,000</b>
40-00-00-4710	Interest Income	326	618	500	2,000
	<b>Total Interest Income</b>	<b>326</b>	<b>618</b>	<b>500</b>	<b>2,000</b>
40-00-00-4810	Miscellaneous Revenue	0	55,900	0	0
	<b>Total Miscellaneous</b>	<b>0</b>	<b>55,900</b>	<b>0</b>	<b>0</b>
40-00-00-4910	Transfers In - General Fund (DJ Park)	78,500	44,000	112,850	96,100
40-00-00-4910	Transfer In - General Fund (LID debt)	0	0	100,000	0
40-00-00-4910	Transfers In - Street Op (10th/Scenic)	32,600	32,000	64,700	0
40-00-00-4910	Transfers In - Street SDC (10th/Scenic)	22,700	23,000	45,800	0
40-00-00-4910	Transfers In - Street Op (Pine Street Signals)	0	0	0	60,000
40-00-00-4910	Transfers In - Street SDC (Pine Street Signals)	0	0	0	92,000
40-00-00-4910	Transfers In - CIP- SDC Parks (DJ Park)	65,000	100,000	143,900	143,800
	<b>Total Transfers</b>	<b>198,800</b>	<b>199,000</b>	<b>467,250</b>	<b>391,900</b>
40-00-00-4010	Carryover Balance	47,015	41,943	14,769	101,336
	<b>Total Carryover</b>	<b>47,015</b>	<b>41,943</b>	<b>14,769</b>	<b>101,336</b>
	<b>Total Debt Service Revenues</b>	<b>683,934</b>	<b>716,870</b>	<b>1,321,647</b>	<b>1,333,906</b>
<b>Debt Service Fund</b>					
				<b>2015/17</b>	<b>2017/19</b>
<b>Account</b>	<b>Description</b>	<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
40-90-37-7531	10th/Scenic/Upton - Interest	34,415	4,752	0	0
40-90-37-7631	10th/Scenic/Upton - Principal	212,000	221,000	0	0
40-90-37-7501	City Hall Bond Interest	69,718	2,125	0	0
40-90-37-7601	City Hall Bond Principal	120,000	125,000	0	0
40-90-37-7580	Don Jones Park - Interest	28,500	2,400	0	0
40-90-37-7680	Don Jones Park - Principal	115,000	120,000	0	0
40-90-37-7510	LID Bond Interest	12,358	8,743	12,510	1,655
40-90-37-7610	LID Bond Principal	50,000	110,000	110,000	35,830
40-90-37-7545	Pine Street Signals - Interest	0	0	0	45,933
40-90-37-7645	Pine Street Signals - Principal	0	0	0	115,000
40-90-37-7555	E. Pine Streetscape - Interest (CP Dev Comm)	0	0	0	192,670
40-90-37-7655	E. Pine Streetscape - Principal (CP Dev Comm)	0	0	0	217,000
40-90-37-7515	Series 2014 Interest	0	51,684	105,370	64,865
40-90-37-7615	Series 2014 Principal	0	52,680	1,056,000	569,040
	<b>Total Debt Service</b>	<b>641,991</b>	<b>698,383</b>	<b>1,283,879</b>	<b>1,241,993</b>
40-90-37-9500	Ending Balance	41,943	18,487	37,768	91,913
	<b>Total Ending Balance</b>	<b>41,943</b>	<b>18,487</b>	<b>37,768</b>	<b>91,913</b>
	<b>Total Debt Service</b>	<b>683,934</b>	<b>716,870</b>	<b>1,321,647</b>	<b>1,333,906</b>

**City of Central Point  
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<b>Building Fund - Revenues</b>					
<b>Revenues</b>					
		<b>2013/14</b>	<b>2014/15</b>	<b>2015/17</b>	<b>2017/19</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Biennial</b>	<b>Total Proposed</b>
				<b>Budget</b>	<b>Biennial Budget</b>
50-00-00-4235	Building Permits - Residential	68,285	62,248	110,000	145,000
50-00-00-4236	Building Permits - Commercial	10,810	14,788	95,000	80,000
50-00-00-4240	Building Plan Review	53,683	67,259	70,000	166,000
50-00-00-4250	Electrical Permits	28,288	28,491	40,000	53,000
50-00-00-4260	Mechanical Permits	9,546	16,613	16,200	45,000
50-00-00-4275	Plumbing Permits	31,554	39,461	40,000	62,000
	<b>Total Charges for Service</b>	<b>202,166</b>	<b>228,860</b>	<b>371,200</b>	<b>551,000</b>
50-00-00-4710	Interest Income	1,043	1,486	2,400	6,000
	<b>Total Interest Income</b>	<b>1,043</b>	<b>1,486</b>	<b>2,400</b>	<b>6,000</b>
50-00-00-4810	Miscellaneous Revenue	1,843	1,183	0	0
	<b>Total Miscellaneous</b>	<b>1,843</b>	<b>1,183</b>	<b>0</b>	<b>0</b>
50-00-00-4010	Carryover Balance	137,823	182,632	214,625	408,782
	<b>Total Carryover</b>	<b>137,823</b>	<b>182,632</b>	<b>214,625</b>	<b>408,782</b>
	<b>Total Building Fund Revenues</b>	<b>342,875</b>	<b>414,162</b>	<b>588,225</b>	<b>965,782</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>Building Fund Expenditures</b>					
		<b>2013/14</b>	<b>2014/15</b>	<b>2015/17</b>	<b>2017/19</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Biennial Budget</b>	<b>Total Proposed Biennial Budget</b>
50-50-00-5010	Salaries & Wages	103,878	83,818	234,550	271,905
50-50-00-5560	City Taxes and Benefits	42,321	38,822	118,470	166,370
	<b>Total Personnel Services</b>	<b>146,199</b>	<b>122,640</b>	<b>353,020</b>	<b>438,275</b>
50-50-00-6110	City Facilities Rental	0	0	20,000	20,000
50-50-00-6120	City Equipment Rental	2,200	2,200	4,700	5,000
50-50-00-6130	City Overhead Fees	0	0	0	45,000
50-50-00-6280	Travel/Training	657	1,605	3,500	6,000
50-50-00-6360	Contract/Other Services	8,741	7,767	18,000	22,000
50-50-00-6610	Books/Publications	0	982	2,500	3,000
50-50-00-6640	Dues/Licenses	690	475	1,200	1,200
50-50-00-6680	Office/Shop Supplies	674	296	1,000	1,000
50-50-00-6690	Postage	43	57	200	200
50-50-00-6740	Phone/Internet	1,036	927	2,800	1,500
	<b>Total Materials &amp; Services</b>	<b>14,041</b>	<b>14,308</b>	<b>53,900</b>	<b>104,900</b>
	<b>Total Building Operations</b>	<b>160,240</b>	<b>136,948</b>	<b>406,920</b>	<b>543,175</b>
<b>Building Fund - Interdepartmental Interdepartmental</b>					
		<b>2013/14</b>	<b>2014/15</b>	<b>2015/17</b>	<b>2017/19</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Biennial Budget</b>	<b>Total Proposed Biennial Budget</b>
50-90-37-9000	Contingency	0	0	4,500	5,560
	<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>4,500</b>	<b>5,560</b>
50-90-37-9500	Ending Balance	182,635	277,214	176,805	417,047
	<b>Total Ending Balance</b>	<b>182,635</b>	<b>277,214</b>	<b>176,805</b>	<b>417,047</b>
	<b>Total Interdepartmental</b>	<b>182,635</b>	<b>277,214</b>	<b>181,305</b>	<b>422,607</b>
	<b>Total Building Fund Requirements</b>	<b>342,875</b>	<b>414,162</b>	<b>588,225</b>	<b>965,782</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>Water Fund - Revenues</b>					
<b>Revenues</b>					
		<b>2013/14</b>	<b>2014/15</b>	<b>2015/17</b>	<b>2017/19</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Biennial</b>	<b>Total Proposed</b>
				<b>Budget</b>	<b>Biennial Budget</b>
55-00-00-4440	Penalty Charges	76,668	71,865	150,000	142,066
55-00-00-4450	Public Works Fees	3,935	0	2,000	0
55-00-00-4466	SDC Water Improvements	89,393	83,253	120,000	134,620
55-00-00-4468	SDC Water Reimbursement	23,297	24,756	60,000	50,132
55-00-00-4469	Administrative Fees	9,700	10,710	18,000	35,880
55-00-00-4473	System Repair & Replacement	90,942	100,248	180,000	209,490
55-00-00-4485	Water Connect Charges	19,750	28,704	24,000	42,740
55-00-00-4487	Backflow Service Fees	0	0	88,200	121,140
55-00-00-4490	Water Sales	2,686,369	2,742,327	5,470,000	6,226,962
	<b>Total Charges for Service</b>	<b>3,000,055</b>	<b>3,061,863</b>	<b>6,112,200</b>	<b>6,963,030</b>
55-00-00-4710	Interest Income	6,155	7,670	12,000	32,764
	<b>Total Interest Income</b>	<b>6,155</b>	<b>7,670</b>	<b>12,000</b>	<b>32,764</b>
55-00-00-4810	Miscellaneous Revenue	29,964	27,566	16,000	0
55-00-00-4840	Financing Proceeds	0	0	22,000	0
	<b>Total Miscellaneous</b>	<b>29,964</b>	<b>27,566</b>	<b>38,000</b>	<b>0</b>
55-00-00-4010	Carryover Balance	1,299,427	1,697,619	1,860,995	2,377,253
	<b>Total Carryover</b>	<b>1,299,427</b>	<b>1,697,619</b>	<b>1,860,995</b>	<b>2,377,253</b>
	<b>Total Water Revenues</b>	<b>4,335,600</b>	<b>4,794,718</b>	<b>8,023,195</b>	<b>9,373,047</b>

**City of Central Point  
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<b>Water Fund -Operations/Capital Projects</b>					
<b>Expenditures</b>				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
55-70-43-5010	Salaries & Wages	379,278	375,198	841,500	916,853
55-70-43-5020	Overtime Wages	4,125	3,265	16,000	16,000
55-70-43-5560	City Taxes and Benefits	243,296	236,371	549,300	639,795
	<b>Total Personnel Services</b>	<b>626,700</b>	<b>614,834</b>	<b>1,406,800</b>	<b>1,572,648</b>
55-70-43-6110	City Facilities Rental	40,000	40,000	97,000	97,000
55-70-43-6120	City Equipment Rental	85,000	89,000	210,000	237,000
55-70-43-6130	City Overhead Fees	355,000	445,000	890,000	750,000
55-70-43-6140	Public Works Overhead Fees	227,000	200,000	410,000	430,000
55-70-43-6220	Bad Debt	203	0	0	0
55-70-43-6230	Bank/VISA Fees	8,078	9,010	20,000	19,000
55-70-43-6240	Insurance Premiums/claims	0	2,700	0	0
55-70-43-6280	Travel/Training	10,350	11,663	27,000	50,000
55-70-43-6350	Professional Services	20,882	28,931	40,000	20,000
55-70-43-6360	Contract Services	61,230	72,726	142,000	120,000
55-70-43-6365	Other Services (Backflow)	0	0	88,200	0
55-70-43-6422	Utility Discount	0	0	10,000	2,400
55-70-43-6540	Infrastructure Maintenance	106,526	110,957	210,000	220,000
55-70-43-6550	SCADA Software Maintenance	0	2,670	20,000	17,000
55-70-43-6560	Water Rights Maintenance	24,350	24,788	64,000	54,000
55-70-43-6610	Books/Publications	187	300	700	500
55-70-43-6620	Clothing Allowance	1,451	1,949	4,400	8,000
55-70-43-6640	Dues/Licenses	3,153	3,320	4,000	4,000
55-70-43-6680	Office/Shop Supplies	10,584	5,736	10,000	10,000
	Safety/Ergonomic Supplies	0	0	0	5,000
55-70-43-6690	Postage	110	377	550	300
55-70-43-6695	Sm Equip/Tools/Furniture	4,929	4,750	10,000	24,000
55-70-43-6720	Electric	29,313	33,201	63,000	70,000
55-70-43-6740	Phone/Internet	9,830	11,490	23,500	30,000
55-70-43-6750	MWC Water Purchase	598,484	603,930	1,390,000	1,435,000
55-70-43-6752	Water Franchise Fee	0	65,000	130,000	133,000
	<b>Total Materials &amp; Services</b>	<b>1,596,657</b>	<b>1,767,496</b>	<b>3,864,350</b>	<b>3,736,200</b>
55-70-43-7150	Equipment	0	0	27,000	29,000
55-70-43-7200	Prior Capital Projects	19,481	0	0	0
55-70-43-7200	Infrastructure Improvements	0	14,833	275,000	850,000
55-70-43-7230	Freeman Rd (CMAQ Project)	0	88,638	200,000	0
55-70-43-7249	R&R Projects	0	1,225	115,000	200,000
	<b>Total Capital Projects</b>	<b>19,481</b>	<b>104,695</b>	<b>617,000</b>	<b>1,079,000</b>
55-70-43-7531	Note Payable Int - 10th/Scenic/Upton	8,627	8,500	0	0
55-70-43-7531	Note Payable - Pine Water Line - Front to 7th	0	0	0	77,280
55-70-43-7550	Loan Interest - Water Reservoir	386,145	183,960	354,300	251,828
55-70-43-7631	Note Payable Princ - 10th/Scenic/Upton	0	0	25,300	0
55-70-43-7650	Loan Principal - Water Reservoir-Refinancing	0	196,776	413,900	589,935
	<b>Total Debt Service</b>	<b>394,772</b>	<b>389,236</b>	<b>793,500</b>	<b>919,043</b>
	<b>Total Water Operations/Capital Projects</b>	<b>2,637,610</b>	<b>2,876,261</b>	<b>6,681,650</b>	<b>7,306,891</b>

**City of Central Point  
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<b>Water Fund -SDC Capital Projects</b>					
<b>Water Improvements</b>					
		2013/14	2014/15	2015/17	2017/19
Account	Description	Actual	Actual	Biennial Budget	Total Proposed Biennial Budget
55-70-59-7150	Capital Projects -Equipment	0	0	65,000	0
55-70-59-7150	Capital Projects	0	0	0	255,000
55-70-59-7222	Water Reservoir	0	0	50,000	25,000
	<b>Total Capital Projects</b>	<b>0</b>	<b>0</b>	<b>115,000</b>	<b>280,000</b>
55-70-59-7660	Developer Reimbursements	371	0	35,000	35,000
	<b>Total Debt Service</b>	<b>371</b>	<b>0</b>	<b>35,000</b>	<b>35,000</b>
	<b>Total Water SDC Capital Projects</b>	<b>371</b>	<b>0</b>	<b>150,000</b>	<b>315,000</b>
<b>Interdepartmental</b>					
		2013/14	2014/15	2015/17	2017/19
Account	Description	Actual	Actual	Biennial Budget	Total Proposed Biennial Budget
55-90-37-9000	Contingency	0	0	151,100	151,100
	<b>Total Contingency</b>		<b>0</b>	<b>151,100</b>	<b>151,100</b>
55-90-37-9500	Ending Balance	1,697,619	1,918,457	1,040,445	1,600,056
	<b>Total Ending Balance</b>	<b>1,697,619</b>	<b>1,918,457</b>	<b>1,040,445</b>	<b>1,600,056</b>
	<b>Total Interdepartmental</b>	<b>1,697,619</b>	<b>1,918,457</b>	<b>1,191,545</b>	<b>1,751,156</b>
	<b>Total Water Fund Requirements</b>	<b>4,335,600</b>	<b>4,794,718</b>	<b>8,023,195</b>	<b>9,373,047</b>



**City of Central Point  
2017/19 Biennial Budget**

<b>Stormwater Fund - Revenues</b>					
				<b>2015/17</b>	<b>2017/19</b>
<b>Account</b>	<b>Description</b>	<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
57-00-00-4450	Public Works Fees	31	630	1,000	300
57-00-00-4464	SDC Stormwater Fees - Imp	52,834	45,417	139,500	90,000
57-00-00-4467	SDC Stormwater Fees - Reimb	0	0	12,200	24,000
57-00-00-4471	Stormwater Quality Fees	112,478	114,236	220,000	231,814
57-00-00-4472	Stormwater Utility Fees	707,406	716,088	1,415,000	1,463,092
	<b>Total Charges for Services</b>	<b>872,749</b>	<b>876,371</b>	<b>1,787,700</b>	<b>1,809,206</b>
57-00-00-4710	Interest Income	3,740	4,384	7,000	15,894
	<b>Total Interest Income</b>	<b>3,740</b>	<b>4,384</b>	<b>7,000</b>	<b>15,894</b>
57-00-00-4810	Miscellaneous Revenue	1,684	5,673	2,000	0
57-00-00-4840	Loan Proceeds	0	0	0	0
	<b>Total Miscellaneous Revenue</b>	<b>1,684</b>	<b>5,673</b>	<b>2,000</b>	<b>0</b>
57-00-00-4010	Carryover Balance	662,025	850,205	934,860	1,084,275
	<b>Total Carryover Balance</b>	<b>662,025</b>	<b>850,205</b>	<b>934,860</b>	<b>1,084,275</b>
	<b>Total Stormwater Revenues</b>	<b>1,540,198</b>	<b>1,736,633</b>	<b>2,731,560</b>	<b>2,909,375</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>Stormwater Fund - Operations/Capital Projects</b>					
				<b>2015/17</b>	<b>2017/19</b>
<b>Account</b>	<b>Description</b>	<b>2013/14 Actual</b>	<b>2014/15 Actual</b>	<b>Biennial Budget</b>	<b>Total Proposed Biennial Budget</b>
57-70-43-5010	Salaries & Wages	123,471	129,928	302,600	224,025
57-70-43-5020	Overtime Wages	591	263	6,800	6,800
57-70-43-5560	City Taxes and Benefits	77,500	77,738	201,000	167,736
	<b>Total Personnel Services</b>	<b>201,563</b>	<b>207,929</b>	<b>510,400</b>	<b>398,561</b>
57-70-43-6110	City Facilities Rental	27,000	27,000	60,000	60,000
57-70-43-6120	City Equipment Rental	40,000	45,000	119,800	132,000
57-70-43-6130	City Overhead Fees	85,000	113,000	226,000	172,000
57-70-43-6140	Public Works Overhead Fees	112,000	110,000	226,000	250,000
57-70-43-6210	Bank/VISA Fees	8,078	9,010	20,000	18,000
57-70-43-6270	Lease/Rentals	831	12,016	46,000	40,000
57-70-43-6280	Travel/Training	1,686	2,422	7,000	7,000
57-70-43-6350	Professional Services	34,019	17,136	15,000	16,000
57-70-43-6360	Contract/Other Services	26,689	25,033	56,000	44,000
57-70-43-6540	Infrastructure Maintenance	9,201	9,009	20,000	10,000
57-70-43-6620	Clothing Allowance	910	740	2,000	4,000
57-70-43-6640	Dues/Licenses	773	669	500	1,000
57-70-43-6680	Office/Shop Supplies	5,131	4,735	8,400	10,000
57-70-43-6680	Safety/Ergonomic Supplies	0	0	0	5,000
57-70-43-6690	Postage	30	2,909	6,000	0
57-70-43-6695	Sm Equip/Tools/Furniture	1,353	10,759	20,000	12,000
57-70-43-6710	Disposal	3,947	3,893	10,000	8,000
57-70-43-6740	Phone/Internet	1,470	1,233	3,000	2,400
	<b>Total Materials &amp; Services</b>	<b>358,119</b>	<b>394,564</b>	<b>845,700</b>	<b>791,400</b>
57-70-43-7150	Equipment	0	0	35,000	20,000
57-70-43-7200	Prior Capital Projects	51,497	0	0	0
57-70-43-7150	Jetter Truck Lease/Purchase	0	0	0	93,000
57-70-43-7200	Capital Projects	0	0	0	85,000
57-70-43-7230	Freeman Rd (CMAQ Project)	0	0	162,000	0
57-70-43-7238	Skyrman Park - Arboretum	0	5,963	50,000	0
	<b>Total Capital Projects</b>	<b>51,497</b>	<b>5,963</b>	<b>247,000</b>	<b>198,000</b>
57-70-43-7531	Debt Service (10th/Scenic/Upton)	9,000	9,000	0	0
57-70-43-7631	Note Payable Princ-10th/Scenic/Upton	0	0	36,640	0
	<b>Total Debt Service</b>	<b>9,000</b>	<b>9,000</b>	<b>36,640</b>	<b>0</b>
	<b>Total Stormwater Operations/Cap. Projects</b>	<b>620,178</b>	<b>617,456</b>	<b>1,639,740</b>	<b>1,387,961</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>Stormwater Fund - Quality</b>					
				2015/17	2017/19
		2013/14	2014/15	Biennial	Total Proposed
Account	Description	Actual	Actual	Budget	Biennial Budget
57-70-47-6280	Travel/Training	1,348	1,484	4,000	4,000
57-70-47-6350	Professional Services	7,488	1,559	20,000	20,000
57-70-47-6360	Contract/Other Services	45,785	48,097	90,000	90,000
57-70-47-6480	Stormwater Quality Projects	0	2,539	5,000	2,000
57-70-47-6690	Postage	0	500	5,000	5,000
	<b>Total Materials &amp; Services</b>	<b>54,622</b>	<b>54,179</b>	<b>124,000</b>	<b>121,000</b>
57-70-47-7230	Freeman Rd (CMAQ Project)	0	51,500	100,000	0
57-70-43-7200	Capital Projects	0	0	0	70,000
	<b>Total Capital Projects</b>	<b>0</b>	<b>51,500</b>	<b>100,000</b>	<b>70,000</b>
57-70-47-8000	Transfer Out - General Fund	0	0	0	0
	<b>Total Transfers Out</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Stormwater Quality</b>	<b>54,622</b>	<b>105,679</b>	<b>224,000</b>	<b>191,000</b>
<b>Stormwater Fund -SDC Capital Projects</b>					
				2015/17	2017/19
		2013/14	2014/15	Biennial	Total Proposed
Account	Description	Actual	Actual	Budget	Biennial Budget
57-70-59-7200	Capital Projects	1,240	0	0	0
57-70-59-7230	Freeman Rd (CMAQ Project)	0	11,000	38,000	0
57-70-59-7238	Comet Avenue (And Victoria)	0	0	40,000	0
	<b>Total Capital Projects</b>	<b>1,240</b>	<b>11,000</b>	<b>78,000</b>	<b>0</b>
57-70-59-7531	Debt Service -10th/Scenic/Upton	11,500	11,500	22,460	0
57-70-59-7660	Developer Reimbursements	2,453	1,636	13,000	8,000
	<b>Total Debt Service</b>	<b>13,953</b>	<b>13,136</b>	<b>35,460</b>	<b>8,000</b>
	<b>Total Stormwater SDC Capital Projects</b>	<b>15,193</b>	<b>24,136</b>	<b>113,460</b>	<b>8,000</b>
<b>Stormwater Fund -Interdepartmental</b>					
				2015/17	2017/19
		2013/14	2014/15	Biennial	Total Proposed
Account	Description	Actual	Actual	Budget	Biennial Budget
57-90-37-8000	Transfers Out - General Fund	0	0	0	0
	<b>Total Transfers Out</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
57-90-37-9000	Contingency	0	0	46,500	46,500
	<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>46,500</b>	<b>46,500</b>
57-90-37-9500	Ending Balance	850,205	989,363	707,860	1,275,914
	<b>Total Ending Balance</b>	<b>850,205</b>	<b>989,363</b>	<b>707,860</b>	<b>1,275,914</b>
	<b>Total Interdepartmental</b>	<b>850,205</b>	<b>989,363</b>	<b>754,360</b>	<b>1,322,414</b>
	<b>Total Stormwater Requirements</b>	<b>1,540,198</b>	<b>1,736,634</b>	<b>2,731,560</b>	<b>2,909,375</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>Internal Services Fund - Revenues</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
60-00-00-4320	Federal Grants	0	0		
	<b>Total Intergovernmental</b>	<b>0</b>	<b>0</b>		
60-00-00-4405	City Facilities Rental	232,600	232,600	536,000	538,400
60-00-00-4410	City Equipment Rental	295,700	312,700	748,000	832,000
60-00-00-4417	Public Works Overhead Fees	619,000	555,000	1,136,000	1,194,000
60-00-00-4420	Urban Renewal Services	0	0	10,000	10,000
60-00-00-4450	Public Works Fees	26,925	38,564	40,000	60,000
60-00-00-4460	Rental Income	2,954	2,409	2,000	4,000
60-00-00-4830	Sale of Assets	29,987	0	2,000	2,000
	<b>Total Charges for Service</b>	<b>1,207,165</b>	<b>1,141,273</b>	<b>2,474,000</b>	<b>2,640,400</b>
60-00-00-4710	Interest Income	1,592	1,562	1,000	5,000
	<b>Total Interest Income</b>	<b>1,592</b>	<b>1,562</b>	<b>1,000</b>	<b>5,000</b>
60-00-00-4810	Miscellaneous Revenue	8,439	12,097	2,000	2,000
	<b>Total Miscellaneous</b>	<b>8,439</b>	<b>12,097</b>	<b>2,000</b>	<b>2,000</b>
60-00-00-4010	Carryover Balance	233,316	239,394	153,380	354,607
	<b>Total Carryover</b>	<b>233,316</b>	<b>239,394</b>	<b>153,380</b>	<b>354,607</b>
	<b>Total Internal Services Revenues</b>	<b>1,450,513</b>	<b>1,394,326</b>	<b>2,630,380</b>	<b>3,002,007</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>Internal Services Fund- Facilities Maintenance</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
60-70-11-6130	City Overhead Fees	13,000	13,000	26,000	26,000
60-70-11-6360	Contract/Other Services	46,002	90,731	187,500	200,000
60-70-11-6530	Building/Grounds Maintenance	64,285	62,300	112,500	115,000
60-70-11-6670	Maintenance Supplies	6,913	6,472	11,500	13,000
60-70-11-6695	Sm Equip/Tools/Furniture	4,177	442	4,000	10,000
60-70-11-6720	Electric	63,290	62,699	120,000	130,000
60-70-11-6730	Natural Gas	9,555	8,085	44,000	44,000
60-70-11-6740	Phone/Internet	842	206	2,000	2,000
60-70-11-6750	Water/Sewer/Stormwater	3,459	4,272	12,000	12,000
	<b>Total Materials &amp; Services</b>	<b>211,524</b>	<b>248,208</b>	<b>519,500</b>	<b>552,000</b>
60-70-11-7101	City Facility Improvements	0	0	40,000	100,000
60-70-11-7150	Equipment	26,016	0	0	0
	<b>Total Capital Projects</b>	<b>26,016</b>	<b>0</b>	<b>40,000</b>	<b>100,000</b>
	<b>Total Facilities</b>	<b>237,540</b>	<b>248,208</b>	<b>559,500</b>	<b>652,000</b>
<b>Internal Services Fund- Public Works Administration</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
60-70-27-5010	Salaries & Wages	304,521	320,080	551,200	616,561
60-70-27-5020	Overtime Wages	1,839	959	9,000	9,000
60-70-27-5560	City Taxes and Benefits	157,785	160,733	309,300	372,458
	<b>Total Personnel Services</b>	<b>464,146</b>	<b>481,772</b>	<b>869,500</b>	<b>998,019</b>
60-70-27-6130	City Overhead Fees	100,000	112,000	224,000	224,000
60-70-27-6280	Travel/Training	5,587	2,732	12,000	6,000
60-70-27-6350	Professional Services	25,093	44,831	60,000	70,000
60-70-27-6360	Contract/Other Services	1,198	1,026	2,000	2,000
60-70-27-6610	Books/Publications	119	213	1,000	500
60-70-27-6640	Dues/Licenses	736	940	1,100	500
60-70-27-6680	Office/Shop Supplies	3,500	5,030	10,000	10,000
60-70-27-6690	Postage	1,429	971	4,000	4,000
60-70-27-6695	Sm Equip/Tools/Furniture	0	0	0	0
60-70-27-6740	Phone/Internet	4,037	3,797	9,000	7,600
	<b>Total Materials &amp; Services</b>	<b>141,700</b>	<b>171,538</b>	<b>323,100</b>	<b>324,600</b>
	<b>Total Public Works Administration</b>	<b>605,846</b>	<b>653,311</b>	<b>1,192,600</b>	<b>1,322,619</b>

**City of Central Point  
2017/19 Biennial Budget**

<b>Internal Services Fund- Fleet Maintenance</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
60-70-29-5010	Salaries & Wages	50,448	50,830	112,450	101,420
60-70-29-5020	Overtime Wages	0	0	1,000	1,000
60-70-29-5560	City Taxes and Benefits	30,113	30,175	72,650	73,020
	<b>Total Personnel Services</b>	<b>80,561</b>	<b>81,005</b>	<b>186,100</b>	<b>175,440</b>
60-70-29-6270	Lease/Rentals	10,509	16,639	24,000	112,000
60-70-29-6280	Travel/Training	118	226	800	4,000
60-70-29-6360	Contract/Other Services	24,828	33,273	60,000	70,000
60-70-29-6510	Vehicle Repair/Maintenance	6,674	10,245	16,000	54,000
60-70-29-6520	Equipment Repair/Maintenance	27,831	22,679	40,000	50,000
60-70-29-6620	Clothing Allowance	0	12	500	500
60-70-29-6660	Fuel	51,571	44,483	108,000	75,000
60-70-29-6680	Office/Shop/Safety Supplies	1,037	188	1,000	14,000
60-70-29-6695	Sm Equip/Tools	9,309	5,539	15,000	44,000
60-70-29-6710	Disposal	0	0	200	0
60-70-29-6740	Phone/Internet	1,652	2,235	4,000	4,000
	<b>Total Materials &amp; Services</b>	<b>133,530</b>	<b>135,518</b>	<b>269,500</b>	<b>427,500</b>
60-70-29-7150	Equipment	73,642	76,697	307,000	210,000
60-70-29-7151	Vehicles	0	0	0	0
	<b>Total Capital Outlay</b>	<b>73,642</b>	<b>76,697</b>	<b>307,000</b>	<b>210,000</b>
	<b>Total Fleet Maintenance</b>	<b>287,733</b>	<b>293,221</b>	<b>762,600</b>	<b>812,940</b>
<b>Internal Services Fund- Interdepartmental</b>					
				<b>2015/17</b>	<b>2017/19</b>
		<b>2013/14</b>	<b>2014/15</b>	<b>Biennial</b>	<b>Total Proposed</b>
<b>Account</b>	<b>Description</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Biennial Budget</b>
60-70-37-8000	Transfer Out - Facility Reserves	80,000	0	50,000	50,000
60-70-37-8000	Transfer Out - Equipment Reserves	0	0	0	0
	<b>Total Transfers Out</b>	<b>80,000</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>
60-70-37-9500	Ending Balance	239,394	199,586	65,680	164,448
	<b>Total Ending Balance</b>	<b>239,394</b>	<b>199,586</b>	<b>65,680</b>	<b>164,448</b>
	<b>Total Interdepartmental</b>	<b>319,394</b>	<b>199,586</b>	<b>115,680</b>	<b>214,448</b>
	<b>Total Internal Services Requirements</b>	<b>1,450,513</b>	<b>1,394,326</b>	<b>2,630,380</b>	<b>3,002,007</b>

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION CERTIFYING THE PROVISION OF MUNICIPAL SERVICES BY THE CITY OF CENTRAL POINT, OREGON**

**Recitals:**

ORS 221.760 provides that for cities located within counties having population over 100,000 to receive state revenues from cigarette, gas and liquor taxes, the State of Oregon must be satisfied that the City provides certain municipal services.

Therefore, the City of Central Point resolves as follows:

That the citizens of Central Point are provided the following services;

- Police protection
- Street construction, maintenance and lighting
- Storm sewers
- Planning, zoning and subdivision control
- Water utilities

*Passed by the Council and signed by me in authentication of its passage on June 8, 2017.*

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**Mayor Hank Williams**

**ATTEST:**

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**City Recorder**

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ELECTING TO RECEIVE STATE REVENUE SHARING FUNDS FOR FISCAL YEAR JULY 1, 2017 – JUNE 30, 2018**

**Recitals:**

The State of Oregon sets forth requirements for eligibility of State Revenue Sharing funds. The City of Central Point has qualified and desires to receive such funds.

Therefore, the City of Central Point resolves as follows:

**Section 1.** The City hereby elects to receive distribution under ORS 221.770 of the State Revenue Sharing funds.

**Section 2.** The City hereby certifies as follows:

- A. The City held a public hearing, after adequate public notice, before the Budget Committee on April 24, 2017 at which time citizens had the opportunity to provide written and oral comment to the City Council on the possible uses of State Revenue Sharing funds.
- B. The City held a second public hearing, after adequate public notice, before the City Council on June 8, 2017, at which time citizens had the opportunity to provide written and oral comment to, and ask questions of the City Council on the proposed use of State Revenue Sharing funds in relation to the entire budget of the City for the biennial budget period of July 1, 2017 through June 30, 2019.
- C. The City has levied a property tax for the year proceeding the year in which State Revenue Sharing funds are sought hereunder and pursuant to ORS 471.810.

**Section 3.** A copy of this resolution shall be filed with the executive department of the State of Oregon no later than July 31, 2017.

***Passed by the Council and signed by me in authentication of its passage on June 8, 2017.***

\_\_\_\_\_  
**Mayor Hank Williams**

**ATTEST:**

\_\_\_\_\_  
**City Recorder**



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO ADOPT THE BUDGET; MAKE APPROPRIATIONS  
AND LEVY TAXES FOR THE BIENNIAL BUDGET PERIOD  
JULY 1, 2017 THROUGH June 30, 2019**

**RECITALS:**

- A. Oregon statute (ORS 294.326) requires municipalities to prepare and adopt a financial plan (budget) containing estimates of revenues and expenditures in compliance with Oregon budget laws prior to making expenditures or tax certification.
- B. No increases were made to the proposed tax levy of the approved budget, nor were any budget estimates increased more than 10% as limited by law.
- C. A public hearing was duly held by the City Council of Central Point, Oregon on June 8, 2017 for the approved biennial budget in the amount of \$49,991,429.

**The City of Central Point resolves as follows:**

To adopt the budget, make appropriations and levy taxes for the biennial budget period beginning July 1, 2017 and ending June 30, 2019.

**Section 1.** Taxes and other receipts of the City of Central Point are hereby appropriated for the purposes set forth below.

Fund/Object Classification	Appropriation	FTE
<b><u>General Fund</u></b>		
General Fund - Administration	1,564,835	3.0
General Fund - City Enhancement	373,000	0
General Fund - Technical Services	1,224,130	2.0
General Fund - Mayor & Council	130,000	0
General Fund - Finance	1,620,539	6.0
General Fund - Parks	2,159,402	5.15
General Fund - Recreation	1,004,180	2.0
General Fund - Planning	1,250,530	4.5
General Fund - Police	9,482,190	31.0
General Fund - Interdepartmental	3,247,202	0
<b>Total General Fund</b>	<b>22,056,008</b>	<b>53.65</b>

<b>Fund/Object Classification</b>	<b>Appropriation</b>	<b>FTE</b>
<b><u>High Tech Crime Fund</u></b>		
High Tech Crime Fund - Operations	0	0
High Tech Crime Fund - Interdepartmental	78,842	0
<b><i>Total High Tech Crime Fund</i></b>	<b>78,842</b>	<b>0</b>
<b><u>Street Fund</u></b>		
Street Fund - Operations/Capital Projects	4,989,856	5.0
Street Fund - SDC Capital Projects	2,165,000	0
Street Fund - Interdepartmental	1,132,098	0
<b><i>Total Street Fund</i></b>	<b>8,286,954</b>	<b>5.0</b>
<b><u>Capital Improvements Fund</u></b>		
Capital Improvements Fund - Park Capital Projects	150,000	0
Capital Improvements Fund - Park SDC Capital Projects	707,800	0
Capital Improvements Fund -Interdepartmental	361,662	0
<b><i>Total Capital Improvements Fund</i></b>	<b>1,219,462</b>	<b>0</b>
<b><u>Reserve Fund</u></b>		
Reserve Fund - Capital Projects	0	0
Reserve Fund -Interdepartmental	766,046	0
<b><i>Total Reserve Fund</i></b>	<b>766,046</b>	<b>0</b>
<b><u>Debt Service Fund</u></b>		
Debt Service Fund - Debt Service	1,241,993	0
Debt Service Fund - Ending Balance	91,913	0
<b><i>Total Debt Service Fund</i></b>	<b>1,333,906</b>	<b>0</b>
<b><u>Building Fund</u></b>		
Building Fund - Personnel Services	438,275	2.0
Building Fund - Materials & Services	104,900	0
Building Fund - Interdepartmental	422,607	0
<b><i>Total Building Fund</i></b>	<b>965,782</b>	<b>2.0</b>
<b><u>Water Fund</u></b>		
Water Fund -Operations/Capital Projects	7,306,891	7.0
Water Fund -SDC Water Improvements	315,000	0
Water Fund -Interdepartmental	1,751,156	0
<b><i>Total Water Fund</i></b>	<b>9,373,047</b>	<b>7.0</b>

<b>Fund/Object Classification</b>	<b>Appropriation</b>	<b>FTE</b>
<b><u>Stormwater Fund</u></b>		
Stormwater Fund - Operations/Capital Projects	1,387,961	2.0
Stormwater Fund - Quality	191,000	0
Stormwater Fund -SDC Capital Projects	8,000	0
Stormwater Fund -Interdepartmental	1,322,414	0
<b>Total Stormwater Fund</b>	<b>2,909,375</b>	<b>2.0</b>
<b><u>Internal Services Fund</u></b>		
Internal Services Fund- Facilities Maintenance	652,000	0
Internal Services Fund- Public Works Administration	1,322,619	4.85
Internal Services Fund- Fleet Maintenance	812,940	1
Internal Services Fund- Interdepartmental	214,448	0
<b>Total Internal Services Fund</b>	<b>3,002,007</b>	<b>5.85</b>
<b>Total All Funds</b>	<b>49,991,429</b>	<b>75.5</b>

**Section 2.** As authorized by law and the Charter of the City of Central Point, Oregon, there is hereby levied upon the taxable property of said city as shown on the tax rolls of Jackson County, Oregon, for the biennial budget period which includes fiscal years 2017/18 through 2018/19, the rate of \$4.47 per \$1,000 of assessed valuation for general government purposes, as follows:

<b><u>General Fund</u></b>	<b><u>Subject to Measure 5 Limits</u></b>	<b><u>Not Subject to Measure 5 Limits</u></b>	<b><u>Total</u></b>
Permanent rate limit tax	<u>\$5.8328</u>		<u>\$5.8328</u>
<b>TOTAL LEVY</b>	<b>\$4.47</b>		<b>\$4.47</b>

**Section 3.** The Finance Director is hereby authorized to enter the appropriation for each organizational unit, program, and division of the budget separately on the proper books and records as prescribed by law; and is further directed to certify to the Assessor of Jackson County, Oregon, the levy of taxes of the City of Central Point, Oregon, and to take all other steps with regard to said budget and levy as required by law.

*Passed by the Council and signed by me in authentication of its passage  
on June 8, 2017.*

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**Mayor Hank Williams**

**ATTEST:**

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**City Recorder**

# **Resolution**

## **Adopting General Procedures for 2017-2018**



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Staff Report

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**To:** Honorable Mayor and Council  
**From:** Steve Weber, Finance Director  
**Date:** June 8, 2017  
**Subject:** General Procedures for Fiscal Year 2017-18

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**Purpose:**

A resolution approving appointments and adopting general procedures for Fiscal Year 2017-2018

**Background:**

Each fiscal year the City Council considers a general procedures resolution which appoints specific individuals or firms to represent the City in the capacity of: City Attorney, City Engineer, City Auditor, Municipal Judge, and Insurance Agent of Record. Furthermore, the general procedures resolution establishes and regulates procedures regarding the following: council expenses; designation of depository; authority to keep, invest, transfer and expend funds; accounting principles; interfund and overhead fees; outstanding checks; capital acquisition; summons, complaints, and tort claim notices.

The attached general procedures resolution recommends no significant changes for the fiscal year 2017-2018.

**Fiscal Impact:**

Budgetary appropriations for the contracted services referenced in the 2017/2018 general services resolution are included in the 2017/2019 City of Central Point Budget. More specifically, these costs are generally contained in individual department budget line items for contracted services and professional services. The only exception would be the budget appropriation for insurance premiums, which has an individual line item in the inter-departmental fund.

**Attachments:**

1. Resolution approving appointments and establishing general services procedures for fiscal year 2017-2018

**Recommended Action:**

Approve Resolution No. \_\_\_\_\_ (1) Appointment of the following: City Attorney, Sydnee Dryer; City Engineer, Jeff Ballard; City Auditor, Isler Certified Public Accountants; Municipal Judge, Joe Charter; Insurance Agent of Record, Brown & Brown Northwest. (2) Establishment of general procedures for the following: council expenses; designation of depository; authority to keep, invest, transfer and expend funds; accounting principles; interfund and overhead fees; outstanding checks; capital acquisition; summons, complaints, and tort claim notices.

**Public Hearing Required:**

None

**Suggested Motion:**

I move to approve the 2017/2018 general procedures resolution for the City of Central Point.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ADOPTING GENERAL PROCEDURES  
FOR FISCAL YEAR 2017-2018**

**RECITALS:**

- A. The Central Point City Council deems it appropriate to authorize certain appointments and procedures relating to City administration, budget, and fiscal management for fiscal year 2017-2018.

The City of Central Point resolves as follows: For the fiscal year 2017-2018, the following appointments are hereby made; the following policies and procedures are imposed, and the same are hereby adopted:

**Section 1. Appointments.**

- A. Insurance Agent of Record. Brown & Brown Northwest Insurance Agency is hereby appointed to continue as Insurance Agent of Record for the City for property, general liability, vehicle liability, workers compensation and bond insurance through June of 2018.
- B. City Attorney. Sydnee Dreyer of Huycke, O'Connor, Jarvis, Dreyer, Davis & Glatte, LLP is hereby appointed to the office of City Attorney through June 2018 and is designated as a sworn officer of the City under the terms of the legal services contract dated June 2013.
- C. Municipal Judge. Jackson County Justice of the Peace, Joe Charter, is hereby appointed as Municipal Court Judge under the terms of the intergovernmental agreement between the City of Central Point and Jackson County through June 2018.
- D. City Auditor. Isler Certified Public Accountants is hereby appointed as City Auditor through June 2018 pursuant to statutes requiring independent fiscal audit of the City, and subject to the contract for Audit of an Oregon Municipality.
- E. City Engineer. Jeff Ballard dba RH2 Engineering Inc. is hereby appointed as City Engineer of the City of Central Point through June 2018 under the terms of the letter dated May 15, 2007.

**Section 2. Council Expenses.**

City Council members may elect to receive compensation of \$150 per month, and the Mayor may elect to receive compensation of \$250 per month. In addition to said compensation, reimbursement may also be made to the Mayor or Council members for actual expenses incurred while on official City business.



**Section 3. Designation of Depository.**

Any Central Point branch of an FDIC insured bank, the State of Oregon Local Government Investment Pool, and all successors in interest to those institutions are each hereby designated as depositories for City funds, and the Finance Director or designee may deposit monies belonging to the City in any or all of said institutions in accordance with applicable law until further order of the City Council.

**Section 4. Authority to Keep, Invest, Transfer and Expend Funds**

- A. The Finance Director or designee is hereby authorized to invest any surplus funds in accordance with ORS 294.035 and ORS 294.810, in such investments as are authorized by said statutes, and to transfer funds from one account to another.
- B. The Finance Director or designee is hereby authorized to establish a petty cash fund with a balance not to exceed \$2,000. The fund may be used to maintain cash drawer change funds and provide for miscellaneous expenditures not to exceed \$50 per transaction; except that upon approval of the City Manager or the Finance Director a maximum expenditure of \$100 per transaction may be made.
- C. The City Manager or designee is authorized to expend funds in accordance with budget appropriations. All revenues received and expenditures incurred by the City in implementing the budget appropriations shall be reported to the Council. Such reports will normally be made on a quarterly basis.

**Section 5. Accounting Principles.**

The City shall maintain its financial records in accordance with current generally accepted accounting principles, and all applicable laws and regulations.

**Section 6. Interfund and Overhead Fees.**

Expenditures incurred by one fund for the benefit of another fund may be reimbursed in accordance with acceptable accounting procedures as determined by the Finance Director.

**Section 7. Outstanding Checks.**

Outstanding checks stale dated (at least six months after the date of issuance) must escheat to the state under ORS 98.352.

**Section 8. Capital Acquisition.**

Items costing more than \$5,000 and having a useful life of more than one year shall be capitalized.

**Section 9. Summons, Complaints, and Tort Claim Notices.**

The City Recorder shall be designated to receive all Summons, Complaints, and Tort Claim Notices.

Passed by the Council and signed by me in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Mayor Hank Williams

ATTEST:

\_\_\_\_\_  
City Recorder

# **Business**

## **Revocable License**



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STAFF REPORT

**To:** Central Point City Council  
**From:** Matt Samitore  
**Subject:** REVOCABLE LICENSE AND RIGHT TO USE  
**Date:** May 31, 2017

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**Purpose:** The owners of 955 North Mountain Avenue have made a request to use and maintain a small portion of Don Jones Memorial Park for their personal use. City Attorney has prepared right to use agreement for council to review.

**Background:** When the City built the water reservoir in 2013 a small area of Don Jones Park was left with little to no irrigation. The area is adjacent to 955 N. Mountain Avenue, which is owned by John and Karen Murphy. The Murphy's have made a request to use the land and maintain it either with landscaping or hard scape.

The land serves little to no use for the City as it isn't part of the active or passive park area. The area in question is located at the back of the berm on the SE corner of Don Jones Park. The area is approximately 3014 square feet. The area serves as the front door to the Murphy's residence and allows for them to landscape and maintain the area like they do to the rest of their yard.

**Recommendation:** Approve the Revocable License and Right to Use Agreement for the area defined in Exhibit A of the license.

**REVOCABLE LICENSE AND RIGHT TO USE  
DON JONES PARK**

KNOW ALL MEN BY THESE PRESENTS, that the City of Central Point, an Oregon Municipal Corporation, hereinafter called Grantor, for the consideration hereinafter stated, does hereby grant and convey unto John and Karen Murphy, hereinafter called Grantees and unto Grantees' heirs, successors and assigns, a revocable license and right to use that portion of public property within a portion of Don Jones Park, situated in the City of Central Point, County of Jackson, State of Oregon described as follows, to-wit:

See attached map and legal description at Exhibit A  
incorporated herein by reference (the "Licensed Premises").

1. **Revocable License.** This license is revocable in Grantor's sole discretion, and the right to use the described real property is limited to, conditioned upon and subject to the terms and conditions set out in a Memorandum and Use Agreement attached hereto as Exhibit "B" incorporated herein, and made a part hereof, by reference.

2. **Consideration.** In consideration for Grantor's grant of this revocable license, Grantees agree to maintain the Licensed Premises to the following minimum standards: weekly maintenance of grass between the months of April to October; ensure height of grass is not in excess of 3"; water as needed (water costs borne by Grantee). Consideration includes Grantees' and Grantees' heirs, successors and assigns continuing compliance with the terms and conditions set out in the above referenced Memorandum and Use Agreement.

3. **Indemnification.** In addition to the terms and conditions of the above referenced Memorandum and Use Agreement, Grantees and Grantees' heirs, successors and assigns shall indemnify, protect, defend, and hold City, its officers, agents, volunteers, and employees harmless against any actions, claim for injury or damage and all loss, liability, cost or expense, including court costs and attorney's fees, arising out of or resulting directly or indirectly from the license and related use of the Licensed Premises.

4. **Miscellaneous Provisions.**

4.1 In construing this document and where the context so requires, the singular includes the plural and all grammatical changes shall be implied to make the provisions hereof apply equally to corporations and to individuals.

4.2 In construing this license and right to use, any irregularity, informality, ambiguity

or dispute should be resolved in favor of the license and right being revocable, should, in the sole judgment of Grantor, it be in the best interest of Grantor and/or the public to revoke.

4.3 Any irregularity, informality, ambiguity or dispute should be resolved in a manner that leaves payment of any damages, costs or charges associated with the revocation of the license and right to use the sole responsibility of Grantees, Grantees' heirs, successors and assigns.

4.4 In construing this license, the delay or failure of Grantor to exercise its right to revoke the license due to Grantees', or Grantees' heirs, successors and assigns failure to comply with any term or condition set out in the Memorandum and Use Agreement shall not constitute a waiver of the right to revoke.

4.5 In construing this license and right to use, no building permit, land use approval or other action by the City of Central Point may be relied upon by Grantees, Grantees' heirs, successors and assigns or any Court or finder of fact construing this license and right to use to amend, abate or deny Grantor its right to revoke the license at any time for any reason.

4.6 If any suit or action is filed by any party to enforce this license and right to use or otherwise with respect to the subject matter of this license and right to use, the prevailing party shall be entitled to recover reasonable attorney fees incurred in preparation or in prosecution or defense of such suit or action as fixed by the trial court, and if any appeal is taken from the decision of the trial court, reasonable attorney fees as fixed by the appellate court.

4.7 This license and right to use (including the exhibits) sets forth the entire understanding of the parties with respect to the subject matter of this license and right to use and supersedes any and all prior understandings and agreements, whether written or oral, between the parties with respect to such subject matter.

IN WITNESS WHEREOF, the Grantor has executed this instrument this \_\_\_\_\_ day of April, 2017 and has caused its name to be signed and its seal affixed by the City Manager or other person duly authorized to do so by the City Council

**GRANTOR:**

CITY OF CENTRAL POINT

By: \_\_\_\_\_

Notarial page follows

STATE OF JACKSON      )  
                                      ) ss.  
COUNTY OF OREGON    ) \_\_\_\_\_, 2017

Personally appeared \_\_\_\_\_ who, being duly sworn, did say that he is the \_\_\_\_\_ of CITY OF CENTRAL POINT, a municipal corporation, and that said instrument was signed and sealed in behalf of said corporation by authority of its board of directors, and he acknowledged said instrument to be its voluntary act and deed.

Before me:

Notary Public for Oregon

STATE OF OREGON      )  
                                      ) ss.  
COUNTY OF JACKSON    ) \_\_\_\_\_, 20\_\_

Personally appeared the above named JOHN MURPHY and acknowledged the foregoing instrument to be his voluntary act.

Before me:

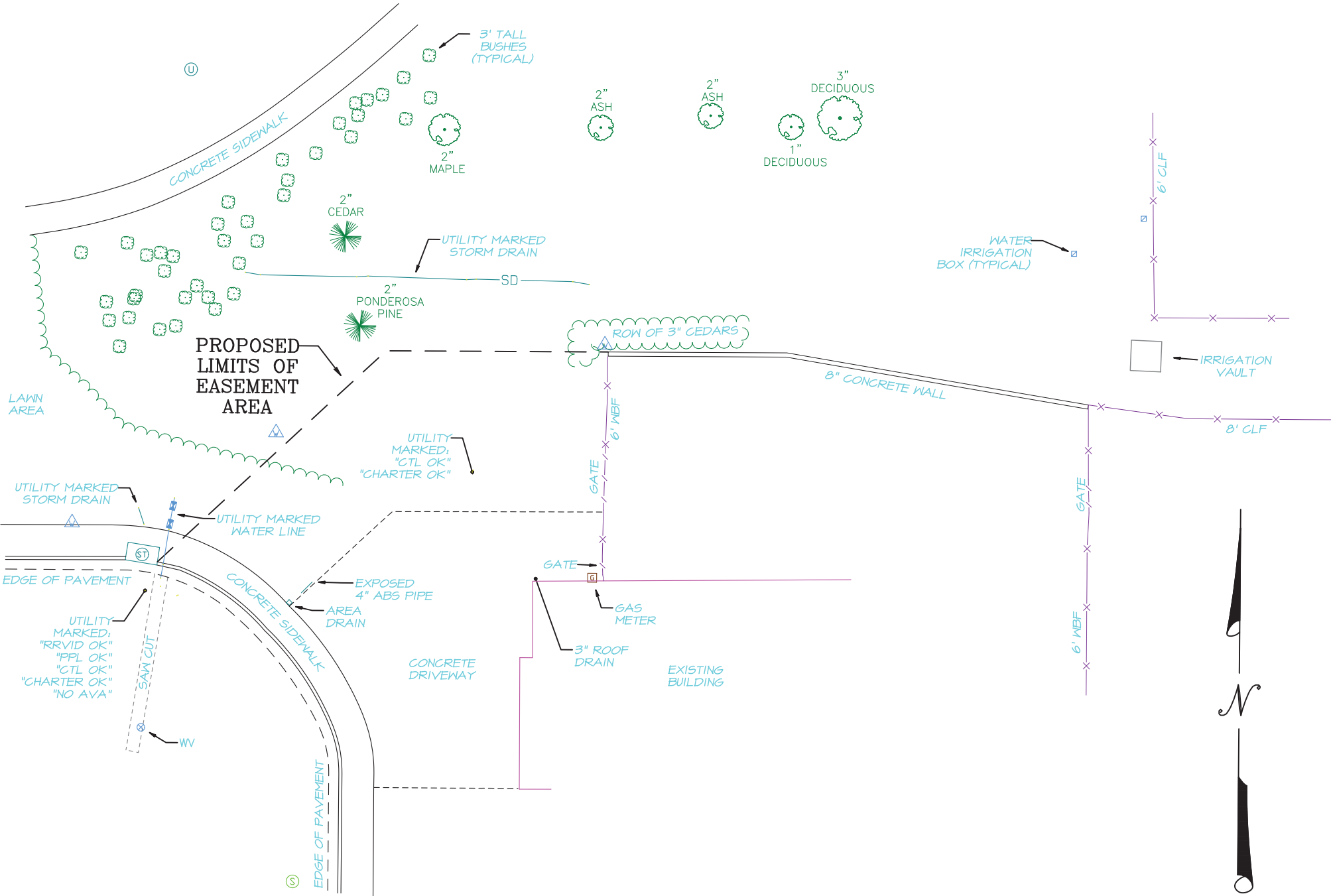
Notary Public for \_\_\_\_\_  
My Commission Expires:

STATE OF OREGON      )  
                                      ) ss.  
COUNTY OF JACKSON    ) \_\_\_\_\_, 20\_\_

Personally appeared the above named KAREN MURPHY and acknowledged the foregoing instrument to be her voluntary act.

Before me:

Notary Public for \_\_\_\_\_  
My Commission Expires:





## **EXHIBIT B**

### **CITY OF CENTRAL POINT MEMORANDUM OF LICENSE AND USE OF PUBLIC LAND**

**Section 1.** Permission is given to John and Karen Murphy, Grantees, jointly and severally, their heirs, successors and assigns, upon the terms and subject to the conditions of this memorandum to use the described portion of the Licensed Premises for the described purposes.

**Section 2.** This license and use permission is understood to be revocable by the City of Central Point, if at any time, for any reason, the City of Central Point, in its sole discretion, determines that revoking the license and use is in the best interest of the City of Central Point.

**Section 3.** This license and use permission is subject to Grantees recording at Grantees' own expense, a Revocable License and Right to Use form, as provided by the City of Central Point, in the property records of Jackson County.

**Section 4.** This license and use permission applies only to the portion of the Licensed Premises specifically described in Exhibit A to the Revocable License and Right to Use, of which this Memorandum is a part. It does not permit any other intrusion or use of the adjoining public land.

**Section 5.** This license and use permission applies only to the specific uses set out in this Memorandum. No other uses are authorized or implied by this license and use permission. Uses may not expand beyond those specifically authorized absent express written authority by the City of Central Point.

**Section 5a.** This memorandum authorizes the following uses of the Licensed Premises within the portions described in Exhibit A hereto:

1. Landscaping and/or hard scape;
2. Yard Maintenance;
3. Passive recreational use.

**Section 6.** The location of any structures, irrigation, utilities or any other thing constructed, assembled or placed in the portion of the Licensed Premises described in this memorandum shall be as shown on sketches attached hereto and incorporated herein by reference as part of this license and use permission. Such items and any other thing constructed, assembled or placed in the Licensed Premises, shall be constructed, assembled, maintained and used only in accordance with the ordinances of the City of Central Point. Notwithstanding the foregoing, Grantees shall not be permitted to construct any permanent structure including outbuildings, sheds, garages, walls or fences within the Licensed Premises.

**Section 7.** If land use permission, building permits, business permits, parking permits or other licenses, permits or authority from any governmental body, including the City of Central Point is required for the construction, assembly, placement, use or maintenance of anything by Grantees,

Grantees must attain that permission, permit, license or authority through whatever process is required and nothing in this memorandum shall be relied upon for anything other than authority to apply for that permission, permit, license or authority.

**Section 8.** All uses of the Licensed Premises by Grantees shall comply with all local, state and federal laws of any type whatsoever.

**Section 9.** Grantees shall indemnify, protect, defend, and hold City, its officers, agents, volunteers, and employees harmless against any actions, claim for injury or damage and all loss, liability, cost or expense, including court costs or attorney fees, arising out of or resulting directly or indirectly from the license and related use of the Licensed Premises.

**Section 10.** Upon revocation of this license and use permission, Grantees shall remove, at Grantees' sole expense any structures, architectural features, furnishings, or any other thing constructed, assembled or placed in the described portion of the Licensed Premises by Grantees. Grantees shall, at Grantees' expense, return the portion of the Licensed Premises used by Grantees to a condition that the City Engineer deems to meet the requirements of the City.