

**CITY OF CENTRAL POINT
City Council Meeting Minutes
March 9, 2017**

I. REGULAR MEETING CALLED TO ORDER

Mayor Williams called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL:** Mayor: Hank Williams
Council Members: Allen Broderick, Brandon Thueson, Tanea Browning, Rob Hernandez, and Mike Quilty were present. Bruce Dingler was excused.

City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Chief Kris Allison; Community Development Director Tom Humphrey; Parks and Public Works Director Matt Samitore; and City Recorder Deanna Casey were also present.

IV. PUBLIC APPEARANCES - None

V. SPECIAL PRESENTATION

• **Annual RVCOG Report**

RVCOG Executive Director Michael Cavallaro provided the Annual Report. They are a government entity but have no legislative authority. They exist to support the local governments and their members. The organization is very strong and continuing to implement Federal and State mandated programs assisting the local governments with those mandates. RVGOC is the only COG in the state that has a Natural Resources Department working with salmon bearing streams and riparian repair. Their revenues and expenditures are in good shape. They plan to reduce membership dues by 50% this year.

V. CONSENT AGENDA

- A. Approval of February 23, 2017 City Council Minutes**
- B. Approval of OLCC Application of Mary's BBQ**
- C. Temporary Speed Reduction for Oregon Cheese Festival**

Brandon Thueson moved to approve the consent agenda as submitted. Rob Hernandez seconded. Roll call: Hank Williams, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

VI. ITEMS REMOVED FROM CONSENT AGENDA - None

VII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

A. First Reading/Public Hearing, An Ordinance Amending Central Point Municipal Code Chapter 8.24 Flood Damage Prevention and Chapter 17 Zoning; Sections 17.08; 17.20; 17.24; 17.28; 17.37; 17.44; 17.46; 17.64; 17.65; 17.67; and 17.75 to Clarify the Administration of Current Policies and Standards

Community Development Director Tom Humphrey presented a summary of recommended changes approved by the Planning Commission and recommended for Council Approval.

There were no Conflicts of Interest declared by the Council.

Section 8.24 revises the development permit review types as referenced in Zoning Section 17.05. Type I and II decisions would be made administratively in the Planning Department the more complex decisions for floodway development proposals and uncommon stream bank variations would go before the Planning Commission and City Council for approval.

Section 17.08.010 revision adds language to clarify intent for alleys, streets, frontage and dwellings.

Section 17.20.050 reduces the minimum lot area in R-1-6 Residential Single Family district to match standard single-family minimum in the TOD-LMR. This change will create more flexibility in older parts of town to redevelop narrow and through lots with single family uses.

Sections 17.24.050(H)(2) and 17.28.050(B); allows use of TOD standards in the R-2 and R-3 districts.

Sections 17.37.030(E); 17.44.030(A)(20); and 17.46.030(29) removes medical marijuana dispensaries from zoning districts because they are prohibited pursuant to the November 8, 2016 election results.

Section 17.64.040 Table 17.64.040 eliminates the requirement for covered bicycle parking and amends the requirement for bicycle parking in certain cases.

Section 17.65.050 Table 2 TOD District Zoning Standards makes changes for rear setbacks in the TOD-LMR and MMR zones to give more flexibility for infill development.

Section 17.65.050(F)(3)(a) adjusts the off street covered parking requirements relying on 17.64 for determination of covered parking.

Section 17.67.040(A)(9)(b) refers to design requirements for off-street pedestrian access ways. The proposed amendment adds distinction between the terms "Minor" and "Major".

Section 17.67.070(D)(3) deletes redundancy and a contradiction between "shall" and "should" language.

Section 17.75.039(E) Adds minimum standards for off-street parking back-up and turning radius. Primarily applies to residential development.

There was some discussion regarding off-street parking requirements, there never seems to be enough for multifamily units. Set-back and ROW requirements in the older part of town are still an issue for many property owners. We may not want to vacate the ROW but should devise a system so that property owners can landscape within the ROW.

Mayor Williams opened the public hearing. No one came forward and the public hearing was closed.

Mike Quilty moved to second reading An Ordinance Amending Central Point Municipal Code Chapter 8.24 Flood Damage Prevention and Chapter 17 Zoning; Sections 17.08' 17.20; 17.24; 17.28; 17.37; 17.44; 17.46; 17.64; 17.65; 17.67; and 17.75 to Clarify the Administration of Current Policies and Standards. Tanea Browning seconded. Roll call: Hank Williams, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

B. First Reading/ Public Hearing, An Ordinance Adopting the 2017 Parks and Recreation Master Plan

Parks and Public Works Director Matt Samitore explained that the Parks Master Plan provides guidelines and direction for the Parks and Recreation Department in developing park and recreational services. The city has met all the goals in the original document except for the Community Center and a Community Pool.

The City began work last year on a new Parks and Recreation Master Plan which included public opinion surveys and a town hall style meeting. We received over 300 survey responses from residents.

The Parks and Recreation Master Plan is intended to be a ten-year guide for managing and enhancing the park system, trails, and recreation services in Central Point. The Central Point Parks and Recreation Commission reviewed the proposed document and recommend City Council approval.

City Attorney Sydnee Dreyer stated that the proposed Ordinance also incorporates the Parks Master plan into the Central Point Comprehensive Plan. This will be the basis for conditioning improvements by applicants of land development projects.

Mayor Williams opened the Public Hearing. No one came forward and the public hearing was closed.

Allen Broderick moved to second reading An Ordinance Adopting the 2017 Parks and Recreation Master Plan. Brandon Thueson seconded. Roll call:

Hank Williams, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

C. Resolution No. 1494, A Resolution Authorizing the City of Central Point to Apply for a Local Government Grant from the Oregon Parks and Recreation Department for Development of the New Intergenerational Park in the Twin Creeks Development and Delegating Authority to the City Manager to Sign the Application

Mr. Samitore explained that the proposed resolution authorizes the Parks and Recreation Department to apply for a grant from the Oregon Department of Parks and Recreation Local Government Grant Program in the amount of \$181,000. These funds would be used for the construction of elements for a new 1.94 acre park located in the Twin Creeks Development. Funds would be used to purchase and install playground equipment, a life trail system and other park amenities. This grant requires a 40% match which will be met by in kind construction done by the Twin Creeks Development Company, LLC through donation of landscaping and construction of park amenities. At this time no City funds will be required for the construction. The city is required to commit to long-term maintenance of the site once the property has been transferred to the city.

There was discussion of the types of equipment for the age generational type park. There will be active and non-active type structures.

Mike Quilty moved to approve Resolution No. 1494, A Resolution Authorizing the City of Central Point to Apply for a Local Government Grant from the Oregon Parks and Recreation Department for Development of the New Intergenerational Park in the Twin Creeks Development and Delegating Authority to the City Manager to Sign the Application. Rob Hernandez seconded. Roll call: Hank Williams, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

VIII. BUSINESS

A. Park Naming Discussion

Mr. Samitore explained the park naming guidelines regarding memorial parks. This specific property meets the requirements set in place by Resolution 1138, Procedures for Naming Public Lands and Facilities.

The land was historically held by the Bohnert Family and is part of the rich history of farm families that have helped to build Central Point. Bret Moore is the benefactor and has requested that the park be named after the Bohnert family. Parks in the Twin Creeks area have all been named for their location. The developer has not made any other special requests to name any facilities within the development and they have donated more than the required amount of open space/parks. They are looking at making this an agricultural themed park with farm type structures.

There was discussion regarding name options, the developer originally requested the name "Don and Flow Bohnert Farm Park". Staff would like to recommend Bohnert Family Park, Bohnert Farm Park or Bohnert Family Farm Park.

Rob Hernandez moved to allow the Developer to choose between Bohnert Family Park, Bohnert Farm Park, or Bohnert Family Farm Park for the new Multigenerational Park in Twin Creeks. Allen Broderick seconded. Roll call: Hank Williams, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

B. Planning Commission Report

Community Development Director Tom Humphrey presented the Planning Commission Report from March 7, 2017.

- The Commission held a public hearing to consider miscellaneous amendments to various sections of the Municipal Code. This is the same item that the council discussed earlier in this meeting. The Commission conducted a thorough review of these code amendments which included editing, defining acronyms and explaining the logic behind numerous changes to development standards. They added some changes which were incorporated into the discussion earlier and unanimously recommended approval.
- The Commission was updated on the Costco Conditional Use Application.

IX. MAYOR'S REPORT

Mayor Williams reported that he attended the Medford Water Commission meeting. They continue to search for a Manager. He also attended the Employee Recognition Breakfast on Wednesday. This is always a great event, he enjoys seeing the great accomplishments that the City recognizes in our employees.

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- He recommends sending a letter to representatives in opposition to several Senate Bills challenging our ability to collect Franchise Fees and threatens our Home Rule Authority. He will email a copy of the bills and the recommended letter to the council for review.
- Staff has been invited to a meeting to discuss road improvements for the Costco Application.
- Staff will be working on the special event permit for Country Crossing to get prepared for the large event.
- The refinancing package for the reservoir and downtown improvements was signed this week. He will keep the Council updated as the process continues.
- He presided Captain Dave Croft with Manager of the Year, and James Sollee with Employee of the year at the Employee Recognition Breakfast.

XI. COUNCIL REPORTS

Council Member Mike Quilty reported that he may not be able to attend the March 23rd Council meeting.

Council Member Brandon Thueson stated that he attended the Employee Recognition Breakfast. It is always nice to see the employees in one location.

Council Member Rob Hernandez reported that:

- He attended the Central Point Chamber Dinner.
- He attended the Medford Chamber Forum Lunch.
- He attended the Elected Essential Training by LOC.
- He attended the School Board meeting where Mr. Samitore explained why the city needs to have a slope easement for the Rail Crossing.

Council Member Tanea Browning reported that:

- She attended the ribbon cutting at I-5 Real Estate. It is always good to welcome a new business to Central Point.
- We should all start hearing radio advertising recruiting vendors for the 2017 Saturday Markets.
- She participated on the community interview panel for the selection of the new Fire District N. 3 Fire Chief.
- She attended the Employee Recognition Breakfast on Wednesday.
- This evening she attended the Crater Business and Innovation of Science exhibit at the high school.

Council Member Allen Broderick would like to see more done regarding the use of city right-of-way for property owners. Property owners in some of the sections of town don't know they can approach the City about leasing the ROW in front of their property, this has caused ugly frontage for some streets. The property owners should be given the freedom to use these setbacks for landscaping.

XII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that:

- He did a presentation to the School Board regarding the slope easement for the Rail Crossing. Unfortunately they were not able to vote on the issue. They indicated they will be doing a phone vote in the next week or so. Their next meeting is past our deadline for getting the details in place so that we can begin the next phase. They would normally require public input for this type of item.
- He will be meeting with the consultants for the rail crossing tomorrow. The plans are 90% complete and they are working on a revised rail order.

Police Chief Kris Alison reported that:

- The Grand Jury has returned with the opinion that the officer involved shooting in Central Point was justified.

- The department has had three successful deployments of the Narcan in order to help someone who has overdosed on drugs. The third deployment was last night. The citizen was transferred to the hospital for recovery.
- The department is gearing up for all the special events coming this spring.

Community Development Director Tom Humphrey and City Attorney Sydnee Dreyer had no additional reports.

XIII. EXECUTIVE SESSION - None

XIV. ADJOURNMENT

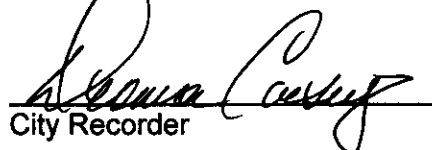
Mike Quilty moved to adjourn, Tanea Browning seconded, all said "aye" and the Council Meeting was adjourned at 8:50 p.m.

The foregoing minutes of the March 9, 2017, Council meeting were approved by the City Council at its meeting of March 23, 2017.

Dated: 3/23/17


Mayor Hank Williams

ATTEST:


City Recorder