

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes
Thursday, June 23, 2022

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Melody Thueson	Ward III	Present	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Also present were City Manager Chris Clayton; City Attorney Sydnee Dreyer; Finance Director Steve Weber (virtual); Police Chief Kris Allison (virtual); Police Captain Scott Logue; Parks and Public Works Director Matt Samitore; Community Planner Justin Gindlesperger; Safety Manager Heather Ashwill and City Recorder Deanna Casey.

IV. SPECIAL PRESENTATION

1. Heat Index Presentation (Ashwill)

Safety & Risk Manager Heather Ashwill explained that OAR 437-002-0156 requires employers to implement measures to prevent heat-related illnesses when the heat index equals or exceeds 80 degrees in all places of employment. These new rules will definitely effect the working hours of the Parks and Public Works Department. She explained our acclimatization plan for new and current employees.

Parks and Public Works Director Matt Samitore explained that we will either have to drop our level of service or start our days earlier. Our noise ordinance allows for businesses to start earlier then 7 a.m. in special circumstances. We realize we may get calls from citizens regarding noise at 6 a.m. but if we are not able to get our work done before the temperatures rise, we will have to lower our level of service. There will be issues with events and staffing those events. We are specifically concerned about the D.A.R.E. Cruise and Movies in the Park.

V. PUBLIC COMMENTS

Gary Young, Brandon Street

Mr. Young is very upset about the amount of water that was wasted over a 3 day weekend. He had to call the 911 number in order to get an officer to respond. The officer told him they had contacted a Parks employee who would take care of the problem. It didn't seem like the problem was taken care of until after the weekend was over. The City needs to fix the after hours number so when there is an issue citizens can easily get a hold of a staff member without going through the 911 system.

VI. CONSENT AGENDA

A. Approval of June 9, 2022 City Council Minutes

Melody Thueson moved to approve the Consent Agenda as presented.

VII. PUBLIC HEARING

A. First Reading and Public Hearing - An Ordinance Adding Central Point Municipal Code Chapter 5.44 Mobile Food Businesses And Amending Various Sections In Title 17 To Be Consistent With The Mobile Food Business Location And Application Requirements

City Attorney Sydnee Dreyer read the public hearing statement. There were no conflict of interest among the Council Members.

Community Planner II Justin Gindlesperger stated this is the first reading and public hearing to amend the Central Point Municipal Code to expand allowable locations of mobile food vendors.

Mayor Williams opened the public hearing. No one came forward and the public hearing was closed.

The Council discussed the proposed language and possible locations. They would be limited to single operation, pod operation and food court options. These businesses would still need to go through a site plan review process conducted by staff to make sure there is adequate parking and utilities.

RESULT:	1ST READING [UNANIMOUS]
	Next: 7/14/2022 7:00 PM
MOVER:	Tanea Browning, Ward IV
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Resolution No. _____, A Resolution of the City of Central Point Approving a 2021-23 Supplemental Budget

Finance Director Steven Weber explained ORS 294.471 allows a supplemental Budget in such instances where an occurrence or condition was not ascertained when preparing the original budget or a previous supplemental budget for the current year. This resolution has several circumstances that allow us to pass a supplemental budget.

The resolution will recognize 1) an additional \$60,000 of unanticipated revenue and

expenses related to a school resource officer grant; 2) a budget adjustment for the City's American Rescue Plan Act (ARPA) allocation. This covers an \$843,385 in unanticipated revenue and expenses related to grants. 3) Recognizing an additional \$2,051,300 in unanticipated revenue and expenses related to the Public Works Corporation Yard project. Additional financing was required due to increasing construction costs.

Mayor Williams opened the public hearing, no one came forward and the public hearing was closed.

There was discussion regarding the amount of the increase for the Public Works Corporation yard. The city will eventually have surplus property we can sell to a developer when the time comes to help decrease the amount of the project.

Michael Parsons moved to approve Resolution No. 1711, a resolution of the City of Central Point Approving a 2021-23 Supplemental Budget.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Melody Thueson, Ward III
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. Resolution No. . A Resolution Electing to Receive State Revenue Sharing Funds for Fiscal Year July 1, 2022 Through June 30, 2023

Mr. Weber explained that ORS 221.770 requires the city to annually pass a resolution requesting state revenue sharing money. The law mandates public hearings to be held by the City, certification of these hearings is required. There was discussion regarding the projected collection rate for cigarette and liquor taxes.

Mayor Williams opened the public hearing, no one came forward and the hearing was closed.

Rob Hernandez moved to approve Resolution No. 1712, a resolution electing to receive state revenue sharing funds for fiscal year July 1, 2022 through June 30, 2023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

VIII. ORDINANCES, AND RESOLUTIONS

A. Resolution No. , A Resolution to Levy Taxes for the Fiscal Year July 1, 2022 Through June 30, 2023

Mr. Weber explained that ORS 294.456 requires, in part, to declare the ad valorem property tax amount or rate to be certified to the assessor for either the ensuing year or each years of the ensuing budget period and to itemize the ad valorem property

tax amount or rate as required under ORS 310.060.

Melody Thueson moved to approve Resolution No. 1713, a resolution to levy taxes for the fiscal year July 1, 2022 through June 30, 2023

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Resolution No. _____, A Resolution Approving Appointments and Adopting General Procedures for Fiscal Year 2022-23

Mr. Weber explained the annual resolution considering the general procedures, which appoints specific individuals or firms to represent the city in the capacity of City Attorney, City Engineer, Municipal Judge and insurance agent of record, there are no significant changes for the upcoming year.

Kelley Johnson moved to approve Resolution No. 1714, a Resolution approving appointments and adopting general procedures for the fiscal year July 1, 2022 through June 30, 2023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. Resolution No. _____, A Resolution Certifying the Provision of Municipal Services by the City of Central Point, Oregon

Mr. Weber explained that this is an annual resolution that cities located within a county having more than 100,000 inhabitants must provide four or more municipal services to be eligible to receive state shared revenues like cigarette, liquor, and highway taxes.

Michael Parsons moved to approve Resolution No. 1715, A Resolution Certifying the provision of Municipal Services by the City of Central Point, Oregon

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

D. Resolution No. _____, A Resolution Approving Intergovernmental Agreement between the City of Central Point, Oregon and Jackson County, Oregon for the Jurisdictional Transfer of Roads

Parks and Public Works Director Matt Samitore explained the city has been working for months on the Hamrick/Pine intersection. The city and county are working

together to make improvements to the signal and in order to do this we will be taking control of several roads and the County will help pay for the signal at Hamrick/Pine.

He explained which roads we will be taking jurisdiction of, and the improvements the county will make before we take the ownership. There were trigger points in place when we would have taken jurisdiction eventually. This way we take the roads early and get the signal finished. The city has been maintaining most of these roads over the years that are within the city limits. He is thankful Jackson County came up with alternative ways to get this signal finished.

The City Attorney explained the minor changes to the agreement that was handed out tonight prior to the meeting.

Rob Hernandez moved to approve Resolution No. 1716, A Resolution Approving Intergovernmental Agreement between the City of Central Point, Oregon and Jackson County, Oregon for the Jurisdictional Transfer of Roads.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

IX. BUSINESS

A. Planning Commission Report

Community Planner II Justin Gindlesperger explained the Planning Commission heard the Food Truck Ordinance revisions and forwarded to the City Council for approval. The Planning Commission will be working with the City Attorney on Public Hearings training.

RESULT:	FOR DISCUSSION ONLY
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B. Hamrick/Pine Signal Project update

Parks and Public Works Director Matt Samitore stated The City conducted a bid letting procedure for the Hamrick Road at E. Pine Street Signal project. This joint project includes adding a southbound right turn lane as well as protected northbound left turn lane. South Hamrick from the intersection through the curve will also be repaved. This is a primary access to Costco and a variety of Industrial properties.

The engineer's estimate was \$850,000 to \$1,000,000. The City only received one qualified bid from Knife River Materials for \$1,345,614.00. The City did not have the funds for the project in its entirety and informed Jackson County. After negotiations, the City agreed to take ownership of some remaining County roads within the City in exchange for Jackson County taking a larger portion of the project financially. The County has agreed to pay \$845,614. Jackson County will be hearing the bid at their next meeting.

RESULT: FOR DISCUSSION ONLY

X. MAYOR'S REPORT

Mayor Williams reported that:

- He welcomed the LOC Board of Directors to Central Point on Friday.
- He attended a TRADCO Meeting.

XI. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- The Sr. Center property sale has closed. We are continuing to help with reroofing the building.
- The Old Military Road property will be remarketed with a home site approval.
- Staff is working with Costco regarding the issues around the fuel station and along Table Rock Road.
- Officer Cam Cunningham has done a great job working with the property owner on Grand Avenue. He is helping the owner stay on schedule and clean up the property for sale.
- The Rogue Retreat is having troubles with grants because of recent negative news articles. It would be a tragedy if this resource for the homeless can't go forward.
- Fireworks stands are starting to go up around town.
- The Horse Blanket building may be up for sale soon, and the city may be interested in purchasing and leveling the building.
- Our local reporter is doing an article for "All things 4th of July in Central Point".

XII. COUNCIL REPORTS

Council Member Michael Parsons reported that:

- He attended an RVSS luncheon and Board meeting where they adopted the budget.
- Jackson County Fire District #3 asked if he would be interested in an appointment to their Civil Service Commission. He agreed and has been appointed to the position.

Council Member Tanea Browning reported that:

- She was absent from the last meeting because she was camping with 5th grade students at Howard Prairie.
- She met with the LOC policy priority committee on Measure 110.
- She attended Water Commission meeting.
- She attended the Bear Creek Steering Committee.
- She was able to take the LOC Board on a tour of Downtown in between rain showers.

- She attended the Strategic Planning Session for LOC.
- She did a presentation to RVCOG regarding LOC updates and services.
- Rogue Community College had an Invent OR PSU event today in Grants Pass.
- She would like to thank Central Point Police or their quick response regarding a juvenile disturbance at Phaff Park last week.

Council Member Neil Olsen reported that he attended the Planning Commission Meeting.

Council Members Melody Thueson, Rob Hernandez and Kelley Johnson had nothing new to report.

XIII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that:

- After hearing about the watering issue at Flanagan Park he texted the supervisors. The on call person worked on the issue on Sunday and Monday, but there are several meters to check depending on the location of the issue. They have found the problem and it was fixed on Tuesday.
- Council and Citizens should be aware of several construction projects at our schools.
- He has responded to the citizen who sent emails to the Council regarding the planting strips in Twin Creeks. Those are the responsibility of the Home Owners Association. They can choose to plant shrubs or grass. Watering does not come out of the city budget.
- We have been assigned a new FEMA person. We will be talking to them about removing more of the dead trees along the greenway.
- The doors to the new shops finally showed up on Monday and they will all be installed this week.

Captain Scott Logue reported that:

- He was on vacation last week. He returned to good news and kudos for several officers. It is good to be able to leave and come back to positive news.
- June 16th Police officer Tanner Combs and Community Service officer Kathrine Piland started work.

County Commissioner Dave Dotterer stated that he is very happy that Jackson County and Central Point can work together so well. This is not always the case between jurisdictions.

XIV. EXECUTIVE SESSION - None

XV. ADJOURNMENT

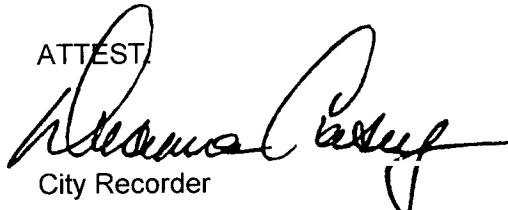
Tanea Browning moved to adjourn the meeting at 8:50 p.m.

The foregoing minutes of the June 23, 2022, Council meeting were approved by the City Council at its meeting of July 14, 2022.

Dated:


Mayor Hank Williams

ATTEST


City Recorder