

# CITY OF CENTRAL POINT

*Oregon*

## City Council Meeting Minutes Thursday, June 9, 2022

### I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Melody Thueson	Ward III	Present	
Taneea Browning	Ward IV	Absent	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; Interim City Attorney Riley McGraw; Police Captain Scott Logue; Parks and Public Works Director Matt Samitore; Human Resource Director Elizabeth Simas; and City Recorder Deanna Casey.

### IV. SPECIAL PRESENTATIONS

#### 1. SOREDI Regional Update

SOREDI Executive Director Coleen Padilla updated the Council on SOREDI happenings over the last year. They are building staff up after several retirements. She updated them on the different programs SOREDI offers to the member jurisdictions. Their financial status is good and they have 15 jurisdictions as members. She invited the Council Members to Round up on the Rogue Annual Meeting on June 30<sup>th</sup> 2022.

**RESULT: FOR DISCUSSION ONLY**

### V. PUBLIC COMMENTS - None

### VI. CONSENT AGENDA

**RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Michael Parsons, At Large  
**SECONDER:** Kelley Johnson, Ward II  
**AYES:** Williams, Olsen, Johnson, Thueson, Hernandez, Parsons  
**ABSENT:** Taneea Browning

#### A. Approval of May 26, 2022 City Council Minutes

- B. **OLCC Application - The Rogue Grape**
- C. **Parks Commission Report May 2022**

**VII. BUSINESS**

- A. **Central Point Little League Complex Project Update June 2022**

Parks and Public Works Director Matt Samitore explained the revised plans for the Central Point Little League Complex. The cost of construction is increasing for all projects and we may not be able to complete the play area in Phase 1. The complex will have 6 fields of different sizes. They are in the process of gathering comments on the current plan. There was discussion regarding traffic issues on Hanley Road with the increase in field use. Mr. Samitore stated that we have not completed a traffic impact study at this stage.

**RESULT: FOR DISCUSSION ONLY**

**VIII. ORDINANCES, AND RESOLUTIONS**

- A. **Resolution No. \_\_\_\_\_, A Resolution Approving the Little League Use Agreement and Authorizing the City Manager to Sign the Agreement**

Parks and Public Works Director Matt Samitore provided a resolution approving the Little League Use Agreement between the City and the Little League. In order for the city to move forward with the project, the ownership of the property will need to be transferred to the City. As part of this process, Staff has been working with the Little League Board to develop a use agreement which will define the relationship between the City and the League relating to use and management of the facility once the renovation project is complete. The Little League Board has requested long term lease agreements. They want to ensure they will always have use of the fields.

He explained the specific elements of the contract regarding a user fee and annual license fee for the League. The Parks and Recreation Commission approved the agreement and recommend approval by the City Council. We will not be transferring ownership of the property until the city is prepared to make the improvements and have financial means to complete them.

**Rob Hernandez moved to approve Resolution No. 1706, Approving the Little League Use Agreement and Authorizing the City Manager to Sign the Agreement.**

**RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Rob Hernandez, At Large  
**SECONDER:** Kelley Johnson, Ward II  
**AYES:** Williams, Olsen, Johnson, Thueson, Hernandez, Parsons  
**ABSENT:** Tanea Browning

- B. **Resolution No. \_\_\_\_\_, A Resolution Approving Referral to the Electors of the City of Central Point the Question of Banning Psilocybin Manufacturing and Service Centers within the City of Central Point**

Interim City Attorney Riley MacGraw stated the proposed resolution is to put before



the electorate a measure to prohibit the establishment of psilocybin product manufactures and/or service center operations licensed under Measure 109 from operating within the jurisdiction of Central Point. If approved, the City would adopt an ordinance to incorporate in its land development code the prohibited uses of Psilocybin manufacturing and service centers within the city of Central Point.

There was discussion that the statement should be clearer that a Yes vote would be to prohibit these uses within the city and a No vote would allow them. There are too many measures put before the citizens that are not clear what a Yes vote and No vote will decide.

**Melody Thueson moved to approve Resolution No. 1707 Approving Referral to the Electors of the City of Central Point the Question of Banning Psilocybin Manufacturing and Service Centers within the City of Central Point.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Thueson, Ward III
<b>SECONDER:</b>	Kelley Johnson, Ward II
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Hernandez, Parsons
<b>ABSENT:</b>	Tanea Browning

C. **Resolution No. \_\_\_\_\_, Declaring the Nineteenth of June an Official City Holiday and Authorizing the City Manager to Amend the City Employee Manual**

City Manager Chris Clayton explained the proposed resolution declaring the Nineteenth of June an Official Holiday in Central Point. He explained we will promote events around the valley through social media. The financial impact to the city will be adding another paid legal holiday resulting in minimal overtime personal costs due to public works on-call staff receiving additional compensation for call-outs on legal holidays and adding time to the holiday bank for Police Officers.

**Kelly Johnson moved to approve Resolution No. 1708 A Resolution Declaring the Nineteenth of June an official city holiday and authorizing the city manager to amend the city personnel policies & procedures manual.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Michael Parsons, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Hernandez, Parsons
<b>ABSENT:</b>	Tanea Browning

D. **Resolution No. \_\_\_\_\_, A Resolution Extending Worker's Compensation Coverage to Volunteers of the City of Central Point**

Human Resource Director Elizabeth Simas presented a resolution extending Workers Compensation coverage for our volunteers who work and volunteer for the city. Our insurance company and SAIF Corporation requires that the City pass a resolution annually. This resolution continues the current practice of providing workers compensation coverage for city volunteers, with the exception of special events volunteers who are covered under a separate accident policy. This resolution covers those who volunteer on a regular basis such as committee members, police volunteers, and other various program areas. This comes to about \$4.35 per year for a council member.

Michael Parsons asked about a conflict of interest for himself as a Volunteer in Police Service. City Recorder Deanna Casey stated that there was no financial benefit to a specific council member and therefor no conflict of interest.

**Michael Parsons moved to approve Resolution No. 1709, A Resolution Extending Worker's Compensation Coverage to Volunteers of the City of Central Point.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Parsons, At Large
<b>SECONDER:</b>	Rob Hernandez, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Hernandez, Parsons
<b>ABSENT:</b>	Tanea Browning

**E. Resolution No. , A Resolution Approving the Revised July 1, 2022 - June 30, 2023 Classification Pay Plan**

Human Resource Director Elizabeth Simas explained the proposed, revised pay plan for changes to all employee groups. We are adding an additional step of 5% to the top of the schedule and removing the first step for both the General Service and the Police Bargaining pay plans. We are adding the Recreation Manager to the Salary Schedule for the non-bargaining section.

**Melody Thueson moved to approve Resolution 1710, A Resolution approving the Revised July 1, 2022 - June 30, 2023 Classification Pay Plan.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Thueson, Ward III
<b>SECONDER:</b>	Rob Hernandez, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Hernandez, Parsons
<b>ABSENT:</b>	Tanea Browning

**IX. MAYOR'S REPORT**

Mayor Williams reported that:

- He attended each night at the rodeo. He believes they over sold each night and the sponsor area was not secure and did not have enough seating for sponsors.
- He attended the Fair board meeting. They were very happy with the funds the Rodeo brought in.
- He attended a meeting at ACCESS to discuss the Mayor's United event in Jacksonville. Mayors are limited to 10 tickets each this year.
- He attended Mae Richardson Community 101 celebration. Councilor Thueson did a great job spearheading that project. They will be setting a world record by doing a 7000 cereal box domino event.
- He participated in the Mae Richardson pen pal program with Councilor Thueson's class. He plans to have his pen pal hand out candy for the 4th of July.



- He signed up for the DARE Cruise today. We need to encourage participation; they will take any car and any year.

#### X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- Staff is working on an issue at the Costco gas station regarding traffic blocking Table Rock Road and causing back up in the travel lanes. We are going to work on some internal circulation issues.
- He and Mrs. Simas met with insurance agents today. We are seeing an increase in our insurance premiums.
- The city had a Safety fair at the new facility this week. It was well attended by staff members.
- The property tax collection report came in and the numbers are looking good.
- The last week of June he will be touring the new Navigation Center in Medford. He is working on a tour for Council.
- He will be participating on the interview panel for the new Rogue River City Manager.
- The clock in the plaza is in working order again.
- We have seen an uptick of positive COVID cases among staff.
- It has been brought to our attention that there is a sight triangle issue at the Grange. He will be assigning staff to work with them to remove some bushes.
- He would like to suggest appointing Kelley Johnson as a representative to the Medford Commission on Access, Diversity, Equity & Inclusion. This will keep the city informed of what is going on multi-culturally in the area.

Mayor Williams suggested the appointed of Kelley Johnson to the Medford Commission on Access, Diversity, Equity & Inclusion. **Michael Parsons moved to appoint Kelley Johnson as a representative to the Medford Commission on Access, Diversity, Equity & Inclusion.**

A. **Motion to:** Michael Parsons moved to appoint Kelley Johnson to the Commission on Access, Diversity, Equity & Inclusion.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Parsons, At Large
<b>SECONDER:</b>	Neil Olsen, Ward I
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Hernandez, Parsons
<b>ABSENT:</b>	Taneea Browning

#### XI. COUNCIL REPORTS

Council Member Melody Thueson reported that:

- Everyone is welcome between 3:00 and 6:00 p.m. tomorrow to help stack cereal boxes.
- The Pen Pal Picnic was a huge event.

Council Member Michael Parsons reported that:

- He attended the DARE daze celebrations for the City's 5<sup>th</sup> graders.
- He attended the Community 101 awards Ceremony at Mae Richardson. Kudos to Councilor Thueson for a job well done. Our future looks good with these children.
- He attended the Planning Commission meeting where the primary topic was food trucks.

Council Member Rob Hernandez reported that he attended the lamb and goat auction with Mayor Williams, they didn't buy anything because the prices were over inflated.

Council Member Kelley Johnson had no report this week.

Council Member Neil Olsen reported that:

- He attended the Community 101 awards ceremony.
- He attended the Planning Commission meeting.

## **XII. DEPARTMENT REPORTS**

Parks and Public Works Director Matt Samitore reported that:

- We are working on the concerns at Don Jones Park regarding the control wire for the water system.
- We are having delays regarding the doors for the new facility are still not here. It is possible we may have to cancel and go with another provider.

Human Resources Director Elizabeth Simas reported that there has been two weeks of gatherings for staff. We had Polaris Competency training and the Safety Fair was Wednesday with Heat Awareness Training and Wellness 2000 health assessments.

Police Captain Scott Logue reported that:

- The Crater graduation cruise was a couple of nights ago. There were no issues with the events around graduation.
- There were a couple of burglaries in the Downtown area this week. We have some video of the suspect but looking for more information.

## **XIII. ADJOURNMENT**

**Neil Olsen moved to adjourn the meeting at 8:35 p.m.**

The foregoing minutes of the June 9, 2022, Council meeting were approved by the City Council at its meeting of \_\_\_\_\_, 2022.

Dated: 6/23/22

  
Mayor Hank Williams

ATTEST:

  
City Recorder