



CITY OF CENTRAL POINT

Oregon

City Council Meeting Agenda Thursday, June 9, 2022

Next Res(1706) Ord (2088)

- I. REGULAR MEETING CALLED TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. SPECIAL PRESENTATIONS**

- 1. SOREDI Regional Update (Casey)

- V. PUBLIC COMMENTS**

Public comment is for non-agenda items. If you are here to make comments on a specific agenda item, you must speak at that time. Please limit your remarks to 3 minutes per individual, 5 minutes per group, with a maximum of 20 minutes per meeting being allotted for public comments. The council may ask questions but may take no action during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda. Complaints against specific City employees should be resolved through the City's Personnel Complaint procedure. The right to address the Council does not exempt the speaker from any potential liability for defamation.

- VI. CONSENT AGENDA**

- A. Approval of May 26, 2022 City Council Minutes
- B. OLCC Application - The Rogue Grape
- C. Parks Commission Report May 2022

- VII. ITEMS REMOVED FROM CONSENT AGENDA**

- VIII. BUSINESS**

- A. Central Point Little League Complex Project Update June 2022 (Samitore)

- IX. ORDINANCES, AND RESOLUTIONS**

- A. Resolution No. _____, A Resolution Approving the Little League Use Agreement and Authorizing the City Manager to Sign the Agreement (Samitore)
- B. Resolution No. _____, A Resolution Approving Referral to the Electors of the City of Central Point the Question of Banning Psilocybin Manufacturing and Service Centers within the City of Central Point (Dreyer)
- C. Resolution No. _____, Declaring the Nineteenth of June an Official City Holiday and Authorizing the City Manager to Amend the City Employee Manual (Dreyer)

Mayor
Hank Williams

Ward I
Neil Olsen

Ward II
Kelley Johnson

Ward III
Melody Thueson

Ward IV
Tanea Browning

At Large
Rob Hernandez

At Large
Michael Parsons

- D. Resolution No. _____, A Resolution Extending Worker's Compensation Coverage to Volunteers of the City of Central Point (Simas)
- E. Resolution No. _____, A Resolution Approving the Revised July 1, 2022 - June 30, 2023 Classification Pay Plan (Simas)

X. MAYOR'S REPORT

XI. CITY MANAGER'S REPORT

XII. COUNCIL REPORTS

XIII. DEPARTMENT REPORTS

XIV. EXECUTIVE SESSION

The City Council will adjourn to executive session under the provisions of ORS 192.660. Under the provisions of the Oregon Public Meetings Law, the proceedings of an executive session are not for publication or broadcast.

XV. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 72 hours prior to the City Council meeting. To make your request, please contact the City Recorder at 541-423-1026 (voice), or by e-mail to Deanna.casey@centralpointoregon.gov.

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta publica de la ciudad por favor llame con 72 horas de anticipación al 541-664-3321 ext. 201



City of Central Point ***Staff Report to Council***

ISSUE SUMMARY

TO: City Council **DEPARTMENT:** Clerk

FROM: Deanna Casey, City Recorder

MEETING DATE: June 9, 2022

SUBJECT: SOREDI Regional Update

ACTION REQUIRED: Information/Direction **RECOMMENDATION:**

Southern Oregon Regional Economic Development, Inc will be in attendance to provide the City Council with their Regional Update.

ATTACHMENTS:

1. SOREDI - Central Point Update 6.9.22



Central Point City Council, Regional Update – Thursday, June 9, 2022

1) Staffing and Strength

- Several transitions since May 2020 – including 2 retirements!
- Currently 5 people with new Business Support Coordinator beginning today.
- Strong Reserves as a result of numerous administrative contracts during pandemic.
- 3% COLA implemented by SOREDI Board; insurance now offered to family of employees (60%)

2) SOREDI Membership/Financials – 68.79% of Revenues

- SOREDI was created by the cities of Medford, Grants Pass, Jackson County and Josephine County in 1987 – all were in as equal partners with \$25,000 contributions.
- Today, all 15 jurisdictions support the work of economic development, based on population formula. Rate increases which were deferred for two years; will increase for the 2022-2023 fiscal year. Next rate increase to occur in 2024/25, staying on 4-year cycle as was previously established. Last rate increase was 2016.
- Private Sector membership rates have not increase since 2014; about 175 private members.
- In FYE 2001 (my first year on staff!), membership revenues: \$189,464
 - Jurisdictions - \$150,739 (74%); Private sector - \$38,725 (26%)
- In FYE 2022 – membership revenues: \$340,073
 - Jurisdictions - \$205,873 (61%); Private sector - \$134,200 (39%)
- **Revenue Growth in 21 years:**
 - **Jurisdictions - 136%; Private Sector – 346%**

3) Loan Program Strength (Attachment)

- Loan program was created in 1994, Over \$22 million has been lent to over 250 clients
- Over \$3 million available to lend; many loans were paid off over the last two years.
- We will pay off two USDA loans in June – 4 & 5 years early! We have good cash reserves and eliminating this liability is a prudent move in our current national economic climate. Further, this move will allow us more creative flexibility in the use of our loan program funds throughout the region.

4) Wildfire Recovery Grants through SOREDI Foundation

- \$100,000 raised from SOREDI Underwriters
- 44 of 61 businesses receiving awards, \$500 - \$7500
- Recipients to pickup checks on June 9, 12-3 pm at SOREDI
- SOREDI assisted United Rotary Club with over \$180,000 in wildfire grants in late 2021.

5) Rural Capacity Grants (through economic development districts)

- Reviewing grant contracts with Business Oregon and The Ford Family Foundation through the Oregon Economic Development Districts Association (OEDDA) to provide services to small communities to help them research and write grants to leverage projects in their specific jurisdictions.
- Nonprofits and special districts are also eligible to receive services.

6) Connecting Again – SOBC Video Series (Attachment)

- Southern Oregon Business Conference video series – **Moving Forward Through Change**

Southern Oregon Regional Economic Development, Inc. | 1311 East Barnett Road, Ste. 301 Medford, OR 97504 | (541) 773-8946

Attachment: SOREDI - Central Point Update 6.9.22 (1550 : SOREDI Regional Update)

- Three industry focused 5-minute video keynotes, with 2 watch corresponding watch parties (30-40 guests), one in each county, different venues.
 - ✓ April – Development with Robb Mayers, Outlier Construction
 - ✓ August – Manufacturing with Dustin Hall, Cummins
 - ✓ October – Hospitality, with Dave Thomason, Thomason Hospitality Group (Attachment)

7) SOREDI Round Up on the Rogue (Attachment)

- **Thank you for your sponsorship support!**
- Annual Meeting on Thursday, June 30 with Hellgate Jetboats; limited to 168 guests
- Registration is open now: [2022 Annual Meeting - SOREDI](#)

8) Recruitment/Relocation Projects

- Working 3-5 strong projects throughout our region, all are direct leads or local referrals: two with purchase agreements or letters of intent in place for property in Jackson County
- Total expected new investments \$100 million; 150-300 jobs at build out. Food manufacturing (2); Bioscience (1); Secondary wood products (1); Health Supplements (1)

9) Enterprise Zone Management (attachment)

- Approximately 35 open applications requiring regular follow up; annual filing currently in process
- 185 enterprise zone applications processed since 1998 – with committed investments (per applications) of \$499,444,867 and 13,211 jobs.
- Property Tax Abatement incentive for traded sector (majority of their revenues come from outside the region) companies
- No applications received yet in the current fiscal year; many inquiries and several applications expected in the next several months.
- Currently in due diligence to implement enterprise zone management fees (allowed by statute), as directed by SOREDI board to diversify revenues.

10) 2022/2023 Game Plan: Outreach. Outreach. Outreach.

- Our 2020-2025 Comprehensive Economic Development Strategy (CEDS) as required by the Economic Development Administration (EDA) is our guiding document.
- We are Simply ready to get back to business!
 - 1.1 *Strengthen the region's business retention and expansion (BRE) program. A strong BRE strategy is essential for a successful economic development organization, as the bulk of job creation (and contraction) comes from established businesses. Promote economic development and business support services throughout the region, including in rural and underserved communities.*
 - 1.2 *Focus the region's outbound business attraction efforts on target industries, which represent the best opportunities for new investment and employment growth*
 - 1.3 *Nurture a business-friendly environment where businesses can, and want to, thrive.*

11) Southern Oregon Edge Business Profiles (attachments)

- Playcraft, Josephine County
- Weekend Beer Company, Grants Pass
- Grange Co-op, Central Point
- Over 50 profiles on our website - [Southern Oregon Edge - SOREDI](#)

Thank you!
Colleen Padilla, Executive Director
colleen@soredi.org

Southern Oregon Regional Economic Development, Inc. | 1311 East Barnett Road, Ste. 301 Medford, OR 97504 | (541) 773-8946



**Southern Oregon Regional
Economic Development, Inc.**
Wildly Serious About Business

SORED I Loan Program

ABOUT

SORED I is a private, membership-based, non-profit organization, governed by a board of directors. Its six-person staff is charged with local business expansion and new business recruitment efforts, financial assistance to start-up companies through its business loan fund, and management of Enterprise Zones in Jackson and Josephine Counties. The agency was formed as a regional economic development agency in 1987. Learn more at www.soredi.org

SORED I has a loan fund that helps to provide financing for small businesses who may have limited access to capital. The goal of these funds is to help benefit and grow Southern Oregon's business environment.

Funds are typically issued on a term lending basis. Interest is typically higher than traditional financing because of the inherent risk associated with these types of businesses.



Kim Young

Analysis & Development Manager

Cell: (208) 867-4461

Tel: (541) 200-2176

Attachment: SORED I - Central Point Update 6.9.22 (1550 : SORED I Regional Update)

ELIGIBLE BUSINESSES

- ✓ Have a complete business plan
- ✓ Have (or will have) principal operations in Jackson or Josephine County
- ✓ Will create new jobs in Southern Oregon
- ✓ Have (or are forecasted to have) positive cashflow
- ✓ Are for-profit and actively registered to business with the state and their local jurisdiction (if required to do so)
- ✓ Have collateral (personal or business) to support the loan, if needed
- ✓ Do not qualify for traditional financing or have a gap financing need

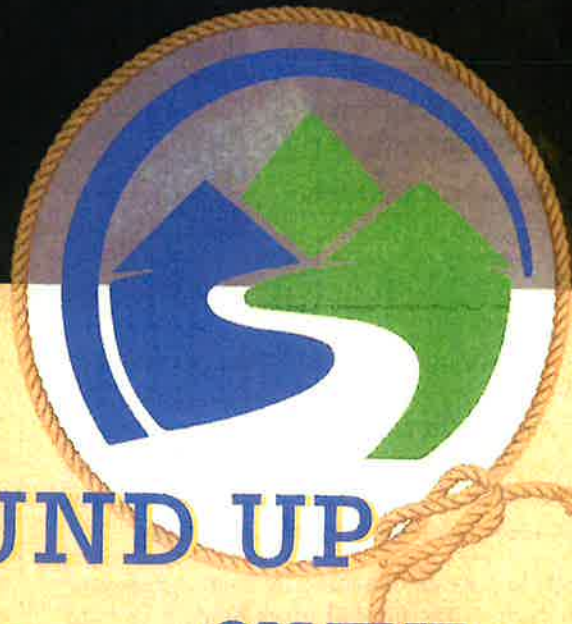
GENERAL FUNDING PARAMETERS

- ▶ Loan request between \$50,000-\$250,000
- ▶ Rates between 7% and 10%; 1.5% loan origination fee + fees
- ▶ Fixed terms not to exceed life of asset financed
- ▶ Collateralized by business or personal assets
- ▶ Flexible repayment options

SORED I is an Equal Opportunity Lender.
We do not discriminate on the basis of race, color, national origin, religion, sex, handicap, or familial status (having children under the age of 18).

For information, email info@soredi.org

1311 E. Barnett Road, Suite 301, Medford, OR 97504 | (541) 773-8946 | www.soredi.org



ROUND UP ON THE *Rogue*

SORED
2022
Annual
Meeting

June 30th
3-8 pm
Grants Pass

Hellgate Jet Boats
+ dinner

Tickets limited; registration required.

\$80 / \$100

Members / Non-Members

Sponsorships/Questions:
info@soredi.org

soredi.org/2022rogue



Moving forward through **CHANGE**

Topic 2 of 3

Manufacturing

Join SOREDI & local business leaders as we learn how business is responding to change and moving forward.

Ask questions, share inspiration, and help us envision our future for One Rogue Valley.

August 24th (Wednesday)

in **Talent** at **Stoneriver Vineyard**

Panelist: **Randy Pena**, Braun Brush
Panelist: **tbd**, **tbd**

August 31st (Wednesday)

in **Grants Pass** at **Rentec Direct**

Panelist: **Breanne Eagles**, Moss Adams
Panelist: **tbd**, **tbd**



Keynote:
Dustin Hall
Cummins

Register Today!



Events will be held in person, from 4-6 pm.

Beverage and light appetizers provided.

Capacity limited.
Registration is required.



SOREDI.org/events

Attachment: SOREDI - Central Point Update 6.9.22 (1550 : SOREDI Regional Update)



SOBC Series
(formerly Southern Oregon Business Conference)

Partners



MOSSADAMS

Moving forward through

CHANGE

Topic 3 of 3

Hospitality & Tourism

Join SOREDI & local business leaders as we learn how business is responding to change and moving forward.

Ask questions, share inspiration, and help us envision our future for One Rogue Valley.

October 20th (Thursday)

in Medford at Urban Cork

Panelist: **Karolina Lavignolo**, Neumann Group

Panelist: **Sandra Slattery**, Ashland Chamber

October 26th (Wednesday)

in Grants Pass, at Taprock Grill

Panelist: **Travis Hamlyn**, Hellgate Jetboats

Panelist: **Josie Molloy**, Grants Pass Chamber



Keynote:

Dave Thomason

Thomason Hospitality Group

Register Today!



Events will be held in person, from 4-6 pm.

Beverage and light appetizers provided.

Capacity limited.

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SOREDl.org/events



SOBC Series

(formerly Southern Oregon Business Conference)

Partners

KeyBank 



MOSSADAMS

Southern Oregon Enterprise Zone Program

About

SORED I is a private, membership-based, non-profit organization, governed by a board of directors. Its six-person staff is charged with local business expansion and new business recruitment efforts, financial assistance to start-up companies through its business loan fund, and management of Enterprise Zones in Jackson and Josephine Counties. The agency was formed as a regional economic development agency in 1987. Learn more at <https://www.soredi.org>

SORED I has been the authorized Enterprise Zone Manager since 1998, helping businesses expand and relocate and bring jobs to Southern Oregon. The goal of this program is to help benefit and grow Southern Oregon's business community through property tax abatement incentives.

The first official step to receive the three- to five-year standard exemption is for an eligible business to submit the Oregon Enterprise Zone Authorization Application form prior to beginning any project work.

Following application, the Preauthorization Conference is a deliberate review between the applicant and SORED I (local officials will be given opportunity to participate). A written summary of the conference is prepared and becomes part of the application, information in which may be amended up until the start of the initial exemption.

Eligible Businesses

- ✓ Manufacturers, processors, shippers, call centers, headquarter-type facilities, and hotels/resorts.
- ✓ Have (or will have) operations in one of the qualifying Enterprise Zone: Medford Urban, Jackson County Rural, Rogue Rural, and Grass Pass Urban.
- ✓ Have a qualified property including new buildings or structures, structural modifications or additions, or newly installed machinery and equipment.
- ✓ Will create new jobs within the appropriate enterprise zone.
- ✓ Ineligible business include retail, construction, financial, and certain other defined activities.

Requirements

For the *standard three-year* enterprise zone exemption period, the business must:

- ✓ Increase the full-time, permanent employment of the firm by one new job or 10 percent.
- ✓ Generally, have no concurrent job losses outside the zone boundary.
- ✓ Maintain the minimum employment level during the exemption period.
- ✓ Enter into a first-source agreement with local job training providers.
- ✓ Invest in Real Property, new building or structure, additions or modifications, heavy fixed equipment or machinery all over \$50,000

For the *extended* tax abatement exemption period for a total of *four to five years*, the business needs to meet the following additional criteria in conjunction with the three-year period criteria:

- ✓ Special local approval (before authorization application is approved) in the form of a written agreement between the business and local zone sponsor, facilitated by SORED I.
- ✓ Average compensation for New Job(s) is at least 150% of the Annual Wage Level for the county which the application is submitted. [Current Average Wage by County Table on Business Oregon Website.](#)



SORED I is an Enterprise Zone Manager adhering to all rules & regulations set forth by the programs State Assigned Agency. [Click here](#) to be directed to Business Oregon's official Enterprise Zone Website.

SORED I Enterprise Fee Schedule

Enterprise Zone Fees

When applying for authorization under ORS 285C.140, an eligible business firm/applicant may be required to pay a fee, ([123-668-1700 Authorization Filing Fee](#)), that the sponsor of the enterprise zone has set up, managed by SOREDI, pursuant to ORS 285C.140(1)(c).

Allowable fees

Item	Amount (range)	When Due	Conditions/Other
Application	Greater of \$200 or 0.1% of proposed investment*	At application	During the preauthorization conference, SOREDI will provide guidelines as an extension of administrative rule (under OAR 123-674-0100 & 123-668-1700).

*In other words, the amount of the fee may always be as much as \$200 for proposed investments of \$200,000 or less and 1/1000th of the estimated cost for larger investments, even though sponsors may charge a fee that is less than the maximum allowed.

Colleen Padilla

Enterprise Zone Manager
 SOREDI Executive Director
 Email: colleen@soredi.org
 Phone: 541-773-8946



Marta Tarantsey

Business Oregon Region 6 Southern
 Email: marta.tarantsey@oregon.gov
 Phone: 503-856-2693



For information, email info@soredi.org

SORED I is an Enterprise Zone Manager adhering to all rules & regulations set forth by the programs State Assigned Agency. [Click here](#) to be directed to Business Oregon's official Enterprise Zone Website.

When Work Is Play



Photo by David Gub: f.igbbphoto.com

Think back to when you were five years old. The best part of going to a park wasn't necessarily the walking trails or shaded picnic tables—the highlight was always the playground. Playcraft Systems, tucked into the edge of Grants Pass, believes in the importance of play and the impact safe playgrounds can make on an entire community.

Krauss Craft began in 1990 with the construction of wooden sheds. Over the following years, these sheds began incorporating steel and plastic—until the company switched from sheds to playground equipment. In 2017, the company was acquired by PlayCore and officially changed its name to Playcraft Systems. They chose to remain in the Rogue Valley, and today, Southern Oregonians will find Playcraft playgrounds in nearly every city park. Moreover, Playcraft Systems is not just a local supplier—or even a national supplier. Currently, the company has playgrounds in Japan, China, Singapore, Saudi Arabia, Israel, and several other countries in Asia.

“A well-developed playground can help bring communities together,” Playcraft points out on their website. Playcraft Systems is proud to be involved in that atmosphere of togetherness—to do their part in making cities, schools, and even military bases better places.

Playcraft Systems
123 N Valley Dr.
Grants Pass, OR 97526
www.playcraftsystems.com
(541) 955-9199

*“It's a lot of production,
but we're making
playgrounds—it's fun.”*

-CJ Schatza
General Manager

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(541) 773-8946

When Work Is Play

Think back to when you were five years old. The best part of going to a park wasn't necessarily the walking trails or shaded picnic tables—the highlight was always the playground. Maybe it was wooden—or heavy-duty plastic in bright colors. Was there a slide? Ten slides? However big or small, children all seem to form memories around their favorite playground. Playcraft Systems, tucked into the edge of Grants Pass, believes in the importance of play and the impact safe playgrounds can make on an entire community.

Playcraft Systems is constantly growing as both a local and international supplier of everything playground-related. Yet Playcraft—like most companies—started small. Krauss Craft began in 1990 with the construction of wooden sheds. Over the following years, these sheds began incorporating steel and plastic—until the company switched from sheds to playground equipment.

In 2017, the company was acquired by PlayCore and officially changed its name to Playcraft Systems. They chose to remain in the Rogue Valley, and today, Southern Oregonians will find Playcraft playgrounds in nearly every city park. Moreover, Playcraft Systems is not just a local supplier—or even a national supplier. Currently, the company has playgrounds in Japan, China, Singapore, Saudi Arabia, Israel, and several other countries in Asia.



A Playcraft employee paints a playground railing.

Despite the company's international status, they are grateful to be located in Southern Oregon. Not only is it close to I-5 and Pacific ports, but the quality of life is good. "The people who are here want to be here," says CJ Schatza, Playcraft's General Manager. Each quarter at Playcraft, the managers get together and cook a meal for everyone else. During the summers, the whole family is invited for an employee picnic, and there are other team-building events throughout the year (from monthly contests to rafting excursions). "It's a lot of production, but we're making playgrounds," continues Schatza, "It's supposed to be fun."

The process of building a playground takes many different skills. From graphic designers and salespeople, to welders and heavy equipment operators, each job is a team effort. On average, Playcraft Systems has a staff of 160, and while some positions appreciate prior experience or certifications, most training is done in-house, so even employees fresh out of high school can apply and learn skills over time. Any given playground project can take between four to five weeks to produce, though it should be noted, Playcraft doesn't just produce playgrounds.

Playcraft Systems also creates picnic tables, outdoor desks, sanitizing stations and cornhole games—among other products. With a huge variety of colors, themes, and layouts to choose from, one look through a Playcraft catalog will make anyone feel like a kid again. Picking a product is only half of the job though. From fundraising, to on-site installation, most buyers have a list of steps to go through.

"A well-developed playground can help bring communities together," Playcraft points out on their website. And the company provides plenty of resources to help the community do just that. Parks—and playgrounds—are areas where families, friends, and even strangers can come together and enjoy being outside. Playcraft Systems is proud to be involved in that atmosphere of togetherness—to do their part in making cities, schools, and even military bases better places.



A Playcraft employee works on a piece of a future playground.

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www.SOREDIOrg/edge

by SOREDI | Southern Oregon Regional Economic Development, Inc.

Celebrating the Weekend... Every Day!



Photo by David Gibb | dabbphoto.com

Weekend Beer Company
www.weekendbeercompany.com
1863 NW Washington Blvd.
Grants Pass, OR 97526
(541) 507-1862

In November of 2018, the citizens of Grants Pass and beyond were invited to celebrate the weekend every day of the week. Weekend Beer Company was started by two couples—four friends who share a passion for great beer.

Southern Oregon proved to be the perfect place for the entire group to settle and open their very own brewery. “We live where people vacation,” said Kelsey Yoho, a co-owner of Weekend Beer Co.

The business became a quick success story and as the customers increased, the owners began the search for a larger location. SOREDI helped with gap financing and property tax abatement incentives—helping to reduce bottom line expenses for a few years, making the owners’ dream possible.

In March 2021, the combined brewery and taproom opened a new location on Washington Blvd. On any given day, you may find young adults meeting up with friends, families getting tacos with their kids, even senior citizens laughing and drinking. With such an inclusive atmosphere, it’s hard not to have a good time—even on a Monday.

“Starting our own business was something we’d wanted to do for a long time.”

-Kelsey Yoho
Co-Owner

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(541) 773-8946

Small Investment, Big Return!

Weekend Beer Company was started by two couples—four friends who share a passion for great beer. The business became a quick success story and as the customers increased, the owners began the search for a larger location. In March 2021, the combined brewery and taproom opened a new location on Washington Blvd, where visitors can now brew up a good time—even on a Monday.

Located along the highway to both the Redwoods and the Coast, Grants Pass is rural enough to be scenic and outdoorsy, but metropolitan enough to lend convenience to the lives of its 38,502 inhabitants. “We live where people vacation,” said Kelsey Yoho, a co-owner of Weekend Beer Co. After meeting her husband, Troy, and both serving ten years as Army officers, the Yohos returned to Kelsey’s hometown and reconnected with Brandon and Ashley Crews, the other half of the company’s ownership. The Crews had both grown up in Grants Pass as well, where they met and graduated before going off to college. After thirteen years though, in which Brandon became a professional brewer and Ashley worked in marketing, the couple decided to return home. Southern Oregon proved to be the perfect place for the entire group to settle and open their very own brewery.

And the rest is history.

SORED I was even able to be a part of the Weekend Beer Company’s story. A taproom and brewery are not cheap investments, and SORED I helped with gap financing and property tax abatement incentives—helping to reduce bottom line expenses for a few years, making the owners’ dream possible. “Starting our own business was something we’d wanted to do for a long time,” Yoho said. “And after going to numerous breweries and taprooms, even in other countries, you start to see what works.”

Unlike some industries, breweries benefit from other local competitors. Tourists are more likely to spend a weekend tasting brews if there are multiple taprooms in the area. “It’s a pretty collaborative industry,” said Yoho. The biggest challenge is to get the word out to brewery tourists—Bend and Portland are not the only cities in the State with great taprooms. Southern Oregon is growing into a brewery destination as well—and when coupled with great outdoor recreation opportunities, the whole region has untapped potential as a tasting spot.

For example, in 2020, Weekend Beer Co. brewed up a partnership with Orange Torpedo Trips that allows visitors—and locals—to experience the beauty of the Wild and Scenic Rogue River, while also enjoying a pint or two. OTT’s Paddled Pub is a custom-designed raft—with a built-in bar. And the drinks—you guessed it! —are from Weekend Beer Company. What else says relaxation like a seven-mile float on a warm summer day?

Weekend Beer Company also prides themselves on their ability to appeal to a large demographic. On any given day, you may find young adults meeting up with friends, families getting tacos with their kids, even senior citizens laughing and drinking. With such an inclusive atmosphere, it’s hard not to have a good time. The food that accompanies their great beers comes from local food trucks who have agreements with Weekend Beer Company to park outside and serve their specialties. Having the food trucks—run by other local business owners—is yet another example of collaboration with the community, says Yoho.

Having already expanded from 500 sq ft of outdoor seating to 8,000 sq ft, Weekend Beer Company has plans for parking lot expansions—forty-four more spaces—and the addition of at least two more food trucks. With a current staff of seven, the brewery is poised to grow to a three-barrel brewing system, and eventually bottle more of their beers. With this step, distribution will be launched beyond the taproom’s walls—meaning you may be able to pick up your favorite brew on store shelves.

In the coming seasons, Weekend Beer Company is excited to host more events—and people. Expanding to a larger location during the height of COVID-19 was not something that many businesses were able to do. In many ways, the success of the business has been an inspiration to others—especially in the local community. Whether one prefers floating down the river with a drink in hand or reuniting with friends at the taproom, the startup brewery invites others to believe in relaxing and “living the weekend” — any day.



In November of 2018, the citizens of Grants Pass and beyond were invited to celebrate the weekend every day of the week.

Photo by David Green | dgreenphoto.com

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www.SORED I.org/edge

by SORED I | Southern Oregon Regional Economic Development, Inc.



Small Investment, Big Return!



Photo by David Green / iStockphoto.com

In the midst of the Great Depression, fuel was hard to afford. So, in 1934, ninety-nine farmers in Southern Oregon came up with ten dollars each—ten dollars which was invested into a cooperative that is still growing, eighty-seven years later.

Today the Grange Co-op is no longer known for fuel. Over nearly nine decades, community needs and wants have changed and now, in addition to having the only organic feed mill between Sacramento and Eugene, Grange Co-op sells feed, fertilizers, clothing, snacks, pet supplies, and outdoor home décor in its seven stores and online.

The company is also committed to supporting its local communities. By providing discounts, awards, and scholarships for local youth programs, offering educational assistance to their employees, and contributing to fire relief funds for Southern Oregon and Northern California—the Grange Co-op can fulfill its purpose of helping its employees, customers, and communities achieve more together.

Grange Co-op
www.grangecoop.com
2833 N Pacific Hwy
Medford, OR 97501
(800) 888-6317

"The company's biggest success has been the ability to change, to listen to customers, and stay connected to the community. Because it all comes back to the people."

-Neil Itzen
CEO

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Small Investment, Big Return!

In the midst of the Great Depression, fuel was hard to afford. So, in 1934, ninety-nine farmers in Southern Oregon came up with ten dollars each—ten dollars which was invested into a cooperative that is still growing today, eighty-seven years later. The Grange Co-op is no longer known for fuel, but anyone in Southern Oregon or Northern California who does farming, gardening, or likes bootcut jeans has probably visited at least one of the Grange's seven stores. The company's largest location is as far south as Yuba City, with six other stores around the Rogue Valley and Klamath Falls. And more expansion is on the horizon—not every company that's been around for nearly nine decades can claim that.

In 1947, the Grange Co-op grain elevator became a landmark in Central Point. Even after it caught fire in 1961, it was rebuilt in less than a year and is still functioning today. And according to Grange Co-op's CEO, Neil Itzen, and its Marketing Director, Jason Wall, the company has the only organic feed mill between Sacramento and Eugene. "The company's biggest success has been the ability to change, to listen to customers, and stay connected to the community," Itzen agreed. "Because it all comes back to the people."

Of course, in eighty-seven years, community needs and wants have changed. Farming in the Rogue Valley is a different process than it was during the Depression era, and now Grange Co-op stores sell far more than just feed and fertilizers. Today customers can also find clothing, snacks, pet supplies, and outdoor home décor on Grange shelves—or on the online store, which is yet another example of adapting to the customer.

And for anyone involved in the community's agricultural programs, the generosity of Grange Co-op is remarkable. Each year, youth in Southern Oregon and Northern California receive support in 4-H and FFA, through discounts, awards, and scholarships. Even gardening clubs, civic organizations, and community projects receive donations through the company. In the past few years, Grange Co-op has contributed to fire relief funds for Southern Oregon and Northern California. "These things matter to our people—so they matter to our company," said Itzen. In addition to all this, the co-op offers an educational assistance program, allowing employees who have worked for the company for at least six months, a \$2,500 yearly reimbursement on applicable school expenses, such as college classes or preparation courses (SAT, GRE, GMAT, etc.).

"We look for people who care about people," Itzen replied, when asked about the recruiting process. "We want them to believe in what they're doing—providing friendliness and quality products to their local community." Currently, Grange Co-op employs about 150 individuals in the Rogue Valley and around 270 overall. Training is done completely in-house, so there are very few requirements for prospective job seekers, other than a good attitude and a willingness to help people. "Grange Co-op offers internships and internal growth... you can do a lot of cool things here," finished Wall. "It's a fun place to be."

While the future may not be set in stone for anyone, the Grange Co-op has constantly-evolving visions for expansion. It's safe to say that as Grange Co-op grows, they will do so in a way that fulfills their purpose of helping their employees, customers, and communities achieve more together.



Photo by David Gibbs | iStockphoto.com

For nearly nine decades, Grange Co-op has attended to the community's needs.

THE SOUTHERN OREGON
EDGE

www.SOREDIOrg/edge
by SOREDI | Southern Oregon Regional Economic Development, Inc.

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes Thursday, May 26, 2022

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by At Large Rob Hernandez

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Absent	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Melody Thueson	Ward III	Present	
Taneeea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; Interim City Attorney Riley McGraw; Police Captain Scott Logue; Parks and Public Works Director Matt Samitore; Planning Director Stephanie Holtey; and City Recorder Deanna Casey.

IV. SPECIAL PRESENTATIONS

1. Jackson County Fire District 3 Annual Report - Rescheduled
2. Rogue Valley Disposal Update

Rogue Disposal and Recycling Community & Governmental Affairs Manager Laura Lebrick updated the council on recycling programs and the problems they face around the State. The State has some very ambitious programs to be put into place effective 2025. Oregon is going to begin holding manufactures liable for packaging products indicating the package is recyclable if it isn't.

V. PUBLIC COMMENTS - none

VI. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taneeea Browning, Ward IV
SECONDER:	Kelley Johnson, Ward II
AYES:	Olsen, Johnson, Thueson, Browning, Hernandez, Parsons
ABSENT:	Hank Williams

- A. Approval of April 28, 2022 City Council Minutes

Tanea Browning moved to approve the Consent Agenda with a change to her report that has the wrong location for Greeter's last month. It should state The Point, not Jewett.

VII. ITEMS REMOVED FROM CONSENT AGENDA

VIII. ORDINANCES, AND RESOLUTIONS

A. Ordinance No. _____, - An Ordinance Amending Central Point Municipal Code Charters 3.25.090, 3.26.080, 11.16.080, 11.20.070, and Chapter 13.16 Regarding Discounted Utility Fees for Extreme Hardship

City Manager Chris Clayton explained this is the second reading of an Ordinance updating the Municipal Code for our Utility Fee Extreme Hardship Program. The proposed ordinance updates the Central Point Municipal Code Chapters for the various city fees referencing the utility discount program and create a separate code section for the utility discount program itself.

We have received several applications for the program through our newsletter and social media outreach. Several of the applications are just over the threshold and will be denied the discount. We are keeping track and will bring it back to council for review. Those who are denied will be directed to other options such as ACCESS and St. Vincent De Paul.

Melody Thueson moved to approve Ordinance No. 2087, An Ordinance Amending Central Point Municipal Code Chapters 3.25.090, 3.26.080, 11.16.080, 11.20.070, and Chapter 13.16 Regarding Discounted Utility Fees for Extreme Hardship.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Kelley Johnson, Ward II
AYES:	Olsen, Johnson, Thueson, Browning, Hernandez, Parsons
ABSENT:	Hank Williams

IX. BUSINESS

A. Planning Commission Report

Planning Director Stephanie Holtey presented the Planning Commission Report from May 3, 2022:

- The Commission conducted a duly noticed public hearing and considered a site plan and architectural review application to construct access, circulation and off-street parking lot improvements at Scenic Middle School. The project is part of a larger plan to address increasing enrollment and known traffic congestion issues in and around the school campus. The Commission approved the Site Plan Architectural Review application subject to conditions of approval. An appeal letter was received during the 10 day appeal period but it did not meet the notice of appeal requirements.
- The Commission conducted a duly noticed public hearing and considered a Class "C" Variance to the off-street parking/loading and street frontage landscape standards to construct a school bus loading zone. The Commission approved the

variance application as conditioned in the revised staff report. No appeals were received during the appeal period.

- Due to the duration of the two prior public hearings, the Mobile Food Business Code revisions were continued to the June 7, 2022.

RESULT: FOR DISCUSSION ONLY

B. A Discussion/Briefing on how to Respond to Measure 109

Interim City Attorney Riley McGraw explained the background for Measure 109, the Psilocybin Program Initiative. This measure was approved by 56% of voters at the 2020 election. The program becomes operational on January 1, 2023. Psilocybin is classified as a Federal Schedule 1 drug, meaning that it has a high potential for misuse and has no currently accepted medical use for treatment in the United States.

Measure 109 allows cities and counties to place referendums on local ballots to prohibit or allow psilocybin-product manufactures or psilocybin service centers within their jurisdictions. This must be done via a local initiative petition during a statewide general election.

Staff would like Council direction regarding placing this item on the ballot for the 2022 election in November. There was discussion regarding the pros and cons of allowing this type of business within the city limits. Council members agree this should be up to a vote of our citizens.

RESULT: FOR DISCUSSION ONLY

C. Community Center Partnership Update

Parks and Public Works Director Matt Samitore explained that over the last several month’s staff from the City, Jackson County, and the Expo have worked with Ogden, Roemer, and Wilkerson (ORW) Architecture on developing a concept that would meet the needs of all involved agencies. This process has transitioned from developing a concept based on stakeholder "wants" to stakeholder "needs". Due to rising construction costs, the stakeholders have been forced to create a concept within reasonable financial parameters while still attempting to meet the needs of our citizens and business models.

The design has evolved from a 140,000 square foot facility to less than 100,000 square feet to eliminate unrealistic project costs. The proposed facility maintains six full-size basketball courts. It would include recreational classroom space, outdoor recreation opportunities, and office space for our Parks & Recreation Staff. Jackson County wants the facility to include features such as a larger commercial kitchen for feeding evacuees during an emergency, shower facilities, and the previously mentioned gymnasium space that could be used as an emergency shelter. The Expo would like to potentially host some of their indoor shows on certain weekends through the year.

The joint community center will require an evaluation, and update, of the Jackson County/Expo facilities master plan. Jackson County will also be required to agree to a Central Point Urban Renewal boundary amendment that would allow Urban Renewal agency funds to be spent on this project.

There was discussion regarding next steps and finance availability, and options for Urban Renewal assistance. We need to come to an agreement regarding use of the facility between city and expo.

RESULT: FOR DISCUSSION ONLY

X. MAYOR'S REPORT - None

XI. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- Juneteenth has been approved as a federal/state/county paid holiday. Staff is recommending that Central Point recognize this as a paid holiday. The Black Alliance in the valley is doing a celebration in Medford and has reached out to Central Point to help sponsor the event. As we move forward, we can decide the best way to recognize this type of holiday. His recommendation is to return with a resolution recognizing Juneteenth as a paid holiday.
- We had a health screening event for our employees this week and 24 employees signed up and had their blood drawn. The results will be discussed with them at the Health Fair.
- Next Thursday we are providing an OSI Polaris training for managers.
- He attended the DARE Graduations. The DARE Officers did a great job with the kids and the program.
- The state has come down with very stringent regulations working in the heat and smoke. The requirements problematic for the summer months. We are looking to remove the time restrictions about not working prior to 7 a.m. and mowing in the parks. For special events, assigning employees to work the event and still meet the regulations will be a challenge. We may need to change the times for some of our events.

XII. COUNCIL REPORTS

Council Member Neil Olsen reported that he attended the Fire District No. 3 community focus group and the Planning Commission meeting.

Council Member Tanea Browning reported that:

- She attended the DARE Graduations at Jewett and Mae Richardson. She was unable to attend the Central Point Elementary due to a schedule conflict.
- She attended the Water Commission budget meeting. They talked about budget, a restoration MOU for Watershed Projects.
- She attended the Study Session.
- She attended the Rodeo Sponsor Dinner.
- She attended a SOREDI Board meeting.
- She attended a virtual women's caucus meeting in April for LOC. She attended several other virtual meetings with focus groups for LOC.

- She concluded her 12 region travels last week in Bandon for the small cities listening sessions.

Council Member Rob Hernandez reported that:

- He attended the Friends of the Fair Foundation meeting.
- He attended the Community Center meeting
- The Fire District 3 Budget Committee approved their Budget.
- He attended the Rodeo sponsor dinner

Council Member Michael Parsons reported that:

- He attended the Planning Commission meeting where they talked about the Scenic Traffic flow issue.
- He attended the Made in Southern Oregon Event.
- He assisted with the procession for the returning Hero Wounded Warrior motorcade to Eagle Point National Cemetery.
- He attended the Rodeo Sponsor dinner.
- He attended the Parks and Recreation Committee Meeting.
- He assisted with the DARE Graduation at all three elementary schools.
- He was able to connect with Kim Colegrove who made the powerful presentation in at the April Coordinating Council meeting. They agreed to continue their conversation, and potentially collaborate in a future endeavor.

Council Member Melody Thueson reported that:

- She attended the Made in Southern Oregon event.
- She is concluding her Community 101 sessions with her students. They will be going to community works and CASA to deliver cereal boxes they have gathered.

XIII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitor reported that:

- The bid opening for the Hamrick/Pine signal upgrade came in high. We are exploring options to partner with Jackson County.
- Staff will be giving a presentation on the new heat index rules to the Council soon.
- The Don Jones Spray Park was turned on today.
- The parks projects are already out to bid for parks to start construction.
- They are participating with DARE Days tomorrow.

Planning Manager Stephanie Holtey reported that:

- They are working on the June 7th Planning Commission meeting where they will be discussing food trucks code amendments and a flood plain development permit for canal modifications for the culvert issue we have discussed previously.
- They are working on the UGB update request for proposals for the wetland and riparian inventory for the environmental element and transportation system plan under the current rules.
- The Climate friendly control rule making was amended but will go into effect in July.
- They are working on Code Amendments for July.

Captain Scott Logue reported that:

- 520 Grand Ave is seeing some improvements to get the homeowner to counseling. Officer Cunningham is working with him and making sure he makes it to his appointments and helps to reschedule appointments. The family hopes to sell the property soon.
- Official job offers will be sent to two new officers next week.
- He attended all three DARE Graduations. The SRO's have done a wonderful job with the schools.
- He also attended Made in Southern Oregon.
- He is available to offer perspective on the Community Center. He spent the last five years traveling to sporting events around the country.

XIV. EXECUTIVE SESSION - None

XV. ADJOURNMENT

Tanea Browning moved to adjourn. Neil Olsen seconded and the meeting was adjourned at 9:03 p.m.

The foregoing minutes of the May 26, 2022, Council meeting were approved by the City Council at its meeting of _____, 2022.

Dated:

Mayor Hank Williams

ATTEST:

City Recorder

Minutes Acceptance: Minutes of May 26, 2022 7:00 PM (CONSENT AGENDA)



City of Central Point ***Staff Report to Council***

ISSUE SUMMARY

TO: City Council **DEPARTMENT:** Administration
FROM: Deanna Casey, City Recorder
MEETING DATE: June 9, 2022
SUBJECT: OLCC Application - The Rogue Grape
ACTION REQUIRED: Consent Agenda Item **RECOMMENDATION:**

The City has received an application from The Rogue Grape. They will be located between to the Rogue Creamery and Lillie Bell. The Police Department has run their background check and found no information pertinent to the request.

Staff recommends approval of the Consent Agenda as presented.

ATTACHMENTS:

1. Letter from Police Department
2. OLCC Application - The Rogue Grape



155 South Second Street • Central Point, OR 97502

Kristine Allison

Ph: (541) 664-5578 • Fax: (541) 664-2705 • www.centralpointoregon.gov

Chief

Date: 04/29/2022

From: Captain Scott Logue
To: Honorable Mayor Williams
Subject: Request for OLCC License

RE: The Rogue Grape LLC./Persons associated therewith

Files of the Central Point Police Department contain no information pertinent to the request.

Respectfully,

Captain Scott Logue
Central Point Police Department

Attachment: Letter from Police Department (1542 : OLCC Application - The Rogue Grape)

"Dedicated To Service, Committed To Excellence"



OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: The Rogue Grape, LLC Phone: 541-821-6994

Trade Name (dba): The Rogue Grape

Business Location Address: 245 N. Front Street "B"

City: Central Point ZIP Code: 97502

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday 11:00 to 8:00
 Monday 11:00 to 8:00
 Tuesday 11:00 to 8:00
 Wednesday 11:00 to 8:00
 Thursday 11:00 to 8:00
 Friday 11:00 to 8:00
 Saturday 11:00 to 8:00

Outdoor Area Hours:

Sunday 11:00 to 8:00
 Monday 11:00 to 8:00
 Tuesday 11:00 to 8:00
 Wednesday 11:00 to 8:00
 Thursday 11:00 to 8:00
 Friday 11:00 to 8:00
 Saturday 11:00 to 8:00

The outdoor area is used for:

- Food service Hours: _____ to _____
 Alcohol service Hours: 11:00 to 8:00
 Enclosed, how _____

The exterior area is adequately viewed and/or supervised by Service Permittees.
 _____ (Investigator's Initials)

Seasonal Variations: Yes No If yes, explain: _____

ENTERTAINMENT

Check all that apply:

- Live Music Karaoke
 Recorded Music Coin-operated Games
 DJ Music Video Lottery Machines
 Dancing Social Gaming
 Nude Entertainers Pool Tables
 Other: _____

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday _____ to _____
 Monday _____ to _____
 Tuesday _____ to _____
 Wednesday _____ to _____
 Thursday _____ to _____
 Friday _____ to _____
 Saturday _____ to _____

SEATING COUNT

Restaurant: _____ Outdoor: 54
 Lounge: _____ Other (explain): Indoor Bottle Shop - 4
 Banquet: _____ Total Seating: 58

OLCC USE ONLY
 Investigator Verified Seating: ____ (Y) ____ (N)
 Investigator Initials: _____
 Date: _____

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 4/25/2022

1-800-452-OLCC (6522)

www.oregon.gov/olcc

(rev. 12/07)

Attachment: OLCC Application - The Rogue Grape (1542 : OLCC Application - The Rogue Grape)

LIQUOR LICENSE APPLICATION

Page 1 of 3

Check the appropriate license request option:

New Outlet | Change of Ownership | Greater Privilege | Lesser Privilege

Select the license type you are applying for.

More information about all license types is available [online](#).

Full On-Premises

- Commercial
 Caterer
 Public Passenger Carrier
 Other Public Location
 For Profit Private Club
 Nonprofit Private Club

Winery

- Primary location
 Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
 Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
 Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
 Additional locations: 2nd 3rd

Distillery

- Primary location
 Additional tasting locations: 2nd 3rd 4th 5th 6th

Limited On-Premises

Off Premises

Warehouse

Wholesale Malt Beverage and Wine

INTERNAL USE ONLY

Application received:

4/27/22

Minimum documents acquired:

LOCAL GOVERNING BODY USE ONLY

City/County name:

Central Point

Date application received:

Optional: Date Stamp

- Recommend this license be granted
 Recommend this license be denied

Printed Name

Date

Return this form to:

Investigator name:

Email:

Attachment: OLCC Application - The Rogue Grape (1542 : OLCC Application - The Rogue Grape)

LIQUOR LICENSE APPLICATION

Page 2 of 3

APPLICANT INFORMATION

Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.

Name of entity or individual applicant #1:

The Rogue Grape, LLC

Name of entity or individual applicant #2:

Name of entity or individual applicant #3:

Name of entity or individual applicant #4:

BUSINESS INFORMATION

Trade Name of the Business (name customers will see):

The Rogue Grape

Business phone number:

541-821-6994

Business email:

natasha@theroguegrape.com

Premises street address (The physical location of the business and where the liquor license will be posted):

245 N. Front Street "B"

City:

Central Point

Zip Code:

97502

County:

Jackson

Business mailing address (where we will send any items by mail as described in [OAR 845-004-0065\[11\]](#)):

515 Bigham Knoll Drive

City:

Jacksonville

State:

OR

Zip Code:

97530

Does the business address currently have an OLCC liquor license? Yes NoDoes the business address currently have an OLCC marijuana license? Yes No

APPLICATION CONTACT INFORMATION

Contact Name:

Natasha S Hopkins

Phone number:

541-821-6994

Email:

natasha@theroguegrape.com

Mailing address:

515 Bigham Knoll Drive

City:

Jacksonville

Zip Code:

97530

County:

Jackson

Please note: liquor license applications are public records.

Attachment: OLCC Application - The Rogue Grape (1542 : OLCC Application - The Rogue Grape)

LIQUOR LICENSE APPLICATION


Page 3 of 3

ATTESTATIONS

By signing this form, you attest that each of the following statements are true. I understand the Commission may require a licensee to provide proof of any of the below or below referenced documents at any time.

I understand that marijuana is **prohibited** on the licensed premises. This includes marijuana use, consumption, ingestion, inhalation, samples, give-away, sale, etc. I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application are true and complete.

I affirm that I have read OAR 845-005-0311 and all individuals (sole proprietors) or entities with an ownership interest (other than waivable ownership interest per OAR 845-005-0311[6]) are listed as license applicants in #2 above. I understand that failure to list an individual or entity who has an un-waivable ownership interest in the business may result in denial of my license or the OLCC taking action against my license in the event that an undisclosed ownership interest is discovered after license issuance.

Natasha S Hopkins		4/25/2022	
Print name	Signature	Date	Atty. Bar Info (if applicable)
Print name	Signature	Date	Atty. Bar Info (if applicable)
Print name	Signature	Date	Atty. Bar Info (if applicable)
Print name	Signature	Date	Atty. Bar Info (if applicable)

Attachment: OLCC Application - The Rogue Grape (1542 : OLCC Application - The Rogue Grape)



City of Central Point **Staff Report to Council**

ISSUE SUMMARY

TO:	City Council	DEPARTMENT:	Public Works
FROM:	Matt Samitore, Parks and Public Works Director		
MEETING DATE:	June 9, 2022		
SUBJECT:	Parks Commission Report May 2022		
ACTION REQUIRED:	Consent Agenda Item	RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

Park and Recreation Commission Meeting Report – May 19, 2022

1. City of Central Point – Central Point Little League Use Agreement: Matt Samitore presented the Commission with the draft use agreement between the City and the Central Point Little League. The agreement had been developed over the past several month and includes a user fee of \$5.00 per program participant annually, a \$1000 per year license fee for exclusive operation of the concession facility, and also defines City and League maintenance responsibilities. The Little League Board requested a 100 year agreement Matt also provided a project update. The Commission was very supportive of the project in general and agreed to forward the use agreement as submitted to City Council for review and approval.

2. Central Point Baseball Complex Construction Donation Program: Dave Jacob reviewed the finances for the construction of the Central Point Baseball Complex which included \$1.5 million from the Noel Moore Family and \$1.5 million from the city. The estimated total project costs is \$3.7 million. The donation program would provide for different levels of financial support and naming rights to different aspects of the project with goal of raising \$700,000. The form would be sent out to all Central Point residents and businesses through the water bill and a website will be set up. All funds raised would go to the Central Point Parks and Recreation Foundation and 501(c)3 and be tax deductible. The Commission approved the fundraising approach and agreed to forward the donation form to City Council for review and approval.

3. My Veteran – My Hero Tribute Trees Program: Ron Woodhead, Park and Recreation Commissioner, presented the My Veteran – My Hero Tribute Trees Program to the Commission for their input. The My Veteran/My Hero Program Tribute Tree Program was originally implemented by the Centre Region Parks and Recreation Authority to honor eligible veterans who had actively served in the US Military. For a minimum donation, a 10' - 12' high shade tree was planted in a local park and an aluminum plaque was installed beside each tree and engraved with the name of a Veteran/Hero, a tree number, and a QR Code that directed visitors to the My Veteran/My Hero Tribute Tree webpage providing details about the veteran's military service, including a photo. The Commission was very supportive of the project and requested

that park staff work with Mr. Woodhead to further develop the program specifically for the City of Central Point.

4. Central Point Cemetery Update:

Licensing: The city has received a temporary license to operate the cemetery. The Oregon Mortuary and Cemetery Board will meet in July to review the city's application and potentially approve a permanent license at that time.

Cemetery Map: A new cemetery map has been created by Benchmark Maps. The new map will assist with planning and maintenance activities. It will also make it easier for the public to locate family members in the cemetery.

Vegetation Survey: Siskiyou Ecological Services completed a vegetation survey of the cemetery. The survey will provide important information that will be used as part of the cemetery management plan. Since the cemetery is a relatively untouched, the site provides a good example of the oak woodlands that once dominated the Bear Creek Valley and provides a refuge for native plants, pollinators, song birds, raptors, and other forms of wildlife.

Headstone Repair Workshop: On April 6, Dirk Siedlecki and John McGlothlin, both members of the Friends of Jacksonville's Historic Cemetery, held a headstone repair workshop for city parks and public works staff.

FINANCIAL ANALYSIS: N/A

LEGAL ANALYSIS: N/A

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS: N/A

STAFF RECOMMENDATION: Staff recommends approval of the May 19, 2022 Parks Commission Report.

RECOMMENDED MOTION: I move to approve the Consent Agenda as presented.



City of Central Point **Staff Report to Council**

ISSUE SUMMARY

TO:	City Council	DEPARTMENT:	Public Works
FROM:	Matt Samitore, Parks and Public Works Director		
MEETING DATE:	June 9, 2022		
SUBJECT:	Central Point Little League Complex Project Update June 2022		
ACTION REQUIRED:	Information/Direction	RECOMMENDATION:	Not Applicable

BACKGROUND INFORMATION:

The City hired RH2 engineering to prepare the proposed baseball/softball complex plans. The presentation will review the updated drawings and video. RH2 is preparing updated cost estimates for the project, which will be presented to the council upon completion.

The overall changes in the project entail all turf infields and two fields that currently show as all turf. Overall landscaping has been amended to add more trees/shade. Additionally, the playground is now an optional add-on to help ensure the rest of the complex is funded.

FINANCIAL ANALYSIS:

The City of Central Point is considering appropriating 1.5 million dollars towards the total project cost. Private donors are considering matching the City's contribution, which would leave 500k-800k unfunded total before the project could be completed.

Possible "filling the gap" on the unfunded portion include private fundraising, additional city contributions, increased park fees, and jurisdictional exchange (transportation) revenue.

The Parks Commission approved donation forms and donation levels attached to fill the gap. The form can be updated to reflect the new fundraising goals and be sent to all residents in Central Point, and we will directly approach local businesses. All donated funds will go to the Central Point Parks and Recreation Foundation, a 501(c)3 nonprofit organization, and will be tax-deductible.

LEGAL ANALYSIS:

The Legal Challenges with this project involve negotiating a facility use agreement with Central Point Little League and transferring property ownership to the City of Central Point. These items would be addressed during the proposed “next steps,” which will be discussed during the June 9th City Council briefing/update.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

GOAL 2 - Be a city filled with happy, healthy people who are thriving.

STRATEGY 1 – Develop and maintain positive partnerships with public and private entities and the community to understand community needs, and leverage resources to develop and deliver opportunities for personal, professional, and/or vocational development. (Recreation Programs, Maker Space, Artisan Corridor, Volunteerism, Community Events, etc.) (Nurturing individuals skills and personal growth is an essential element to Central Point’s vitality. While this is an organic process that must be desired by individuals in the population, the City can make investments that consider and further the goal of providing an environment that is supportive of this objective).

STRATEGY 5 – Plan, design, build, and maintain a comprehensive system of sustainable facilities, trails, and park spaces, (setting the highest standards) to provide attractive places people will use and enjoy. Acquire additional lands for active and passive recreation use based on current deficiencies and public demands created by increasing population or the environmental and recreational significance of the area. (Be mindful of the budget and plan trail locations).

GOAL 3 - Provide opportunities for youth education, recreation, and support. (Kids are the future. Happy, well-adjusted kids are the canary in the coal mine for true community/family wellbeing).

STRATEGY 3 – Provide opportunities for social connection. Identify underrepresented groups and help them participate and feel connected. Increase engagement in physically active recreation, and enjoyment of parks and trails to foster active, healthy lifestyles. Reduce barriers for accessing programs, services, places, spaces, and information.

STRATEGY 4 – Expand on existing recreation programming to reach a broader and more diverse audience. Research successful recreation programs to ensure that we are offering activities that will best meet the current and future needs of our citizens.

STAFF RECOMMENDATION:

Staff is recommending the City Council review updated information and provide staff direction/input on the next steps.

RECOMMENDED MOTION:

Not Applicable

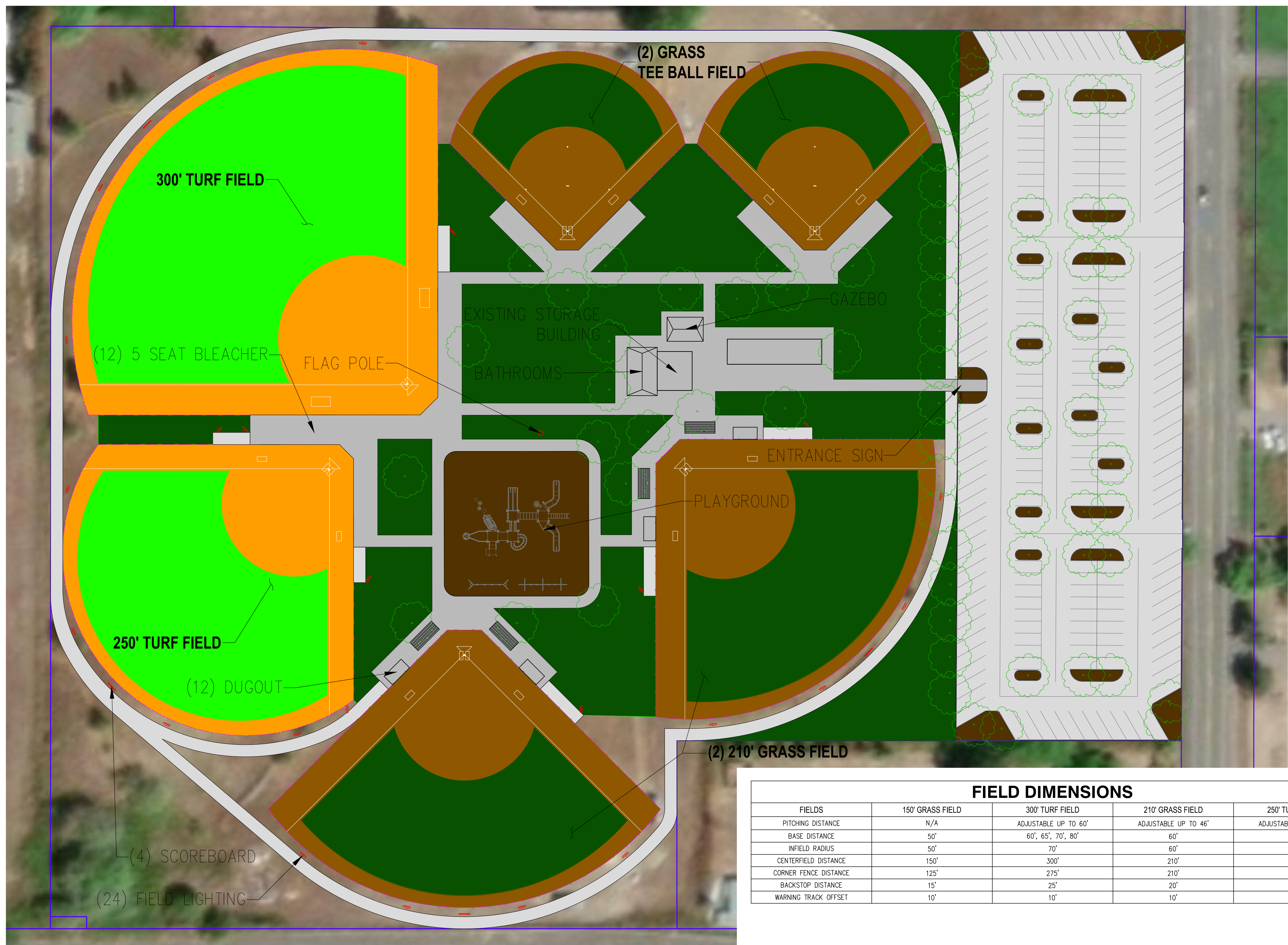
ATTACHMENTS:

1. Central Point Little League Attachment-Information August 2021
2. Graphic Plan Layout
3. Perspective Render
4. Donation Form 5-27-22

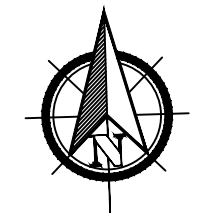


CENTRAL POINT
HANLEY ROAD LITTLE LEAGUE FIELDS

SITE LAYOUT



PLAN VIEW
 1" = 60'



FIELD DIMENSIONS

FIELDS	150' GRASS FIELD	300' TURF FIELD	210' GRASS FIELD	250' TURF FIELD
PITCHING DISTANCE	N/A	ADJUSTABLE UP TO 60'	ADJUSTABLE UP TO 46'	ADJUSTABLE UP TO 46'
BASE DISTANCE	50'	60', 65', 70', 80'	60'	60'
INFIELD RADIUS	50'	70'	60'	70'
CENTERFIELD DISTANCE	150'	300'	210'	250'
CORNER FENCE DISTANCE	125'	275'	210'	200'
BACKSTOP DISTANCE	15'	25'	20'	20'
WARNING TRACK OFFSET	10'	10'	10'	10'

NO.	DATE	DESCRIPTION	BY	REVIEW

SCALE: SHOWN
 0' 1' 2'
 DRAWING IS FULL SCALE WHEN BAR MEASURES 2"
 DWG NO.: C01 SHEET NO.: 01 01

RH2		ENGINEER'S OPINION OF PROBABLE COST					
		Hanley Road Little League Fields	AGENCY City of Central Point		ENGINEER'S OPINION OF PROBABLE COST		
KIND OF WORK Little League Field Complex			AREA 14.57 AC	DATE 5/21/21			
ITEM #	SPEC #	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	EXTENDED TOTAL	COST
1		MOBILIZATION, DEMOBOLIZATION, SITE PREPARATION, AND CLEAN-UP (AT 7%)	LS	1	7%		\$310,000
2		TEMPOARY EROSION AND SEDIMENTATION CONTROL	LS	1		\$14,833	\$14,833
3		CONSTRUCTION SURVEY AND STAKING	LS	1	\$15,000.00	\$15,000	\$15,000
4		COMMON EXCAVATION AND EARTHWORK	LS	1		\$86,961	\$86,961
5		SITE WORK	LS	1		\$283,219	\$283,219
6		SURFACES AND BASES	LS	1		\$840,950	\$840,950
7		STRUCTURES & EQUIPMENT	LS	1			\$332,980
8		TEE BALL FIELD	LS	2			\$111,714
9		210' GRASS FIELD	LS	2			\$201,457
10		250' TURF FIELD	LS	1			\$482,315
11		300' TURF FIELD	LS	1			\$708,564
12		ELECTRICAL	LS	1		\$47,300	\$47,300
12		AUTOMATIC CONTROL	LS	1		\$24,750	\$24,750
13		AS-BUILT SURVEYING, CONSTRUCTION RECORDS, AND O&M MANUAL	LS	1	\$10,000.00	\$10,000	\$10,000
SUBTOTAL							\$3,471,000.00
CONTINGENCY (10%)							\$347,100.00
PROJECT TOTAL							\$3,819,000.00

Attachment: Central Point Little League Attachment-Information August 2021 (1545 : Central Point Little

EXHIBIT B**Fee Estimate****Task Authorization No. 18****City of Central Point****Hanley Baseball Complex****General Services Contract for Professional Engineering and Permitting Services****Aug-21**

Description	Total Hours	Total Labor	Total Subconsultant	Total Expense	Total Cost
Classification					
Task 1 Project Administration Services	33	\$ 6,763	\$ -	\$ 254	\$ 7,017
1.1 Monitor scope, budget, and schedule and provide invoices	23	\$ 4,503	\$ -	\$ 113	\$ 4,616
1.2 Coordinate with City and attend up to ten (10) meetings	10	\$ 2,260	\$ -	\$ 142	\$ 2,402
Task 2 Topographic Survey	11	\$ 1,716	\$ 10,876	\$ 235	\$ 12,827
2.1 Subcontract and coordinate topographic survey	11	\$ 1,716	\$ 10,876	\$ 235	\$ 12,827
Task 3 Coordinate Project with Central Point Little League Requirements	100	\$ 15,856	\$ -	\$ 1,949	\$ 17,805
3.1 Provide conceptual figures to the City for submittal to Central Point Little League	70	\$ 11,172	\$ -	\$ 1,310	\$ 12,482
3.2 Finalize conceptual figures to begin design and get concurrence with the City	30	\$ 4,684	\$ -	\$ 639	\$ 5,323
Task 4 Landscaping	3	\$ 4,617	\$ 40,825	\$ 16	\$ 41,462
4.1 Subcontract and coordinate landscaping	3	\$ 621	\$ 40,825	\$ 16	\$ 41,462
4.2 Incorporate landscaping design into plans and attend up to three (3) meetings		\$ 3,996			
Task 5 30-Percent Design	310	\$ 49,822	\$ -	\$ 5,044	\$ 54,866
5.1 Prepare 30-percent design	304	\$ 48,744	\$ -	\$ 4,959	\$ 53,703
5.2 Provide and present 30-percent design and attend one (1) design review meeting	6	\$ 1,078	\$ -	\$ 85	\$ 1,163
Task 6 60-Percent Design	201	\$ 33,655	\$ -	\$ 2,464	\$ 36,119
6.1 Prepare 60-percent design	198	\$ 33,116	\$ -	\$ 2,423	\$ 35,539
6.2 Provide and present 60-percent design and attend one (1) design review meeting	3	\$ 539	\$ -	\$ 41	\$ 580
Task 7 90-Percent Design	103	\$ 16,756	\$ -	\$ 1,464	\$ 18,220
7.1 Prepare 90-percent design	97	\$ 15,678	\$ -	\$ 1,382	\$ 17,060
7.2 Provide and present 90-percent design and attend one (1) design review meeting	6	\$ 1,078	\$ -	\$ 82	\$ 1,160
Task 8 Bid-Ready Design	48	\$ 8,151	\$ -	\$ 506	\$ 8,657
8.1 Prepare bid-ready design	48	\$ 8,151	\$ -	\$ 506	\$ 8,657
Task 9 Services During Bidding	33	\$ 5,612	\$ -	\$ 443	\$ 6,055
9.1 Respond to bidder questions	20	\$ 3,508	\$ -	\$ 225	\$ 3,733
9.2 Issue up to one (1) addendum	13	\$ 2,104	\$ -	\$ 218	\$ 2,322
Task 10 Services During Construction	114	\$ 18,700	\$ -	\$ 1,868	\$ 20,568
10.1 Perform periodic construction observations	35	\$ 5,579	\$ -	\$ 687	\$ 6,266
10.2 Review and respond to RFIs and change orders	28	\$ 4,760	\$ -	\$ 394	\$ 5,154
10.3 Review contractor submittals, shop drawings, and field testing	23	\$ 3,601	\$ -	\$ 475	\$ 4,076
10.4 Provide record drawings	28	\$ 4,760	\$ -	\$ 312	\$ 5,072
Subtotal Task Authorization No. 18 Tasks	956	\$ 161,648	\$ 51,701	\$ 14,243	\$ 223,596
Contingency (10%)	-	\$ 7,877	\$ 5,170	\$ 1,424	\$ 22,360
PROJECT TOTAL	956	\$ 86,651	\$ 51,701	\$ 15,667	\$ 245,955

EXHIBIT A
Scope of Work
City of Central Point
Hanley Baseball Complex

RH2 Project No.
 August 2021

Background

The City of Central Point (City) has identified the opportunity to enhance the facilities for youth in their community by upscaling the existing baseball/softball facilities located on Central Point Little League owned property located at 2935 Hanley Road, Central Point, Oregon.

The proposed project will encompass approximately 14.5 acres of improvements including updated playing fields, irrigation, fencing, landscaping, walking paths, playground, restrooms, lighting, parking and miscellaneous amenities at the facility. The project will include two artificial turf fields. One of the artificial turf fields will have 300-foot fences and the other field will have 250-foot fences. Each of the facilities will include all substructure and hardscapes necessary for the construction of the fields. Each of the fields will have complete designs for dugouts, fences, and lighting.

The project will also include the creation of dirt/grass fields for little league softball and baseball and tee ball. These facilities will include four separate fields including, drainage, irrigation, lighting, landscaping, fencing, dugouts, and scoreboards.

The additional amenities planned at the facility that will be designed will be restrooms, a storage building, limited concessions, food truck parking, playground and facility parking including storm water detention and treatment.

The project location is currently not served by the City water system. This project will include extending water service south down Hanley Road to supply City water to the site. The waterline extension will be approximately 1,500 LF of eight inch ductile iron pipe.

RH2 Engineering, Inc. (RH2) has been working with the City on the project planning and coordination. The City asked RH2 to prepare this Scope of Work and Fee Estimate to provide the design for the planned facility based on existing knowledge of the project and the site constraints.

Project Understanding and Assumptions

The following outlines RH2's understanding of the City's responsibilities and the overall project goals. Assumptions made in preparing this Scope of Work also are identified, as appropriate.

The City will be responsible for the following:

- *Provide a project manager who is responsible for overall project management and will provide coordination between the RH2, Central Point Little League and the City.*
- *Provide RH2 with any available, relevant utility as-built plans, reports, and studies pertinent to the project.*

- Provide timely review and comment on all reports, drawings, and specifications submitted by RH2 to City for review and approval.
- Maintain records and process consultant invoices.
- Provide legal review of all construction contracts, bid forms, and real property.
- Provide notifications as necessary to the public and business community regarding the nature and timing of the work to be completed.
- Direct the consultant on amenities for the facility.
- Coordination with Jackson County on required permitting.
- City will prepare and submit all funding applications.

In preparing this Scope of Work, the following assumptions were made:

- RH2 will rely on the accuracy and completeness of any data, information, or materials generated or provided by the City or others in relation to this Scope of Work.
- Deliverables will be submitted in electronic format (PDF) unless otherwise noted.
- Environmental permitting will not be required.
- Submittals to the Central Point Little League will be coordinated by the City.
- Geologic review will only include storm water infiltration rates.
- Some of the project may be completed in phases as funding is available.
- RH2 will provide figures and project information for funding applications.

Scope of Services

RH2 will perform the following tasks per the attached Fee Estimate. If needed, additional effort shall be mutually negotiated between the City and RH2.

Task 1 – Project Administration Services

Objective: Provide coordination of the project team, including communication with City staff, progress reporting, monthly billing, and updates to project scope, schedule, and budget.

Approach:

- 1.1 Monitor RH2's scope, budget, and schedule of the project. Provide updates and monthly invoices to the City.
- 1.2 Coordinate with the City to facilitate the project and attend up to ten (10) project meetings.

Assumptions:

- It is assumed Task 1 will be necessary for the duration of the project.

RH2 Deliverables:

- Monthly invoices and schedule updates.
- Attendance at ten (10) project meetings.

- Agenda and minutes for project meetings.

Task 2 – Topographic Survey

2.1 Subcontract and Coordinate Topographic Survey: Pariani Land Surveying (PLS) will perform topographic and boundary survey of Central Point Little League owned property located at 2935 Hanley Road, Central Point, Oregon and Hanley Road, for waterline design from the site north to Beall Lane. PLS will perform a boundary survey, including right-of-way and property line location where required and monumentation identification as necessary for construction.

Assumptions:

- *RH2 will subcontract with PLS to perform the topographic and boundary survey.*
- *RH2 will rely upon the accuracy and completeness of any information, data, and materials generated or produced by the City or others in relation to this Scope of Work.*

Provided by the City:

- Available base mapping and geotechnical information, as needed for design.

RH2 Deliverables:

- One (1) electronic PDF and one (1) hard copy set of 11-inch by 17-inch survey base maps and record drawings.

Task 3 – Coordinate City Project with Central Point Little League Requirements

Objective: Review City-designed improvements to conform with Central Point Little League requirements.

Approach:

- 3.1 Provide conceptual figures to the City for submittal to Central Point Little League.
- 3.2 Finalize conceptual figures to begin design and get concurrence with the City and Central Point Little League.

Assumptions:

- *City will handle direct coordination with Central Point Little League.*
- *Project coordination meetings with the City for the work of Task 3 are included in the up to ten (10) meetings designated in Task 1.2.*

RH2 Deliverables:

- Draft and final conceptual figures of the planned facility improvements in electronic PDF format.

Task 4 – Landscaping

Objective: Subcontract and coordinate landscaping work.

Approach:

- 4.1 Subcontract and Coordinate Landscaping Work: Terrain Landscape Architecture (Terrain) will provide landscaping services for the Hanley Baseball Complex. Terrain will provide planting plans, irrigation plans, hardscape consultation, central courtyard design, and playground design.
- 4.2 Incorporate Landscaping Design into Hanley Baseball Complex Design: Coordinate with Terrain to incorporate the landscaping design into the plans for the Hanley Baseball Complex. Attend up to three (3) meetings with Terrain.

Assumptions:

- Coordination with Terrain will overlap with the design tasks (Tasks 5, 6, 7 and 8).

Provided by the City:

- Available information, as needed for design.

RH2 Deliverables:

- Plans provided by Terrain will be compiled into the final design.
- Coordination with Terrain including attendance at up to three (3) meetings.

Task 5 – 30-Percent Design

Objective: Prepare preliminary plans for the proposed 8-inch waterline extension down Hanley Road and the Hanley Baseball Complex.

Approach:

- 5.1 Prepare 30-percent design plans with horizontal and vertical alignment detail of the waterline and plans of the Hanley Baseball Complex.
- 5.2 Provide and present 30-percent design, including preliminary plan/profile sheets, for City review and comment. Attend one (1) review meeting with City staff and prepare meeting agenda and minutes. *The City will provide comments as written summary or as redline markups on the plans.*

Assumptions:

- *City will be responsible for any permit application fees and will submit the final applications to the necessary agencies.*

RH2 Deliverables:

- 30-percent waterline plan and profile sheets and Hanley Baseball Complex plans.
- Attendance at one (1) 30-percent design review meeting. Meeting agenda and minutes as required in electronic PDF format.

Task 6 – 60-Percent Design

Objective: Prepare 60-percent design plans and a preliminary engineer’s estimate for the proposed 8-inch waterline extension down Hanley Road and the Hanley Baseball Complex.

Approach:

- 6.1 Prepare 60-percent design plans with horizontal and vertical alignment detail of the waterline and design plans of the Hanley Baseball Complex including grading plans. Develop a preliminary estimate of probable construction cost for the preliminary design review submittal.
- 6.2 Provide and present 60-percent design, including 8-inch waterline plan/profile sheets, preliminary connection details, Hanley Baseball Complex design plan sheets and grading plans, and preliminary estimate of probable construction cost for City review and comment. Attend one (1) review meeting with City staff and prepare meeting agenda and minutes. *The City will provide comments as written summary or as redline markups on the plans.*

Assumptions:

- *City will be responsible for any permit application fees and will submit the final applications to the necessary agencies.*

RH2 Deliverables:

- 60-percent waterline plan and profile sheets in electronic format.
- 60-percent Hanley Baseball Complex plan sheets including grading plan in electronic format.
- Preliminary opinion of engineer’s probable construction cost in electronic format.
- Attendance at one (1) 60-percent design review meeting. Meeting agenda and minutes as required in electronic PDF format.

Task 7 – 90-Percent Design

Objective: Prepare 90-percent design plans, preliminary engineer’s estimate, and specifications for the proposed 8-inch waterline extension down Hanley Road and the Hanley Baseball Complex.

Approach:

- 7.1 Prepare 90-percent design plans with horizontal and vertical alignment detail of the waterline and design plans of the Hanley Baseball Complex including grading plans. Develop a preliminary estimate of probable construction cost and specifications for the 90-percent design review submittal.
- 7.2 Provide and present 90-percent design, including 8-inch waterline plan/profile sheets, connection details, Hanley Baseball Complex design plan sheets and grading plans, an estimate of probable construction cost, and specifications for City review and comment. Attend one (1) review meeting with City staff and prepare meeting agenda and minutes. *The City will provide comments as written summary or as redline markups on the plans.*

Assumptions:

- *City will be responsible for any permit application fees and will submit the final applications to the necessary agencies.*

RH2 Deliverables:

- 90-percent waterline plan and profile sheets, Hanley Baseball Complex plan sheets including grading plan, engineer's opinion of probable construction cost, and specifications in electronic format.
- Attendance at one (1) 90-percent design review meeting. Meeting agenda and minutes as required in electronic PDF format.

Task 8 – Bid-Ready Design

Objective: Develop bid-ready plan sheets, technical specifications, and engineer's estimate of probable construction cost for the proposed 8-inch waterline extension and Hanley Baseball Complex.

Approach:

- 8.1 Prepare bid-ready plans, specifications, and engineer's estimate of probable construction cost incorporating internal QA/QC and City's 90-percent review comments, for bidding and construction. Provide one (1) set of construction contract documents in hard copy with plans in 11-inch by 17-inch format for use in reproduction of bidding documents.

RH2 Deliverables:

- Bid-ready construction contract bid-ready documents, including technical specifications, plans, and engineer's estimate of probable construction cost in electronic format (PDF, Word, Excel, and AutoCAD).
- One (1) hard copy set of construction contract bid-ready documents for reproduction in 8½-inch by 11-inch and 11-inch by 17-inch format.

Task 9 – Services During Bidding

Objective: Provide engineering services during the bidding phase of the project to assist the City with answering questions from contractors bidding on the project.

Approach:

- 9.1 Respond to bidder questions received through the City as requested.
- 9.2 Issue addendum to clarify, revise, or change construction plans or technical specifications during the bidding process. Prepare addendum determined necessary by the City during the bidding process and provide to the City for distribution to the bidders. *It is assumed that up to one (1) addendum may be needed.*

Assumptions:

- *The City will be the main point of contact during bidding and will be responsible for advertising the project for bids.*
- *The City will produce and distribute the bidding documents. The City will pay for any advertising fees directly.*
- *The City will coordinate with bidders.*

RH2 Deliverables:

- One (1) addendum, as needed.

Task 10 – Services During Construction

Objective: Provide construction contract administration services during project construction to support the City. *As the engineer of record, RH2 will provide periodic observation of construction, as requested by the City, to review whether those elements of construction that are observed by RH2 conform to the project plans and specifications.*

Approach:

- 10.1 Perform periodic construction observations, as requested by the City. *The Fee Estimate includes thirty-five (35) hours for this subtask. If more time is needed, an amendment to this Scope of Work and Fee Estimate will be mutually negotiated between RH2 and the City.*
- 10.2 Review written requests for information (RFIs) and change order proposals and provide written responses to the City.
- 10.3 Review contractor submittals, shop drawings, and field testing per the project documents. Coordinate with the City regarding substitute and “or-equal” items proposed for use by the contractor.
- 10.4 Provide record drawings representative of the as-constructed project. *Record drawings will be completed based upon contractor and inspector red-lined markups to as-bid drawings. Record drawings will be completed per City standards.*

Assumptions:

- *The contractor will be responsible for providing construction surveying and staking for field control and as-built surveying for use in preparing record drawings.*
- *The City will coordinate directly with the contractor for waterline testing, system shutdowns, and connections.*
- *The City will perform day-to-day inspections and provide measurement quantities.*
- *RH2 is not responsible for site safety, or for determining means and methods or directing the contractor in their work.*

RH2 Deliverables:

- Construction observation and correspondence with the City and contractor, as needed, within the budgeted hours authorized.
- RFI responses, and change order reviews and documentation, if required.
- Record drawings in PDF and AutoCAD DWG format, including external references, prepared in accordance with City standards.

Project Schedule

RH2 will commence with the design work upon written authorization from the City and will continue until completion of construction and record drawings. It is anticipated that the project will be completed by September 2022.

Fee for Services

Refer to the attached **Exhibit B – Fee Estimate** for a breakdown of costs associated with each task and **Exhibit C – Schedule of Rates and Charges**.



FUTURE PLAYGROUND SITE

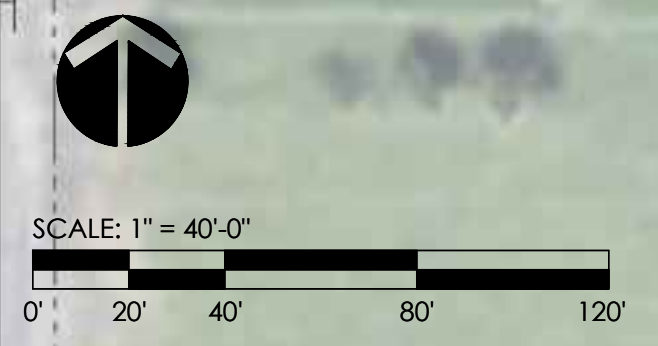
**FLAG / DONOR
RECOGNITION**

FOOD TRUCK PARKING

**RESTROOMS &
CONCESSIONS**

**INTERIOR LAWN WITH TREES
CRUSHED ROCK / DG FIELD PERIMETER**

**LOW MAINTENANCE PERIMETER
LANDSCAPING ("NO MOW" LAWN & TREES)**





Central Point Baseball Complex Construction Donation Form

We are looking for support from the Central Point community to help carry on the tradition of the great game baseball. The Noel Moore Family has generously donated \$1.5 million towards the complete renovation of the Central Point Little League Fields. The City of Central Point is providing an additional \$1.5 million towards the project. When the project is completed the facility will be used by the Central Point Little League and also available for tournament use as well. In order to complete the project, we need to raise an additional \$800,000. We are reaching out to the community to help us meet this fundraising goal. You can select one of the options below or you directly donate any amount you choose.

Field Construction Contributions

- **Field Naming Rights - \$50,000**
Six fields are available. Field will be dedicated with a name of your choice, for the life of the field.
- **Baseball Field Fencing - \$40,000**
Six fences are available. A field sign will be displayed with no display fee charged for the life of the fence
- **Field Turf, Infield Dirt and Infrastructure - \$35,000**
A field sign will be displayed with no display fee charged for a minimum of 10 years.
- **Dugout Construction - \$20,000**
Twelve dugouts are available. Each funded dugout will be dedicated with a name of your choice for the life of the dugout.
- **Scoreboards - \$12,000**
Six scoreboards are available. The name or logo of your choice will be displayed on the scoreboard for the life of the scoreboard.

General Construction Contributions

- **Grand Slam - \$10,000**
Six field signs will be displayed, one for each field for a minimum of 5 years.
- **Homerun - \$7,000**
Four field signs will be displayed, one for each field for a minimum of 5 years.
- **Triple - \$4,000**
Two field signs will be displayed, one for each field for a minimum of 5 years.
- **Double - \$2,500**
Individual appreciation plaque displayed at the field and one for your person use.
- **Single - \$1,000**
Individual appreciate plaque displayed at the field.
- **RBI - \$500**
Name will appear on an appreciation plaque displayed at the field.

Along with the signage above, all donors and sponsors will be posted on our Central Point Baseball Complex website along with a mention in our opening day program, city newsletters, and recreation guide.

General Donations:

If you, your family or business are not interested in the donations levels above but would still like to make a contribution, please fill in the amount here \$_____.

Donors will receive a mention of gratitude in the opening day program, the city newsletter, recreation guide, and on the Central Point Baseball Complex webpage.

Contact Information

Name(s): _____

Company: _____

Address: _____

City: _____ Zip: _____

Phone: _____ Email: _____

Please make all checks out to the **Central Point Parks and Recreation Foundation**, a 501(c)3 non-profit organization. All donations are tax deductible and all donors will receive a letter acknowledging their gift. Direct online donations for the project can be made by clicking on the QR code below.



For more information about constructions donations or about the project in general, contact Dave Jacob, Parks Planner at (541) 423-1012 or dave.jacob@centralpointoregon.gov.



City of Central Point **Staff Report to Council**

ISSUE SUMMARY

TO:	City Council	DEPARTMENT:	Public Works
FROM:	Matt Samitore, Parks and Public Works Director		
MEETING DATE:	June 9, 2022		
SUBJECT:	Resolution No. _____, A Resolution Approving the Little League Use Agreement and Authorizing the City Manager to Sign the Agreement		
ACTION REQUIRED:	Resolution Consent Agenda Item	RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

As has been previously reported to the City Council, the City of Central Point has received a substantial donation from the Noel Moore Family. These funds along with city funds provided through the American Recovery Act will be used to renovate the existing Central Point Little League Fields. In order for the city to move forward with the project, the ownership of the property will need to be transferred from Central Point Little League to the City of Central Point. As a part of this process, city staff has been working with the Central Point Little Board of Directors to develop a use agreement which will define the relationship between the city and board related to use and management of the facility once the renovation project is complete. The Little League Board of Directors has requested a long-term agreement, in this case 100 years.

Specific elements of the contract include the following: The Central Point Little League will remit to the city a user fee of \$5.00 per program participant annually. Additionally, the League will pay a \$1000 per year license fee for exclusive operation of the concession facility. The agreement also defines City and League maintenance responsibilities. The Park and Recreation Commission approved the agreement as presented at their May 19th meeting and forwarded to City Council for final discussion and approval. The goal is to have the agreement signed prior to July 1, 2022.

The next steps will involve a finalization of the project and approval from both sides as well as a formal bid to ensure the costs of the project are within budget. Eventually land ownership will need completed.

FINANCIAL ANALYSIS: N/A

LEGAL ANALYSIS: N/A

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS: N/A

STAFF RECOMMENDATION: Approve a resolution agreeing to the Central Point Little League Use Agreement.

RECOMMENDED MOTION: I move to approve Resolution No. ____ A Resolution Approving the Little League Use Agreement and Authrozing the City Manager to Sign the Agreement.

ATTACHMENTS:

1. resol_2022 little league use agreement
2. CPLL USE AGREEMENT (DRAFT) (012) 5-27-22.docx

RESOLUTION NO. _____

A RESOLUTION APPROVING THE LITTLE LEAGUE USE AGREEMENT AND AUTHORIZING THE CITY MANAGER TO SIGN THE AGREEMENT.

RECITALS:

- A. WHEREAS, the City has negotiated a Use Agreement with the Central Point Little League.
- B. WHEREAS, the City and Little League would benefit from the use agreement
- C. WHEREAS, the agreement is only viable if both entities agree upon a future construction project to modernize the existing facility.

The City of Central Point resolves as follows:

Section 1. The City Council hereby agrees to the Little League Use Agreement.

Section 2. The City Manager is hereby authorized to sign the use agreement and any related documents necessary to effectuate the agreement.

Section 3. This Resolution shall take effect immediately from and after its passage and approval.

Passed by the Council and signed by me in authentication of its passage this ____ day of _____, 2022.

Mayor Hank Williams

ATTEST:

City Recorder

Attachment: resol_2022 little league use agreement (1544 : Little League Use Agreement)

Central Point Baseball Complex Use Contract

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This agreement is made this ____ day of _____, _____, by and between the City of Central Point, a municipal corporation of the State of Oregon, hereinafter known as "CITY" and Central Point Little League, an Oregon nonprofit corporation, hereinafter known as "LEAGUE."

The purpose of this agreement is to establish the terms and conditions of LEAGUE use of the Central Point Baseball Complex for a period of 100 years (July 1, 2022 to June 30, 2122).

I. TERM AND DUTIES

- a. This agreement will run for one hundred years period from July 1, 2022, to June 30, 2122, unless otherwise terminated as provided in Section VI below.
- b. On or before February 15th each year LEAGUE will submit field reservation requests that will include dates and times for practices, games, and tournaments.
- c. CITY and LEAGUE representatives shall meet in November, January, and June (or such other times as reasonably agreed by the Parties) to evaluate facility usage issues, opportunities, and responsibilities. CITY and LEAGUE will also meet annually in September of each year to review the Central Point Baseball Complex Use Agreement to ensure that new LEAGUE board members are familiar with agreement requirements and obligations. Additionally, LEAGUE shall provide written notice to the Central Point Public Works and Parks

1 Director of the day, time, and location of all LEAGUE board of director
2 meetings a minimum of three (3) business days prior to the meeting, which
3 the CITY may attend in its sole discretion.
4

- 5 d. LEAGUE must provide documentation to CITY no later than December 1 of
6 each year that it conforms with ORS 418.701 (criminal background checks);
7 the national Little League Child Protection Program which requires
8 background checks on all volunteers and hired workers who provide regular
9 services to the LEAGUE and/or have repetitive access to, or contact with
10 players or teams; SB 721 (concussion awareness); and any other applicable
11 state law pertaining to youth sports league administration.
12

13 **II. INTERESTS OF PARTIES/FEES**

- 14 a. LEAGUE will have exclusive rights to use the Central Point Baseball Complex
15 fields for Little League-sanctioned activities starting February 1 through June
16 30 (or through the conclusion of All-Star-related events, games, or practices)
17 (the "Exclusive Use Period"). Notwithstanding the foregoing, from February 1
18 through June 30, the CITY retains exclusive rights to prioritize the use of turf
19 facilities and to schedule CITY events at the complex when it is not in use by
20 the LEAGUE. For purposes of this Section, the complex shall be deemed "not
21 in use by the LEAGUE" during any dates/times which the League does not
22 reserve fields or turf facilities during the Exclusive Use Period. During all times
23 outside of the Exclusive Use Period, the CITY shall have exclusive rights to
24 prioritize the use of the fields.
25

- 1 b. This agreement shall not be construed to create any leasehold interest in or
2 by any entity or any partnership or joint venture between the parties. The
3 Central Point Baseball Complex shall be, and at all-times remain, a public
4 recreation facility for the CITY of Central Point, and any benefits to LEAGUE
5 shall be incidental to this primary purpose. The LEAGUE is solely responsible
6 for the cost and operations of its programs.
- 7
- 8 c. All plans for construction, capital maintenance, and facilities alterations must
9 be submitted by the LEAGUE to the CITY for written approval prior to
10 submitting any work for any necessary building permits or land use approval.
11 In addition, all contracts for public improvements (as defined in ORS Chapter
12 279) shall comply with public contracting requirements, including public
13 bidding, prevailing wage rates, and contractor selection criteria.
- 14
- 15 d. Notwithstanding the above, during the term of this contract, LEAGUE may use
16 the CITY's water while performing duties associated with the staging of events
17 and basic facility maintenance without charge by CITY.
- 18
- 19 e. LEAGUE will remit to the CITY field use fees of \$5.00 for each individual
20 participant registration for all Central Point Little League programs. Field use
21 fees will be reviewed annually at the January meeting. An accounting of total
22 participation and payment of the annual usage fee is due to the CITY no later
23 than April 1st of each calendar year. Such accounting shall include the names
24 of each participant, the amount collected from each, and the total collected
25 from all participants.
- 26

- 1 f. LEAGUE shall pay to CITY a \$1,000 annual license fee for the exclusive
2 operation of the concession facility during LEAGUE's Exclusive Use Period. To
3 the extent the LEAGUE works with third parties to operate or manage the
4 concession facility, all such concessionaire contracts involving the LEAGUE or
5 changes to concession management must be pre-approved by the CITY's
6 Parks and Recreation Director or his/her designee.
- 7
- 8 g. If mobile food vendors replace concession operations, vendor(s) shall be
9 required to have a city business license and to otherwise comply with all City
10 code standards for mobile food vendors. Additionally, the CITY shall be paid a
11 fee of \$50 per vender per day for each day the vendor(s) provides on-site
12 services. LEAGUE will be responsible for collecting said fees and remitting
13 them to CITY. LEAGUE will provide an annual report on total fees received and
14 make an annual payment of total fees to the CITY no later than July 1st of each
15 calendar year. In the event LEAGUE fails to collect such fees from mobile food
16 vendors, LEAGUE shall remain liable to pay CITY all such fees due. CITY has no
17 duty to collect such fees from mobile food vendors.
- 18
- 19 h. LEAGUE and CITY shall meet at least once per calendar year to review the fees
20 identified in paragraphs e, f and g. CITY may raise fees as reasonably
21 necessary subject to the following requirements: 1) CITY shall provide LEAGUE
22 a minimum 90-days prior notice of fee increase(s) to become effective the
23 following calendar year (e.g. in September 2025 City provides notice of its
24 intention to raise fees for calendar year 2026); 2) fee increases shall be limited
25 to a maximum of 5% over the then current calendar year fees; 3) in the event
26 fee increases are unacceptable to LEAGUE the parties shall make a good faith

1 effort to reach mutual agreement over fee increases; 4) if no agreement may
2 be reached, LEAGUE may provide CITY notice of its intention to terminate the
3 Agreement effective January 1 of the next calendar year (e.g. if proposed fee
4 increase for 2026 is unacceptable to LEAGUE, LEAGUE may terminate effective
5 January 1, 2026).

- 6
7 i. LEAGUE is responsible for meeting the following CITY insurance requirements
8 as determined by Risk Manager:

9
10 Commercial general liability insurance on an "occurrence" policy form
11 covering bodily injury and property damage and blanket contractual
12 liability. Such insurance shall be primary and non-contributory and
13 provide limits of at least \$1,000,000 per occurrence and a General
14 Aggregate of at least \$2,000,000. LEAGUE shall also maintain abuse and
15 molestation liability of at least \$1,000,000. Insurance limits are subject
16 to change based on requirements determined by the Risk Manager. In
17 addition, LEAGUE shall name City, its elected officials, employees, and
18 agents as additional insured's by endorsement. LEAGUE shall provide
19 an additional insured endorsement to CITY evidencing such coverage
20 no later than January 1st of each calendar year. All insurance policies
21 required under this Agreement shall be in effect for the duration of this
22 Agreement. All policies shall be primary and not contributory. LEAGUE
23 shall pay the premiums on all insurance policies and insurance
24 certificates must include a clause stating that the insurance may not be
25 revoked, canceled, amended or allowed to lapse until the expiration of
26 at least thirty (30) days advance written notice to CITY.

- 1 j. LEAGUE is responsible for electricity costs during its Exclusive Use Period
2 (approximately February through June of each year). CITY will invoice the
3 LEAGUE monthly during the Exclusive Use Period for electricity costs.
4

5 **III. Indemnity and Compliance with Laws and Regulations**

- 6 a. LEAGUE will be solely responsible for any damage to CITY property as well as
7 any damages arising out of death or bodily injury to persons or any other
8 liability or damages resulting from or in connection with LEAGUE's operations
9 on the subject property. LEAGUE agrees to indemnify, defend and hold
10 harmless CITY, its elected officials, employees and agents (the "Releasees")
11 from any claim, liability, damages, demands, actions, costs and expenses,
12 including attorney fees and costs of defense, which may be incurred or
13 asserted against Releasees, relating in any manner to LEAGUE'S operations,
14 maintenance, use, or other action or failure to act in connection with the
15 LEAGUE's use of CITY'S property or other obligations under this Agreement.
16 Provided, however, that LEAGUE shall not be required to indemnify or hold
17 harmless CITY against liability for damage arising out of death or bodily injury
18 to persons or damage to property caused solely by the negligence of CITY, its
19 elected officials, employees or agents.
20
- 21 b. LEAGUE shall at all times observe and comply with all federal and state laws,
22 local ordinances and regulations, and shall indemnify and save harmless CITY
23 and all its elected officials, agents, and employees against any claim or liability
24 arising or based on the violation of any such law, ordinance, regulation, order
25 or decrees.

- 1 c. The CITY may, at its sole discretion, close the Central Point Baseball Complex
2 or any of the facilities therein, if the condition of the facilities is rendered
3 unsuitable for its intended purpose, unsafe, or if the use of the facility will
4 create conditions that will render the facility unsuitable for use in the future.
5 Such closures include days when the CITY deems the fields too wet to be
6 used. In the event that the CITY must close the complex or any facility on a
7 day that has been reserved by the LEAGUE, the CITY shall provide notice to
8 the LEAGUE as soon as is practicable. The CITY is not liable for any damages
9 resulting from closures or cancellations. The LEAGUE shall be responsible to
10 notify individual teams of any such closures, and the LEAGUE shall not permit
11 play on wet fields when there is risk of damage to the fields or of injury to
12 players.

14 **IV. CITY Facility Responsibilities.**

15 **The CITY agrees to:**

- 16 a. Provide garbage collection, including refuse cans and dumpsters, and
17 electrical, water, and sewer service to Central Point Baseball Complex.
18
- 19 b. Clean and stock restrooms once each day during the LEAGUE'S Exclusive Use
20 Period. LEAGUE will be responsible for any additional cleanings and for any
21 additional restocking should additional need arise outside CITY's routine daily
22 cleaning/restocking.
23
- 24 c. Contingent upon Jackson County Land Use approval, the CITY will provide a
25 permanent maintenance/storage structure(s) for combined CITY and LEAGUE
26 use.

- 1 d. Maintain basic infrastructure including bleachers, irrigation system, dugouts,
2 fences, playgrounds, and gazebos.
- 3
- 4 e. Maintain all baseball fields including the following specific activities:
- 5 i. Grass field maintenance
- 6 1. Mowing, watering/irrigating, weeding, fertilizing, applying
7 herbicides and pesticides.
- 8 2. Annual reconditioning of the outfields, including fertilizing,
9 seeding, applying top dressing, and aerating as needed.
- 10 3. Edging of warning track and infield dirt edge.
- 11 ii. Dirt infield areas:
- 12 1. Pre-season and mid-season leveling using eyeball-level
13 standard.
- 14 2. Laser leveling, at least every three years.
- 15 3. Dragging fields once a week during LEAGUE's playing season
- 16

17 **V. LEAGUE Facility Responsibilities**

- 18 a. LEAGUE is responsible for repairing/replacing any damaged property which
19 occurs during the LEAGUE's Exclusive Use Period or at any other time in which
20 LEAGUE is utilizing the Central Point Baseball Complex beyond the routine
21 maintenance according to the usual standards of public recreation facilities of
22 this nature. LEAGUE will notify the CITY of all damages that occur during the
23 Exclusive Use Period, or at any other time under LEAGUE use, and request
24 CITY approval prior to making any repairs.
- 25

- 1 b. LEAGUE is responsible for preparing fields for games and practices during the
2 LEAGUE Exclusive Use Period and for any field use outside of the Exclusive Use
3 Period. Such preparations include, but are not limited to:
- 4 1. Chalk and apply baselines and furnish equipment required to
5 perform this task.
 - 6 2. Install bases
 - 7 3. Furnish all equipment required to perform required maintenance.
 - 8 4. Maintain storage spaces and adjacent facilities in a neat and clean
9 manner.
 - 10 5. Rake fields after games:
 - 11 o Fill holes at bases; and
 - 12 o Replace soil and turf
 - 13 6. Clean dugouts and areas surrounding fields after games.
 - 14 7. Maintain and clean concession facility during the LEAGUE's
15 Exclusive Use Period.
- 16
- 17 c. LEAGUE shall not, nor shall it permit the following by any of its players,
18 coaches, parents, officials, or spectators upon any City playing fields: driving
19 of motor vehicles; placing lights on field; mowing of grass; fertilizing;
20 adjusting or shutting off of any sprinklers or sprinkler control clocks; changing
21 of lighting times or controls; removal of sod; placement or removal of any
22 structure without prior approval; or change in field dimensions or placement
23 of fields.
- 24
- 25 d. LEAGUE or its coaches shall thoroughly check each field for safety before each
26 use, and shall not permit play, practice or use by persons associated with the

1 LEAGUE of fields which are unsafe. LEAGUE shall promptly notify CITY of any
2 unsafe field conditions of which it is aware and shall not permit any field to be
3 used if there is any unsafe condition on the field. LEAGUE shall take all
4 reasonable steps to provide for safety in all aspects of its programs, and in the
5 protection of players, coaches and spectators from injury arising from the use
6 of the playing fields, including, but not limited to checking fields before each
7 use for any unsafe aspects, and keeping spectators, and especially small
8 children, behind fences whenever there is any risk of injury from players,
9 equipment, or errant balls. LEAGUE, its coaches, players, and officials shall
10 promptly report to CITY Parks and Recreation Department any injuries which
11 result from practice or play on the fields.

- 12
- 13 e. LEAGUE is responsible for removing and disposing of debris generated from
14 LEAGUE-coordinated routine field maintenance or facility improvements.
- 15
- 16 f. LEAGUE is responsible for the repair, replacement, and off-season storage of
17 temporary maintenance/storage structures. The timing of "take-down" and
18 "set-up" of such structures shall be at the discretion of CITY's Parks and
19 Recreation staff.
- 20
- 21 g. The LEAGUE and CITY agree to the yearly maintenance and improvement plan
22 attached in Exhibit A.
- 23
- 24 h. The LEAGUE will not allow any other organization to use, rent, or borrow the
25 Central Point Baseball Complex without the CITY's Parks and Recreation
26 Director's prior written consent.

VI. TERMINATION

- 1 a. In the event of the failure of either party to perform or observe any material
2 term or covenant contained in this Agreement, or in the event of the breach
3 or default of any responsibility or obligation of a party hereunder, the non-
4 breaching party may terminate this Agreement by providing written notice of
5 default to the defaulting party, which termination shall become effective
6 automatically unless the defaulting party cures the breach within 30-days of
7 the date of notice, in which case termination will not become effective. The
8 written notice of default shall state with specificity the reason therefor. In
9 addition, the CITY may immediately terminate this Agreement without prior
10 notice upon material breach by LEAGUE of safety and insurance requirements
11 including but not limited to: unsafe practices, failure to maintain insurance,
12 failure to properly maintain fields or concession area, and failure to ensure all
13 coaches, managers, and volunteers have complied with criminal background
14 check requirements.
15

VII MISCELLANEOUS

- 16
17 a. LEAGUE may not sublet or assign its rights under this Agreement.
18
19
20 b. The failure of either party to insist upon prompt and strict performance of any
21 of the terms of this agreement or to exercise any rights under this Agreement
22 shall not operate as a waiver of the same or of any other term or right of this
23 Agreement.
24
25 c. The person(s) signing for and on behalf of the parties warrant and represent
26 that they are duly authorized and empowered to enter into this agreement for

1 and on behalf of those entities, and that by their signatures, they do bind
2 them to the terms of this agreement.

3
4 d. LEAGUE shall inform its coaches and players of their obligations under this
5 Agreement, and shall take all action and procedures reasonably needed to
6 implement LEAGUE’s obligations under this Agreement.

7
8 e. If the LEAGUE Board should disband for any reason, Oregon League District 8
9 – Southwestern Oregon will be responsible for creating a new Central Point
10 Little League Board within 180-days days of the disbanding of the LEAGUE
11 Board.

12
13 IN WITNESS WHEREOF, the CITY and LEAGUE have caused this agreement to be
14 executed for and on their behalf by their duly authorized officers on the day and year
15 first above written.

16		
17	CITY OF CENTRAL POINT, OREGON	CENTRAL POINT LITTLE LEAGUE
18		
19	By: _____	By: _____
20		
21	Title: _____	Title: _____

Attachment: CPLL USE AGREEMENT (DRAFT) (012) 5-27-22.docx (1544 : Little League Use Agreement)



City of Central Point Staff Report to Council

ISSUE SUMMARY

TO: City Council **DEPARTMENT:** City Attorney

FROM: Sydnee Dreyer, City Attorney

MEETING DATE: June 9, 2022

SUBJECT: Resolution No. _____, A Resolution Approving Referral to the Electors of the City of Central Point the Question of Banning Psilocybin Manufacturing and Service Centers within the City of Central Point

ACTION REQUIRED: Motion Resolution **RECOMMENDATION:**

BACKGROUND INFORMATION:

In November 2020, Oregon voters approved Measure 109, which directed the Oregon Health Authority to license and regulate the manufacturing, transportation, delivery, sale and purchase of psilocybin products and the provision of psilocybin services.

Section 128 allows the City of Central Point the option to prohibit the establishment of psilocybin product manufacturers and/or psilocybin service center operators licensed under Measure 109 from operating in the area subject to the jurisdiction of the City.

The purpose of the resolution is to refer the question to the electorate as to whether to ban such uses within City limits.

FINANCIAL ANALYSIS:

(1)(a) The authority to impose a tax or fee on the manufacturing or sale of psilocybin products in this state, or on the provision of psilocybin services in this state, is vested solely in the Legislative Assembly.

(b) A county, city or other municipal corporation or district may not adopt or enact ordinances imposing a tax or fee on the manufacturing or sale of psilocybin products in this state or on the provision of psilocybin services in this state.

LEGAL ANALYSIS:

Measure 109 allows cities to opt out of allowing such uses, by referring a question to the electors of the city that prohibits the establishment of any one or more of the following in the area subject to the jurisdiction of the city:

- (a) Psilocybin product manufacturers that hold a license issued under ORS 475A.290;
- (b) Psilocybin service center operators that hold a license issued under ORS 475A.305; or
- (c) Any combination of the entities described in this subsection.

If approved, the city would adopt an ordinance to incorporate in its land development code which would designate the foregoing uses prohibited within City limits.

To ensure sufficient time to publish notice of the proposed ballot measure, and meet all election deadlines, the City finds it in the public interest to approve the resolution.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

2040 City of Central Point Strategic Plan

Strategic Priority – Responsible Governance

Goal 4 - Promote awareness of and encourage opportunities to participate in local government as a citizen, volunteer or policymaker.

STAFF RECOMMENDATION:

No recommendation.

RECOMMENDED MOTION:

I move to approve Resolution No. _____ A Resolution approving referral to the electors of the city of Central Point the question of banning psilocybin manufacturing and service centers within the city of Central Point.

ATTACHMENTS:

1. RESO - Measure 109

RESOLUTION NO. _____

A RESOLUTION APPROVING REFERRAL TO THE ELECTORS OF THE CITY OF CENTRAL POINT THE QUESTION OF BANNING PSILOCYBIN MANUFACTURING AND SERVICE CENTERS WITHIN THE CITY OF CENTRAL POINT

RECITALS:

A. In November 2020, Oregon voters approved Measure 109, which directed the Oregon Health Authority to license and regulate the manufacturing, transportation, delivery, sale and purchase of psilocybin products and the provision of psilocybin services.

B. Section 128 allows the City of Central Point the option to prohibit the establishment of psilocybin manufacturers and/or psilocybin service centers licensed under Measure 109 from operating in the area subject to the jurisdiction of the City.

C. The City finds it would be in the public interest to refer the question of banning psilocybin manufacturers and service centers within City limits to the electors.

THE CITY OF CENTRAL POINT, RESOLVES AS FOLLOWS:

Section 1.

MEASURE. A measure election is hereby called for the purpose of submitting to the electors of the City of Central Point a measure prohibiting the sale and establishment of certain psilocybin activities in the area subject to the jurisdiction of the City, a copy of which is attached hereto as "Exhibit A," and incorporated herein by reference.

ELECTION CONDUCTED BY MAIL. The measure election shall be held in the City of Central Point on November 8, 2022. As required by ORS 254.465, the measure election shall be conducted by mail by the County Clerk of Jackson County, according to the procedures adopted by the Oregon Secretary of State.

DELEGATION. The City of Central Point authorizes the City Recorder or her designee, to act on behalf of the City and to take such further action as is necessary to carry out the intent and purposes set forth herein, in compliance with the applicable provisions of law.

PREPARATION OF BALLOT TITLE. The ballot title for the measure set forth as "Exhibit A" to this resolution is hereby adopted.

NOTICE OF BALLOT TITLE AND RIGHT TO APPEAL. Upon receiving the ballot title for this measure, the City Recorder shall publish in the next available edition of a newspaper of general circulation in the City a notice of receipt of the ballot title, including notice that an elector may file a petition for review of the ballot title.

EXPLANATORY STATEMENT. The explanatory statement for the measure, which is attached hereto as " Exhibit " B," and incorporated herein by reference, is hereby approved.

FILING WITH COUNTY ELECTIONS OFFICE. The City Recorder shall deliver the Notice of Measure Election to the county clerk for Jackson County for inclusion on the ballot for the November 8, 2022 election.

Section 2. EFFECTIVE DATE. This resolution is effective upon adoption.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL POINT, OREGON ON THE DATE LAST WRITTEN BELOW.

Signed by me in open session in authentication of its passage this ____ day of _____, 2022.

Mayor Hank Williams

ATTEST:

City Recorder

Attachment: RESO - Measure 109 (1547 : Resolution Referring Ban on Psilocybin Businesses)

EXHIBIT A

BALLOT TITLE:

PROHIBITS PSILOCYBIN PRODUCT MANUFACTURING AND SERVICE CENTERS IN CENTRAL POINT

QUESTION:

SHALL CITY OF CENTRAL POINT PROHIBIT PSILOCYBIN PRODUCT MANUFACTURERS AND PSILOCYBIN SERVICE CENTER OPERATORS FROM DOING BUSINESS WITHIN CITY LIMITS

SUMMARY:

State law allows the establishment of licensed psilocybin product manufacturers and service center operators. State law provides that a city council may adopt an ordinance to be referred to the voters to prohibit the establishment of any of these licensed activities within city limits.

Approval of this measure would prohibit the establishment and operation of psilocybin product manufacturers that hold a license issued under ORS 475A.290 and psilocybin service center operators that hold a license issued under ORS 475A.305 within the area subject to the jurisdiction of the City of Central Point.

Attachment: RESO - Measure 109 (1547 : Resolution Referring Ban on Psilocybin Businesses)

EXHIBIT B**EXPLANATORY STATEMENT**

Approval of this measure would prohibit the establishment and operation of certain psilocybin product manufacturers and service center operators licensed by the Oregon Health Authority. Psilocybin mushrooms are wild or cultivated mushrooms that contain psilocybin, a naturally occurring psychoactive and hallucinogenic compound.

Measure 109, approved by Oregon voters in November 2020, provides that the Oregon Health Authority shall license and regulate the manufacturing, transportation, delivery, sale and purchase of psilocybin products and the provision of psilocybin services.

Under Measure 109, cities and counties may place referendums on local ballots to prohibit psilocybin-product manufacturers and/or psilocybin service centers within their jurisdictions. The City Council of Central Point has adopted a resolution referring this measure to ban such uses in Central Point city limits to the voters.

If approved, this measure would prohibit licensed psilocybin product manufacturers and service center operators from operating within the City.

The authority to impose a tax or fee on the manufacturing or sale of psilocybin products, or the provision of psilocybin services in Oregon is vested solely in the Legislative Assembly. Additionally, Measure 109 prohibits a city from adopting or enacting an ordinance imposing a tax or fee on psilocybin manufacturing or the provision of psilocybin services. Consequently, approval of this measure should not have any revenue impacts on the City.



City of Central Point **Staff Report to Council**

ISSUE SUMMARY

TO:	City Council	DEPARTMENT:	City Attorney
FROM:	Sydnee Dreyer, City Attorney		
MEETING DATE:	June 9, 2022		
SUBJECT:	Resolution No. _____, Declaring the Nineteenth of June an Official City Holiday and Authorizing the City Manager to Amend the City Employee Manual		
ACTION REQUIRED:	Motion Resolution	RECOMMENDATION:	None Forwarded

BACKGROUND/HISTORY:

On January 1, 1863, President Abraham Lincoln issued the Emancipation Proclamation, setting in motion the end of slavery in the United States. The Civil War ended with the surrender of General Lee at Appomattox Court House on April 9, 1865. The news reached Texas when Union General Gordon Granger arrived in Galveston Bay with Union troops. It was on June 19, 1865, that he announced: "The people of Texas are informed that, in accordance with a proclamation from the Executive of the United States, all slaves are free."

Celebration of the end of slavery, which became known as Juneteenth, is the oldest known public celebration of the end of slavery in the United States. The candid acknowledgment of this history is necessary if we, as a nation, state, or city, are successful in our effort to build a truly equitable community that exemplifies and promotes the fundamental American values of freedom, diversity, equality, liberty, and justice.

In its 2021 term, the Oregon legislature adopted House Bill 2168 declaring Juneteenth a paid state legal holiday. In May 2022, the Jackson County Board of Commissioners approved Juneteenth as an official paid County holiday.

In order to implement the City's recognition of the Juneteenth holiday as a day of remembrance, the City personnel policies & procedures manual will need to be timely updated to reflect the new paid official holiday. The City's collective bargaining agreements require a Memorandum of Understanding with the respective local unions to implement the City's recognition of the Juneteenth holiday among those employees covered by collective bargaining agreements.

FISCAL IMPACT: Minimal. Adding Juneteenth as a paid legal holiday results in minimal overtime personnel costs due to public works on-call staff receiving additional compensation for call-outs on legal holidays.

LEGAL ANALYSIS: None.

RECOMMENDED MOTION: I move to approve Resolution No. _____, a Resolution declaring the nineteenth of June an official city holiday and authorizing the city manager to amend the city personnel policies & procedures manual.

ATTACHMENTS:

1. RESO Declaring Juneteenth Holiday

RESOLUTION NO. _____

A RESOLUTION DECLARING THE NINETEENTH OF JUNE AN OFFICIAL CITY HOLIDAY
AND AUTHORIZING THE CITY MANAGER TO AMEND THE CITY PERSONNEL
POLICIES & PROCEDURES MANUAL

Recitals:

- A. On January 1, 1863, President Abraham Lincoln issued the Emancipation Proclamation, setting in motion the end of slavery in the United States.
- B. The Civil War ended with the surrender of General Lee at Appomattox Court House on April 9, 1865.
- C. The news reached Texas when Union General Gordon Granger arrived in Galveston Bay with Union troops. It was on June 19, 1865, that he announced: "The people of Texas are informed that, in accordance with a proclamation from the Executive of the United States, all slaves are free".
- D. Celebration of the end of slavery, which became known as Juneteenth, is the oldest known public celebration of the end of slavery in the United States.
- E. The candid acknowledgment of this history is necessary if we, as a nation, state, or city, are successful in our effort to build a truly equitable community that exemplifies and promotes the fundamental American values of freedom, diversity, equality, liberty, and justice.
- F. In its 2021 term, the Oregon legislature adopted House Bill 2168 declaring Juneteenth a paid state legal holiday.
- G. In May 2022, the Jackson County Board of Commissioners approved Juneteenth as an official paid County holiday.
- H. The City Council of Central Point finds that the important principles underlying the Juneteenth holiday demand that the City not delay the dedication of the nineteenth of June as an official holiday for one more year.
- I. In order to implement the City's recognition of the Juneteenth holiday as a day of remembrance, the City personnel policies & procedures manual will need to be timely updated to reflect the new paid official holiday.

- J. The City’s collective bargaining agreements require a Memorandum of Understanding with the respective local unions to implement the City’s recognition of the Juneteenth holiday among those employees covered by collective bargaining agreements.

The City of Central Point resolves as follows:

Section 1. Consistent with actions taken by the Oregon legislature, and the Jackson County Board of Commissioners, effective June 19, 2022, the City declares the 19th of June as a paid legal holiday, to be known as “Juneteenth”, a day of remembrance for the day the slaves learned of their freedom.

Section 2. The City Manager is authorized to amend the City’s Personnel Policies & Procedures Manual to add the 19th day of June to the list of observed holidays.

Section 3. The City Manager is further directed to negotiate Memorandums of Understanding with the local labor unions to reflect the additional observed holiday.

Section 4. Where a conflict exists between the City’s personnel policies and this Resolution, this Resolution shall control.

Passed by the Council and signed by me in authentication of its passage this _____ day of June, 2022.

Mayor Hank Williams

ATTEST:

City Recorder

Attachment: RESO Declaring Juneteenth Holiday [Revision 2] (1546 : Resolution Declaring June 19th an Official Holiday)



City of Central Point
Staff Report to Council

ISSUE SUMMARY

TO: City Council **DEPARTMENT:** Human Resources

FROM: Elizabeth Simas, Human Resources Director

MEETING DATE: June 9, 2022

SUBJECT: Resolution No. _____, A Resolution Extending Worker's Compensation Coverage to Volunteers of the City of Central Point

ACTION REQUIRED: **RECOMMENDATION:**

BACKGROUND/HISTORY:

ORS 656.031 allows public entities, by resolution, to elect workers' compensation coverage for volunteer workers. City County Insurance, in partnership with SAIF Corporation, the City's workers' compensation insurance carrier, requires that the City pass such a resolution annually. This resolution continues the current practice of providing workers' compensation coverage for city volunteers, with the exception of special events volunteers who are covered under a separate accident policy.

The 2022-2023 resolution includes those who volunteer on a regular basis such as committee members, the council, Police volunteers, and other various program areas.

FISCAL IMPACT:

Worker's comp coverage for volunteers accounts for a small portion of the city's total worker's comp premium.

RECOMMENDATION:

Approve Resolution _____, A Resolution Extending Workers Compensation Coverage to Volunteers of the City of Central Point.

ATTACHMENTS:

1. WC Volunteer Resolution

Resolution No.: _____

A RESOLUTION EXTENDING WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF CENTRAL POINT

RECITALS:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteer workers.

Therefore, the City of Central Point resolves as follows:

Workers' compensation will be provided to the following classes of volunteers listed in this resolution, noted on CIS/SAIF payroll schedule, and verified at audit:

1. Public Safety Volunteers

An assumed monthly wage of \$800 per month will be used for public safety volunteers in the following volunteer positions:

- Police Reserve Officers
- Volunteers in Police Services (VIPS)
- Police Explorers
- CERT (Community Emergency Response Team)

2. Volunteer boards, commissions, and councils for the performance of administrative duties.

An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are (list each body):

- City Council
- Planning Commission
- Parks Commission
- Citizen's Advisory Commission (CAC)
- Budget Committee

3. Manual labor by elected officials.

An assumed monthly wage of \$800 per month will be used for public officials for the performance of non-administrative duties other than those covered in paragraph 2 above.

Attachment: WC Volunteer Resolution (1549 : A RESOLUTION EXTENDING WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF

4. **Non-public safety volunteers**

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS/SAIF will assign the appropriate classification code according to the type of volunteer work being performed.

Parks and Recreation – *excluding “Special Events” covered under a separate accident policy.*

Public Works

Other: Clerical

5. **Public Events - Non-applicable**

Volunteers participating in City-sponsored special events will be covered under a separate accident policy and are not covered under this resolution.

6. **Community Service Volunteers/Inmates - Non-applicable**

7. **Other Volunteers**

Volunteer exposures not addressed here will have workers’ compensation coverage if, prior to the onset of the work provided that City of Central Point

- a. Provides at least two weeks’ advance written notice to CIS/SAIF underwriting requesting the coverage
- b. CIS/SAIF approves the coverage and date of coverage
- c. CIS/SAIF provides written confirmation of coverage

City of Central Point agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and make them available at the time of a claim or audit to verify coverage.

Now, therefore, be it resolved by City of Central Point to provide workers’ compensation coverage as indicated above.

Passed by the Council and signed by me in authentication of its passage this _____ day of June, 2022.

Mayor Hank Williams

ATTEST:

Deanna Casey, City Recorder

Attachment: WC Volunteer Resolution (1549 : A RESOLUTION EXTENDING WORKERS’ COMPENSATION COVERAGE TO VOLUNTEERS OF



City of Central Point **Staff Report to Council**

ISSUE SUMMARY

TO: City Council **DEPARTMENT:**
Human Resources

FROM: Elizabeth Simas, Human Resources Director

MEETING DATE: June 9, 2022

SUBJECT: Resolution No. _____, A Resolution Approving the Revised July 1, 2022 -June 30, 2023 Classification Pay Plan

ACTION REQUIRED: **RECOMMENDATION:**

BACKGROUND/HISTORY:

The Council is asked to approve the Classification Pay Plan with any revisions from the prior approved plan. The proposed, revised pay plan reflects changes for all employee groups since the last pay plan approved by Council on December 16, 2021.

The following changes are being proposed to the Classification Pay Plan:

- **Part A of the pay plan (General Service Bargaining Unit)** - Adding an additional step of 5% to the top of the schedule and removing the first step from the Salary Schedule effective July 1, 2022, as negotiated in the July 1, 2021 - June 30, 2024 collective bargaining agreement.
- **Part B of the pay plan (Police Bargaining Unit)** - Adding an additional step of 5% to the Salary Schedule, effective July 1, 2022, as negotiated in the current collective bargaining agreement expiring on June 30, 2023.
- **Part C of the pay plan (management/non-represented)**
 - Addition of Recreation Manager to the Salary Schedule.

The Council is asked to approve the 2022-2023 Classification Pay Plan with any revisions from the prior approved plan.

RECOMMENDATION:

Motion to approve Resolution_____, A Resolution approving the Revised July 1, 2022 -
June 30, 2023 Classification Pay Plan

ATTACHMENTS:

1. 2022-2 Pay Plan 070122
2. 2022-2 Classification Pay Plan Resolution 060922



Classification Pay Plan Effective July 1, 2022 - June 30, 2023

Part A: General Service Bargaining Unit Positions (hourly) (monthly) Schedule Effective 7/1/22 - 6/30/24

Position#	Classification Title	Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G
122	Grade 2-3 Utility Laborer*	GS2-3	17.89 3,101	N/A					
*Grandfathered employee shall remain at current salary until the monthly salary schedule increases to \$3,118.									
100	Grade 2-3 Office Assistant	GS2-3	17.89 3,101	18.78 3,256	19.72 3,419	20.71 5,390	21.75 3,770	22.84 3,959	23.98 4,157
101	Grade 4 Account Clerk: Finance/Public Works	GS4	19.52 3,384	20.50 3,554	21.53 3,732	22.61 3,920	23.74 4,115	24.93 4,322	26.18 4,538
102	Community Development Specialist								
103	Parks Maintenance Worker								
104	Recreation Specialist								
105	Utility Worker								
106	Grade 5 Assistant Engineering Technician	GS5	21.93 3,802	23.03 3,992	24.18 4,192	25.39 4,401	26.66 4,622	27.99 4,852	29.39 5,095
107	Customer Service Technician								
108	Equipment Maintenance/Fab. Technician								
109	Planning Technician								
110	Recreation Programs Coordinator								
111	Senior Utility Worker								
112	Grade 6 Acctg/Business Services Coordinator	GS6	24.30 4,212	25.52 4,424	26.80 4,646	28.14 4,878	29.55 5,122	31.03 5,379	32.58 5,648
113	Utility Maintenance Lead								
114	Recreation Coordinator: Special Events/Mktg								
123	Stormwater/Erosion Control Tech								
125	Arborist								
126	Engineering Tech I								
127	Accountant - Payroll								
115	Grade 7 Community Planner I	GS7	26.79 4,644	28.13 4,876	29.54 5,121	31.02 5,377	32.57 5,646	34.20 5,928	35.91 6,225
116	Foreman: Streets, Water								
117	Park Planner								
124	Facility Management Coordinator								
128	Sr. Accountant								
118	Grade 8 Community Planner II	GS8	29.97 5,195	31.47 5,455	33.04 5,727	34.69 6,013	36.42 6,313	38.24 6,629	40.15 6,960
119	Construction Management Coordinator								
120	Environmental Services/GIS Coordinator								
121	Information Technology Specialist								
	Grade 9 Vacant	GS9	33.26 5,766	34.92 6,053	36.67 6,357	38.50 6,674	40.43 7,008	42.45 7,358	44.57 7,726

Part B: Police Bargaining Unit Positions Schedule Effective 7/1/22

Position#	Classification Title	Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G
200	Police Support Specialist	P110	3,612	3,793	3,983	4,182	4,391	4,611	4,842
201	Community Services Officer	P117	3,833	4,025	4,226	4,437	4,659	4,892	5,137
202	Police Officer	P145	4,913	5,159	5,417	5,688	5,972	6,271	6,585
203	Corporal	P150	5,434	5,706	5,991	6,291	6,606	6,936	7,283

Attachment: 2022-2 Pay Plan 070122 (1548 : A RESOLUTION APPROVING THE REVISED JULY 1, 2022 - JUNE 30, 2023 CLASSIFICATION PAY PLAN)



Part C: Non-Bargaining Unit, Management Positions Schedule effective 1/1/22

Position#	Classification Title	Grade	Monthly		
			Minimum		Maximum
002	Human Resources Assistant (non-exempt)	C	3,900	-	4,743
501	City Recorder	R	5,616	-	7,541
500	Finance Supervisor	I	5,919	-	7,948
502	Recreation Manager	I	5,919	-	7,948
503	Parks & Public Works Supervisor	I	5,919	-	7,948
507	Police Office Manager	I	5,919	-	7,948
517	Safety & Risk Manager	I	5,919	-	7,948
518	Construction Services Supervisor	I	5,919	-	7,948
504	Parks & Public Works Operations Mgr	II	7,102	-	9,188
505	Building Division Manager	II	7,102	-	9,188
506	Principal Planner	II	7,102	-	9,188
511-514	Department Director (CD-PLAN, FIN, HR, IT)	III	7,898	-	11,100
515	Parks & Public Works Director	IV	9,518	-	12,121
508	Police Lieutenant (non-exempt)	P-I	7,102	-	9,188
509	Police Captain	P-II	7,499	-	10,540
510	Police Chief	P-III	9,518	-	12,121

Attachment: 2022-2 Pay Plan 070122 (1548 : A RESOLUTION APPROVING THE REVISED JULY 1, 2022 – JUNE 30, 2023 CLASSIFICATION PAY PLAN)

RESOLUTION NO. ____

A RESOLUTION APPROVING THE REVISED JULY 1, 2022 – JUNE 30, 2023
CLASSIFICATION PAY PLAN

RECITALS:

- 1. Chapter 2.48 of the Central Point Code authorizes and directs the City Council to approve rules relating to personnel matters.
- 2. Policy #3.06.2 of the Personnel Policies and Procedures provides that the Council shall, by resolution, adjust the salaries and rates of compensation and benefits for all City officers and employees. The City Council deems it to be in the best interest of the City to make revisions thereto.

The City of Central Point resolves as follows:

The Classification Pay Plan for bargaining unit and management employees, as attached, is hereby ratified and approve.

Passed by the Council and signed by me in authentication of its passage this ____ day of June, 2022.

Mayor Hank Williams

ATTEST:

City Recorder

Attachment: 2022-2 Classification Pay Plan Resolution 060922 (1548 : A RESOLUTION APPROVING THE REVISED JULY 1, 2022 – JUNE 30,