

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes Thursday, April 14, 2022

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Remote	
Kelley Johnson	Ward II	Remote	
Melody Thueson	Ward III	Present	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Captain Scott Logue; Planning Director Stephanie Holtey, Parks and Public Works Director Matt Samitore, IT Director Jason Richmond, Human Resources Director Elizabeth Simas, and Public Works Office Assistant Cyndi Weeks were also present.

IV. SPECIAL PRESENTATIONS

1. Employee Award Presentation

Human Resource Director held a special presentation to welcome new employees Chris Doss, Dylan Bridges, and Isaiah Alarcon to the water department, as well as the employees that won awards for outstanding service in 2021.

Derek Docken, Joseph Knighton, JP Kristich, Mitchell Reagles, and Steve Weber have 5 years of service with the City, Jason Richmond and Troy Tibbets have 10 years of service with the City, Stephanie Holtey, Kenneth Parent and Mike Reese have 15 years of service with the City. Lara Caldwell and Mitchell Reagles received Growth & Achievement Awards and the Streets crew won the Teamwork Award. Troy Tibbets received the Project Management Award, Doug Norman won the Manager of the Year Award, and Derek Brown won Employee of the Year.

V. PUBLIC COMMENTS

Several residents of Grand Avenue spoke to the council to raise awareness of a problematic neighbor. They all described acts of domestic violence, drug use, intimidation, hoarding and even gunshots being fired. Neighbors are fearful to let their kids play outside and feel they can't enjoy the outdoors themselves. Captain Scott Logue responded to the concerns that the next step in the process has been set forth, but it is a long process to deem a home a nuisance property. The home owner has been sent a letter warning that his property is at risk of becoming a nuisance property if certain steps are not taken.

VI. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

A. Approval of March 10, 2022 City Council Minutes

Mike Parsons moved to approve the Consent Agenda as presented.

VII. ITEMS REMOVED FROM CONSENT AGENDA

VIII. ORDINANCES, AND RESOLUTIONS

A. Resolution No. . Accepting the Lowest Responsible Bid from Knife River Inc. for the Dennis Richardson and War Memorial Project and Authorizing the City Manager to Execute a Contract

Parks and Public Works Director Matt Samitore reported that prices have skyrocketed since the bid for this project went out, coming in over \$100,000 over budget. Amending the plans to remove some features that are not as needed such as granite, additional benches, some landscaping and simplified concrete. The final bid came at \$552,374.00 and working on some ways that could save another \$8,000. Depending on the status of the electrical work needed, there might be another savings there. There will be no add-ons or contingencies. The printed resolution mistakenly had a wrong amount of \$452,374. This resolution will be amended to reflect the correct bid amount. The goal is the have the project done by Veteran's Day in November.

Rob Hernandez made a motion to approve Resolution 1701, Accepting the Lowest Responsible Bid from Knife River Inc. for the Dennis Richardson and War Memorial Project and Authorizing the City Manager to Execute a Contract.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Resolution No. . Declaring Certain Real Property Located at 123 N. 2nd Street, Central Point Surplus and Authorizing the Sale of Such Property to Rogue Valley Council of Governments

City Attorney Sydnee Dreyer reported that the City has entered into an agreement with RVCOG to use the property for their Meals on Wheels program. The City can declare property as surplus and turn it over to a governmental entity without a public hearing as long as it is beneficial to the public interest. The property was appraised at \$375,000, which is the sales price. A few minor repairs are being made.

Melody Thueson made a motion to approve Resolution No. 1702, Declaring Certain Real Property Located at 123 N 2nd Street, Central Point Surplus and Authorizing the Sale of Such Property to Rogue Valley Council of Governments.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. Resolution No. , Approving an Agreement between the City of Central Point and the Central Point Chamber/Visitor Information Center for Community Outreach and Engagement Services

City Manager Chris Clayton presented an agreement between the City and Central Point Chamber. The previous agreement has expired. Efforts have been made to move the location of the Chamber to City Hall until the Community Center is constructed, but the Chamber prefers to stay at the E. Pine Street location. The proposed agreement shall see the City funding \$38,400 per year for operating the Visitor Information Center for community outreach services rather than splitting the same amount paying for the lease and operation cost. Negotiating the lease for the E. Pine Street location will be the responsibility of the Chamber Board.

Melody Thueson made a motion to approve Resolution No. 1703, Approving and Agreement between the City of Central Point and the Central Point Chamber/Visitor Information Center for Community Outreach and Engagement Services.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

IX. BUSINESS

A. Planning Commission Report

Planning Director Stephanie Holtey reported that the Planning Commission focused on two items at their April meeting. The first item was looking at municipal codes that focused on mobile food vendors. Some additional revisions need to be made. Specialty mobile food vendors need to renew temporary permits more frequently than business licenses, and change the definition of restaurant as it pertains to the code of how many feet a mobile food vendor must be from a brick and mortar restaurant.

The second item of business was about small wireless facilities, otherwise known as 5G. There is interest in a provider that would like to put some facilities in the right-of-way, but there are no current standards in the code. This was an informational discussion at this time.

There is an online training opportunity for planning topics that would be over the course of 10 months during the regularly scheduled meetings.

The Planning Commission welcomed Robin Stroh as the new member.

RESULT: FOR DISCUSSION ONLY

B. Discussion - Jackson County Road Transfer

Parks and Public Works Director Matt Samitore reported an update on the Intergovernmental Agreement with Jackson County Roads. West Pine Street was removed from the transfer due to issues with the grant. Pittview Avenue, Freeman Road, Gebhard Road, Beebe Road and South Hamrick are the streets listed within this agreement to transfer to City of Central Point's jurisdiction. After the City Attorney reviews the agreement, it will go to Jackson County for review before going to the Board Commissioners for approval.

RESULT: FOR DISCUSSION ONLY

X. MAYOR'S REPORT

Mayor Williams reported that he attended:

- Fair Board meeting with discussion about Wild Rogue Pro Rodeo.
- Retirement party for Rogue Credit Union's President.
- Chamber of Commerce Denim and Diamonds event where he was presented a Lifetime Achievement Award.

XI. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- A big thank you goes to the Public Works department for helping Medford with the Pacific Pride fire this week.
- There will be a Community Center Project meeting at the Expo on Tuesday.
- Staff is looking at avenues for utility assistance, there will be a first reading for an ordinance to set poverty level standards at the next council meeting
- The temporary site Providence has provided for employees after the fire is up for discussion of whether to continue to allow people to live there. Medford Water Commission has had to pass a special temporary resolution to allow continued water service to that site. More will come in the future.

- Covid has changed the needs of customer service in the way that more things are done online. This allows the Finance department to see huge savings of about \$200,000 in employee salary in the 2021-2023 budget year.
- Study Session will have an update on the airport.
- There is an upcoming offer on the Old Military Road property.

XII. COUNCIL REPORTS

Council Member Kelley Johnson reported that she attended:

- The Study Session.
- an RVCOG meeting, RVCOG Budget Committee meeting.

Council Member Melody Thueson reported that:

- She attended a Softball game and soccer game to watch students play.
- The Rogue Primary School will be delayed so the district will be locating students to Central Point Elementary until it is ready.
- She has created a Community 101 program for 4th & 5th graders to research and support non-profits.
- She has establish pen pals with Twin Creeks Retirement for her students.

Council Member Rob Hernandez reported that he:

- Attended a Retirement party for Gene Pelham from Rogue Credit Union.
- Attended the Chamber of Commerce Denim and Diamonds.
- Attended the Study Session.
- Attended the SOREDI board meeting.
- will be attending the School District 6 meeting tomorrow.
- Will be attending the Fire District 3 budget meeting next week.

Council Member Tanea Browning reported that she attended the:

- Cheese Festival at the Expo, the venue was perfect with plenty of room.
- Medford Water Commission meeting
- Governor's Cabinet meeting on Infrastructure Rollout
- Regional Workforce Development Board Executive meeting about their activities and ways to support their mission in Southern Oregon.
- Greenway re-visioning project.
- Tour at the airport to see new and upcoming projects.

- A meeting with LOC Lobbyists regarding Measure 110 to help repeal the measure. Municipalities are not immune to labor market issues. Looking to develop a pilot program teaching civics in schools.
- NLCC Conference in Washington DC and met with our senators and representatives for the State of Oregon. I had official meetings with Rep Bentz and Merkley to discuss needs for all 241 cities.
- Will be at a Spring Conference next week in Hermiston

Council Member Mike Parsons reported that he attended the:

- Chamber of Commerce Denim and Diamonds Dinner.
- RVSS board meeting.
- Shamrock Run.
- Parks & Recreation meeting.
- Little League parade.
- Planning Commission meeting.
- Citizens Advisory Committee meeting.

Council Member Neil Olsen reported that he attended the:

- Planning Commission meeting.
- Cheese Festival.
- Pear Blossom 10 mile race where he was a top finisher.

XIII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that:

- Recreation staff have moved into the new Public Works Operations Center and classes start there next week, but due to the delay in the rollup doors, crews can't move in until possibly June.
- Paving of 3rd Street will begin tomorrow, while Pine Street from the bridge to Table Rock will be in May
- The Pfaff Park restroom will arrive next week and operational in May

Planning Director Stephanie Holtey reported that:

- A complaint came in about an accessory structure in a neighbor's back yard that does not fit in with the residential area due to it being very high with metal siding. It does meet all standards and was permitted through the City. Changes may be looked at in regards to building material types and proportionality to other structures.

- Scenic is reconstructing the parking lot and improving the private access drive off of Scenic as well as moving bus drop-off area to Aurora Lane and exit on Comet Way. A public hearing is set for May 3rd.

Police Captain Scott Logue had nothing further to report.

XIV. EXECUTIVE SESSION - None

XV. ADJOURNMENT

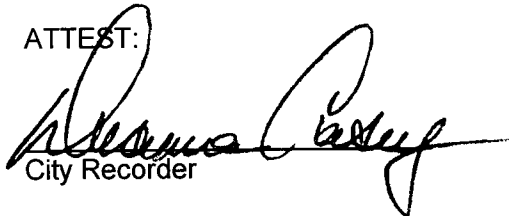
Rob Hernandez moved to adjourn, all said "aye" and the Council Meeting was adjourned at 8:30 p.m.

The foregoing minutes of the April 14, 2022, Council meeting were approved by the City Council at its meeting of April 28th, 2022.

Dated: 4/28/22


Mayor Hank Williams

ATTEST:


City Recorder