



# CITY OF CENTRAL POINT

*Oregon*

## **EMERGENCY MEETING**

**City Council Meeting Agenda  
Monday, March 16, 2020**

**Mayor**  
Hank Williams

**Ward I**  
Neil Olsen

**Ward II**  
Kelley Johnson

**Ward III**  
Melody Thueson

**Ward IV**  
Tanea Browning

**At Large**  
Rob Hernandez

**At Large**  
Michael Parsons

Next Res(1610) Ord (2066)

**I. REGULAR MEETING CALLED TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. RESOLUTIONS**

- A. Resolution No. \_\_\_\_\_, A Resolution Temporarily Cancel/Postpone Nonessential Public Meetings (Clayton)
- B. Resolution No. \_\_\_\_\_, A Resolution Temporarily Staying Enforcement of Default Utility Bills (Clayton)
- C. Resolution No. \_\_\_\_\_ A Resolution Temporarily Closing City Hall to the Public (Clayton)
- D. Emergency Operations Plan

**V. ADJOURNMENT**

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 72 hours prior to the City Council meeting. To make your request, please contact the City Recorder at 541-423-1026 (voice), or by e-mail to [Deanna.casey@centralpointoregon.gov](mailto:Deanna.casey@centralpointoregon.gov).

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta publica de la ciudad por favor llame con 72 horas de anticipación al 541-664-3321 ext. 201



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION TEMPORARILY CANCEL/POSTPONE NONESSENTIAL PUBLIC MEETINGS

RECITALS:

A. Multiple cases of Coronavirus (COVID-19) have been detected in the state of Oregon, with at least two identified cases in Jackson County.

B. The Governor of the State of Oregon has declared a state of emergency relating to COVID-19 in the State of Oregon.

C. COVID-19 was declared a pandemic by the World Health Organization on March 11, 2020.

D. The City desires to reduce the risk of the spread of COVID-19 to better protect its employees and the public cancelling or postponing all non-essential public meetings until April \_\_\_\_, 2020.

The City of Central Point resolves as follows:

**Section 1.** The City Manager is hereby authorized to cancel or postpone all non-essential City commission and committee meetings as well as task forces and City events effective immediately through April \_\_\_\_, 2020.

**Section 2.** The City Manager is further authorized to extend the cancellation or postponement of such non-essential meetings through May 31, 2020, if the City Manager deems such cancellation or postponement to be in the public interest.

Passed by the Council and signed by me in authentication of its passage this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor Hank Williams

ATTEST:

\_\_\_\_\_  
City Recorder

Attachment: RESO to Cancel Postpone Meetings (1260 : Non essential public meetings)



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION TEMPORARILY STAYING ENFORCEMENT OF DEFAULT UTILITY BILLS

RECITALS:

A. Multiple cases of Coronavirus (COVID-19) have been detected in the state of Oregon, with at least two identified cases in Jackson County.

B. The Governor of the State of Oregon has declared a state of emergency relating to COVID-19 in the State of Oregon.

C. The foregoing circumstances have resulted in closed schools and businesses.

D. CPMC 13.04.120 authorizes the City to discontinue any City provided water service in the event of unpaid charges for water service or other charges or assessments that the CPMC authorizes collection for discontinuation of water service.

E. The City desires to alleviate the hardship or suffering caused by this state of emergency, particularly for families hardest hit by reduced employment by temporarily staying enforcement of unpaid utility bills through water service curtailment and late fees.

**The City of Central Point resolves as follows:**

**Section 1.** For a period of 60 days following the date of this Resolution, the City shall not discontinue water service under any of the circumstances described in CPMC 13.04.120(A).

**Section 2.** For a period of 60 days following the date of this Resolution, the City shall not impose a fee for providing turn-off notices and for discontinuance of service under any of the circumstances described in CPMC 13.04.120(A).

Passed by the Council and signed by me in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor Hank Williams

Attachment: RESO Water Turnoff Policy (1259 : Utility Bills Resolution)

ATTEST:

\_\_\_\_\_  
City Recorder

Attachment: RESO Water Turnoff Policy (1259 : Utility Bills Resolution)



**City of Central Point**  
**Staff Report to Council**

**ISSUE SUMMARY**

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**TO:** City Council **DEPARTMENT:**  
Administration

**FROM:** Chris Clayton, City Manager

**MEETING DATE:** March 16, 2020

**SUBJECT:** Resolution No. \_\_\_\_\_ A Resolution Temporarily Closing City Hall  
to the Public

**ACTION REQUIRED:** Resolution **RECOMMENDATION:**

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Please see attached Resolution.

**ATTACHMENTS:**

1. RESO Close City Hall to Public

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION TEMPORARILY CLOSING CITY HALL TO THE PUBLIC

RECITALS:

A. Multiple cases of Coronavirus (COVID-19) have been detected in the state of Oregon, with at least two identified cases in Jackson County.

B. The Governor of the State of Oregon has declared a state of emergency relating to COVID-19 in the State of Oregon.

C. COVID-19 was declared a pandemic by the World Health Organization on March 11, 2020.

D. The City desires to reduce the risk of the spread of COVID-19 to better protect its employees and the public by closing City Hall to the public until April \_\_\_\_, 2020, but may be extended further.

**The City of Central Point resolves as follows:**

**Section 1.** The City Manager is hereby authorized to close City Hall to the public effective immediately through April \_\_\_\_, 2020.

**Section 2.** The City Manager is further authorized to extend the closure of City Hall in two week increments with written notice to the City Council.

**Section 3.** The City Manager is directed to post such closures on the City’s website, and at City Hall.

Passed by the Council and signed by me in authentication of its passage this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor Hank Williams

ATTEST:

\_\_\_\_\_  
City Recorder

Attachment: RESO Close City Hall to Public (1258 : Water Turn off Policy)