

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes
Thursday, December 10, 2020

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Remote	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Remote	
Melody Thueson	Ward III	Remote	
Taneea Browning	Ward IV	Remote	
Rob Hernandez	At Large	Remote	
Michael Parsons	At Large	Remote	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Finance Director Steve Weber; Police Chief Kris Allison; Police Captain Dave Croft; Parks and Public Works Director Matt Samitore; Community Development Director Tom Humphrey; Community Planner II Justin Gindlesperger; IT Director Jason Richmond; and City Recorder Deanna Casey.

IV. PUBLIC COMMENTS

1. John Eaton

Mr. Eaton has been a resident in Central Point for 8 years. He is concerned about the timing of the solicitation for the Dennis Richardson Memorial. Everyone is having a hard time financially right now due to COVID. He feels the city should return with a request for donations after the pandemic.

V. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taneea Browning, Ward IV
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

A. Approval of November 19, 2020 City Council Minutes

B. Approval of 2020 City Surplus List - Donation to City of Rogue River

VI. PUBLIC HEARING

A. **Resolution No. _____ . A Resolution of the City of Central Point approving the 2020 Water Master Plan**

Parks and Public Works Director Matt Samitore explained that the Water System Master Plan update includes two primary steps 1) revise the existing hydraulic computer model of the city water system and 2) update the current Master Plan that provides the basis for a Capital Improvements Plan (CIP). The model is intended to serve as a tool for the City's evaluation, planning, and design activities. The Master Plan outlines the projects needed to improve and expand the water system in the most cost-effective manner over the next twenty years (2040).

The analysis produced no new significant improvements that were not previously anticipated by city staff. The city has been upgrading its water system for the past 20 years on a regular basis. The next few years will include the following improvements:

- New 2.5-3 Million Gallon Reservoir needed after 2030 with a new pump station at Beall Lane.
- Seismic resiliency at several creek crossings to ensure adequate water flow in case of the Cascadia Event.

The only financial implication at this time associated with the master plan is an update to the City's Water SDC's. There is an anticipated SDC increase scheduled for 2021. The new Reservoir and pump station will be discussed in 2031 when the existing bond for the Vilas Reservoir and pump station is paid off.

Kelley Johnson moved to approve Resolution No. 1649, A Resolution Approving the 2020 Water Master Plan.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Melody Thueson, Ward III
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

VII. ORDINANCES, AND RESOLUTIONS

A. **Resolution No. _____ . A Resolution Canvassing the Votes Cast at the General Election Held November 3, 2020**

City Manager Chris Clayton explained the Charter requires that the City Council canvass all election returns at the first regularly scheduled meeting following receipt from the County Clerk of the certification of election results. The City Recorder received the election report from Jackson County on November 28, 2018. The proposed resolution specifies who won the election for each position presented to the voters of Central Point.

Rob Hernandez moved to approve Resolution No. 1650, A Resolution Canvassing the Votes Cast at the General Election Held November 3, 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Michael Parsons, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Natural Hazard Mitigation Plan

The City's Natural Hazard Mitigation Plan (NHMP) was last acknowledged in 2011, and should to be updated in accordance with the Disaster Mitigation Act of 2000 and the Federal Emergency Management Agency (FEMA) *Local Mitigation Planning Handbook*. It is important to update and assure that the mitigation strategies account for changes in the community as growth occurs and new information is available about hazards and mitigation best practices. It also helps to assure that the mitigation strategies align with the community vision, values and resource availability. By keeping the NHMP updated, the City of Central Point is eligible to receive non-emergency related disaster funding sources through FEMA.

Access to these resources can be critical in leveraging limited resources to help protect people and property in Central Point. Additionally NHMP planning helps the City keep flood insurance premiums lower community-wide. Following the events of the Alameda Fire in September, the CAC and Planning Commission members expressed concerns about evacuation routes, clean-up and maintenance along the Bear Creek Greenway, and subdivision development regulations for water supply and gas shut-off valves.

Council expressed the same concerns and would like staff to review the updated mitigation plan and provide an overview of the natural hazards and the expected impacts to Central Point. The Plan includes an introduction to natural hazard risks, risk assessments and the hazard profiles for Central Point.

Melody Thueson moved to approve Resolution No. 1651, A Resolution by the City Council of Central Point Adopting the 2020 Natural Hazard Mitigation Plan.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

VIII. BUSINESS

A. Planning Commission Report

Community Development Director Tom Humphrey presented the Planning Commission Report for December 1, 2020:

- The Council discussed and selected dates for a joint Planning Commission meeting with Jackson County for the Central Point Urban Growth Boundary Amendment. They have agreed both meetings to be in February.
- The January Planning Commission meeting will be moved to the 3rd Tuesday of January because of the holidays.
- The Commission was updated on various new development projects around

town.

RESULT: FOR DISCUSSION ONLY

B. Parking Permit Program - Discussion Item Only

City Attorney Sydnee Dreyer explained that over the past year the city has received numerous complaints regarding parking issues on Good Fortune Drive. There have been multiple broken-down RV's, vans and vehicles parked in the public right-of-way. There were fairly large "debris fields" surrounding these vehicles creating obstruction in the travel lanes. Good Fortune Drive is regularly used by Semi-Trucks going to Pilot Gas Station.

Staff is suggesting we create a parking district limiting the parking on Good Fortune Road to 4 hours and giving the option to businesses to purchase parking passes allowing their customers to park longer. Mrs. Dreyer explained several examples of different parking options from other cities. We could set up districts and the businesses can apply to the city for the permits and distribute them as needed.

There was discussion about where the transients will go if we don't allow them to park in this location. Chief Allison stated that we provide information for shelters and assistance if they are in need. Staff will work on a draft program and return to the January Study Session.

RESULT: FOR DISCUSSION ONLY

C. Skate Park Closure Rules Discussion

Parks and Public Works Director Matt Samitore explained that the city has had an ongoing problem with the Skate Board Park over the past several month. The issues include littering and vandalism, inappropriate language and slander to city staff and the public, there has been damage to the facility. Staff has installed a temporary fence around the facility with the ability to close the park if issues persist.

The Park Commission created a list of rules to add to the current skate park rules and what would cause the park to be shut down. Council can designate the length of time we would keep it shut down. Staff explained that this has been a constant problem with the skate park over the years. There are always challenges when you get young and old skaters together without supervision.

Citizen John Eaton:

Mr. Eaton stated that he is a part time coach for Jujitsu. Our kids need to have things to do. He would like to ask the Council to reach out to the kids and ask for compliance before shutting the facility. If you close the park now they will find a place to go that is not meant for skating. Please don't take away another option for our kids.

There was discussion about the issues at the park. Council is not in favor of closing the park and taking away things for our kids to do. However the

vandalism and slander to city staff cannot continue. Council is in favor of adopting the additional rules and closing the park for two weeks if necessary.

Staff explained that we have put a lot of time and resources into this issue. Currently this is the worst it has been over the years. It was agreed that the park should be closed from dusk to dawn over the holidays. We recently received the new cameras for the park that should be installed next week.

Kelley Johnson moved to approve the recommended Skate Park Rules.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Michael Parsons, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

D. CARES Act Funding Status

Finance Director Steve Weber updated the council on the allocation of CARES funding. The city entered into an intergovernmental agreement with the State of Oregon Department of Administrative Services (DAS) for the City's allocation of CRF resources in the amount of \$550,024.36. The funds have been used to reimburse the city for eligible expenditures. After the program period ends, a supplemental budget will be brought to the City Council.

If there are more stimulus funds approved the city would like to see more donations to our partners like St. Vincent De Paul and other service industries.

RESULT:	FOR DISCUSSION ONLY
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IX. MAYOR'S REPORT

Mayor Williams reported that he attended LOC Virtual meetings.

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- A recent report shows that all the cities in the valley have been using less water this year. Medford Water Commission will be raising rates to keep their budgets level.
- We will be including the Sr. Center for in our next CARES distribution.
- FEMA has provided photo examples of the RVs and temporary housing options that they are providing.
- The finalized Strategic Plan copies are available.
- Staff is researching options for including the greenway into the Urban Renewal Boundary. We will be working with the County to take jurisdiction of the Greenway so that we can keep it clear of blackberry bushes and transient camps.

XI. COUNCIL REPORTS

Council Member Mike Parsons reported that he attended the tree lighting and a virtual Parks and Recreation Commission meeting.

Council Member Kelley Johnson reported that she attended virtual LOC meetings and thanked Chief Allison and our Officers on the work they have been doing for the transient traffic in her neighborhood.

Council Member Melody Thueson reported that she attended the School Board meeting. They are spending Bond money on new intercom systems, and updating the HVAC system.

Council Member Tanea Browning reported that:

- She attended the Black Alliance meeting.
- She attended a Greenway tour of Boes Park. It is an amazing space.
- They are going to have baby goats at the Arboretum to help with fire suppression.

Council Member Rob Hernandez attended the tree lighting and the Boes Park tour.

Council Member Neil Olsen reported that there is good news on COVID vaccines.

XII. DEPARTMENT REPORTS

City Attorney Sydnee Dreyer stated that on December 8th Jackson County closed all of the greenway except for the bike path to the public. This is to allow the new vegetation to take hold.

There were no other staff reports.

XIII. EXECUTIVE SESSION ORS 192.660

Mike Parsons moved to adjourn to Executive Session under ORS 192.660 (2)(i) Employee Evaluations; (2)(e) Real Property Transactions; and (2)(h) Legal Counsel. Tanea Browning seconded and the meeting was adjourned to Executive Session at 8:40 p.m.

A. **(2)(e) Real Property Transactions**

E. **(2)(h) Legal Counsel**

F. **Motion to:** (2)(i) Employee Evaluations

Council Returned to regular session at 9:50 p.m.

City Manager Chris Clayton stated that he will return to Council with an update to the management compensation plan.

Council Member Mike Parsons moved to approve an amendment to City Manager Chris Clayton's employment contract increasing his salary by 2.5% and authorizing the Mayor to execute said agreement on behalf of the City.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

XIV. ADJOURNMENT

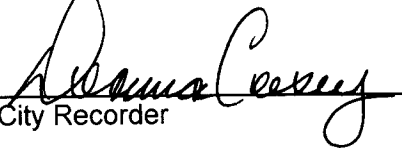
Neil Olsen moved to adjourn, all said "aye" and the meeting was adjourned at 9:57 p.m.

The foregoing minutes of the December 10, 2020, Council meeting were approved by the City Council at its meeting of January 14, ~~2020~~ 2021

Dated: 1/14/2021


Mayor Hank Williams

ATTEST:


City Recorder