

CITY OF CENTRAL POINT  
*Oregon*

City Council Meeting Minutes  
Thursday, October 22, 2020

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Melody Thueson	Ward III	Present	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Finance Director Steve Weber; Police Chief Kris Allison; Police Captain Dave Croft; Parks and Public Works Director Matt Samitore; and City Recorder Deanna Casey.

IV. PUBLIC COMMENTS - NONE

V. CONSENT AGENDA

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Taneea Browning, Ward IV  
**SECONDER:** Melody Thueson, Ward III  
**AYES:** Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

- A. Approval of October 8, 2020 City Council Minutes
- B. Approval of Donation to Butte Falls Police Department

VI. ORDINANCES, AND RESOLUTIONS

- A. Ordinance No. , An Ordinance Amending CPMC Chapter 9.68 Rules and Regulations of Public Parks, Section 9.68.020 Child Supervision to Comply with ORS 163.545 Child Neglect

Parks and Public Works Director Matt Samitore stated that there were no recommended changes at the first meeting of an Ordinance updating language in the code to match ORS 163.545 in regards to children under the age of 10 not being supervised at City Parks. Officers would not be approaching children at our city parks to see if they are unsupervised. This would be a complaint driven issue. The penalty

would be our general penalty fine. Our goals is to keep children safe.

**Michael Parsons moved to approve the Second Reading of Ordinance 2069, An Ordinance Amending CPMC Chapter 9.68 Rules and Regulations of Public Parks, Section 9.68.020 Child Supervision to Comply with ORS 163.545 Child Neglect.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Parsons, At Large
<b>SECONDER:</b>	Kelley Johnson, Ward II
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**B. Resolution No. , Approving the Award of Emergency Small Business Assistance Grants**

Finance Director Steven Weber stated that the City received seven applications for the CARES Grants. Two of the applications had already received grants through other avenues and were dis-qualified. We are presenting a Resolution approving funds for five businesses in Central Point. We have received a few more applications asking for funds and staff will return with another resolution once the deadline has passed and the state verifies they have not received other funds.

**Rob Hernandez moved to approved Resolution No. 1647, Approving the Award of Emergency Small Business Assistance Grants. Tanea Browning seconded.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Rob Hernandez, At Large
<b>SECONDER:</b>	Tanea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**C. First Reading – Ordinance Amending in Part CPMC Chapter 3.24 and Adding Redetermination and Appeal Provisions Regarding Transient Lodging Tax**

City Attorney Sydnee Dryer explained the intent of the proposed revisions to Chapter 3.24 is to mirror HB 4120’s provisions with regard to lodging intermediaries, and such entities’ duty to collect and remit lodging taxes. To date, one or more lodging intermediaries have not been collecting or remitting such taxes, and the City believes this amendment is necessary to ensure enforcement. In addition, in reviewing the City’s code, staff determined that additional provisions regarding redetermination and the appeal process were advisable to further clarify the process. The City’s lien process for unpaid transient lodging taxes was also revised. Under existing code, the City’s lien was recorded against personal property only, which may be less effective. Under the proposed revision, the City can record a lien against the real property and/or personal property thereby providing the City an additional enforcement mechanism.

Some transient lodging intermediaries have taken the position that unless a City’s code mirrors the language in state law, the intermediary need not collect the tax. In the cities of Corvallis and Jacksonville, code language state law and both cities have since been collecting from those intermediaries. The proposed revisions will now mirror state law and should resolve the lingering challenges to collection with these

businesses.

**Tanea Browning moved to second reading An Ordinance Amending in part Central Point Municipal Code Chapter 3.24 and adding redetermination and appeal provisions regarding Transient Lodging Tax.**

<b>RESULT:</b>	<b>1ST READING [UNANIMOUS]</b>
	<b>Next: 11/12/2020 7:00 PM</b>
<b>MOVER:</b>	Tanea Browning, Ward IV
<b>SECONDER:</b>	Melody Thueson, Ward III
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**D. First Reading - An Ordinance Amending in Part Central Point Municipal Code Chapter 5.04.010 Definitions and 5.04.100 Evidence of Doing Business**

Mrs. Dreyer stated that the Council determined amendments are necessary to Central Point Municipal Code Chapter 5.04 in regards to Business Licenses, current code is not clear that all transient lodging facilities are required to obtain a business license. This results in potential inequities in enforcement. For example, hotels and bed and breakfast establishments obtain a license, but a facility operated within a single- family dwelling may not.

Staff is recommending amendments to the definitions section of 5.04 to clarify transient lodging facilities and those who are required to get a city business license. There are other amendments in the ordinance to help clarify language and organize requirements for a Central Point Business License. These amendments do not require property owners to get a business license.

**Melody Thueson moved to second reading An Ordinance Amending in part Central Point Municipal Code Chapter 5.04.010 Definitions and 5.04.100 Evidence of Doing Business.**

<b>RESULT:</b>	<b>1ST READING [UNANIMOUS]</b>
	<b>Next: 11/12/2020 7:00 PM</b>
<b>MOVER:</b>	Melody Thueson, Ward III
<b>SECONDER:</b>	Kelley Johnson, Ward II
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**VII. BUSINESS**

**A. Rogue Disposal & Recycling, Inc. 2020 CPI Rate Increase**

City Manager Chris Clayton explained that the franchise agreement between the City of Central Point and Rogue Disposal allows for an annual consumer price index (CPI) rate adjustment. Any adjustment proposal must be reviewed by the Council to ensure mathematical accuracy and compliance with all provisions of the franchise agreement. Having reviewed Rogue Disposal & Recycling's proposed 1.3% rate increase and the current franchise agreement requirements, the proposed increase

is accurate and compliant with the current franchise agreement language.

Rogue Disposal representative Garry Penning addressed the council. The CPI rate adjustment proposed at the beginning of the year did not get approved by the other jurisdictions due to COVID-19 and issues attending Council meetings. We will be going back to the other jurisdictions once things are a little more stable. The proposed increase will begin January 1, 2021.

**Kelley Johnson moved to approve the Rogue Disposal and Recycling 2021 Proposed Rate Adjustment of 1.3%.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Michael Parsons, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**VIII. MAYOR'S REPORT**

Mayor Williams reported that:

- He attended the Oregon Mayors Association Board of Directors meeting.
- He attended the Fire Board meeting, they are very thankful for the help from Parks and Public Works when people were evacuated from their homes during the fires in September.
- He has been keeping informed on the Greenway clean up. Things are looking better than they have in years.
- He was disappointed in the virtual LOC Conference. It is difficult not being there in person. He had designated Council President Tanea Browning as a voting member for their board meeting.

**IX. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that:

- He attended the Emergency Operations Center meeting this morning including agencies such as FEMA, EPA, DEQ, Redcross and Jackson County. People seem to be frustrated with the recovery, however all agencies are moving as fast as they can with regulations and environmental issues. Some agencies are waiting on Governor Brown to authorize the 25% match to begin clean up. There has been an update on assessed value losses for both Phoenix and Talent.
- The Providence RV park property continues to progress for temporary housing. The Medford Water Commission has agreed to waive their SDC fees for this site. Central Point has already waived our SDC fees.
- He will send out the conceptual design for the Police Department Lobby tomorrow. We are able to use CARES funding for this project.
- Jackson County has installed a camera over the Ballot drop box this week and the Police Department will increase patrols between now and November 3<sup>rd</sup>.

- Transportation improvement projects through 2021-2024, consist of West Pine Street and the Scenic/99 Signal. ODOT is showing interest of diverting all money for the 21/24 project year to the Colman Creek Project to help with Phx/Talent area. This will become a topic of Conversation County wide because it would mean other jurisdictions would have to put off their projects until the 2025 - 2028 Program Cycle. He will send out a link to the ODOT Transportation Improvement Plan website.
- We are still having a good amount of development in Central Point. Les Schwab picked up their permits this week, and we have a new subdivision called Mayberry Place off Grant Road.
- He will send out a copy of the Medford gas tax plan to finance the Foot Hills bypass.
- The Jackson County Board of Commissioners should be discussing our Urban Growth Boundary application in the next week or two.

#### **X. COUNCIL REPORTS**

Council Member Melody Thueson reported that she attended the Employee Appreciation Lunch.

Council Member Kelley Johnson reported that:

- She attended the Virtual League of Oregon Cities (LOC) Conference. She agrees that a virtual is not the same as going to the event. There were some great sessions.
- She attended the Employee Appreciation Lunch for Parks and Public Works and Police Department.

Council Member Rob Hernandez reported that:

- He attended the Employee Appreciation Lunch
- He has been busy moving and hunting in Western Oregon.
- He is happy to see what is happening at Water Front Park area on the Greenway
- He has been working on the school bond committee.

Council Member Tanea Browning reported that:

- She attended the Employee Appreciation lunch.
- She attended the Virtual LOC Conference and Board meeting. The LOC Board meeting difficult virtually but we made it through.
- She attended the Fire District 3 Board meeting.
- She would like to revisit the Council Representative Committees list.
- Crater Works is in the 4th week for using the kitchen. They are having in person training.

Council Member Mike Parsons reported that he:

- Attended the Citizens Advisory Commission meeting.
- Attended the Employee Appreciation Lunch for the Police Department and Public Works help during the Alameda Fire.
- He attended a virtual RVSS meeting. They have also lost revenue because of the fires.

## **XI. DEPARTMENT REPORTS**

Finance Director Steve Weber reported that LOC has put out bulletins that some CARES act funds are not being used around the state. We will be using all funding available to us.

Parks and Public Works Director Matt Samitore reported that:

- This Saturday is Liams Trunk or Treats in Twin Creeks. We have 40 plus cars registered to be giving out treats.
- The Greenway work is moving to the Boes Park area. They are working with organizations to remove the blackberries in that area.
- We will be spraying the The River Walk area to stop the black berries regrowth. There are salmon in the Bear Creek right now.
- Building is going well, the Car wash, Fire Stone Tires and Les Schwab should be breaking ground soon.
- We are planning the Dennis Richardson Memorial construction for the 2021-2024 budget cycle. We are estimating a cost of \$250,000. We were hoping to get support from Salem but we have not seen any donation responses yet.
- We hope to use ODOT funds to create evacuation routes around town. We have been looking at emergency exits and options for people to escape the city if we have a situation like the one we had this year.

Police Chief Kris Allison reported that:

- There was a meeting last week with DEA supervising agents. We have a good relationship with DEA and receive asset forfeitures through them.
- She attended a school district meeting regarding School Resource Officer's in our schools. The Department would like to go to board meetings quarterly.
- K-9 Gus and Officer Aplin received certification on their first attempt for a patrol dog certification.
- The department participated in a forum BASE to work with the black and Latino community in the valley.

## **XII. EXECUTIVE SESSION: ORS 192.660 (2) (h) Legal Counsel**

**Mike Parsons moved to Executive Session under ORS 192.660(2)(h) Legal Counsel.** Tanea Browning seconded. All said "aye" and the meeting was adjourned to executive session at 8:17 p.m.

The City Council returned to regular session at 8:37 p.m. No further action was taken.

**XIII. ADJOURNMENT**

**Rob Hernandez moved to adjourn.** Kelley Johnson seconded and the meeting was adjourned at 9:17 p.m.

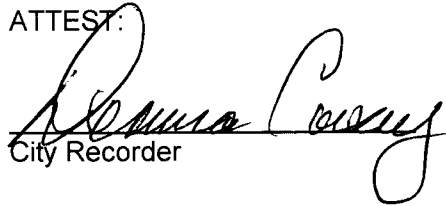
The foregoing minutes of the October 22, 2020, Council meeting were approved by the City Council at its meeting of November 19, 2020.

Dated:

11/20/2020

  
Mayor Hank Williams

ATTEST:

  
City Recorder