

CITY OF CENTRAL POINT
Oregon

City Council Meeting Minutes
Thursday, July 9, 2020

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Excused	
Melody Thueson	Ward III	Present	
Taneeza Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; City Attorney Assistant Jackie Bunick; Finance Director Steve Weber; Police Chief Kris Allison; Principle Planner Stephanie Hotley; Police Captain Dave Croft; Accounting Business Services Coordinator Rachel Neuenschwander; and City Recorder Deanna Casey

IV. SPECIAL PRESENTATIONS

1. Police Officer Swearing In - Police Department Lawn Area

Everyone proceeded to the lawn area in front of the Police Department for the swearing in of Officers Cassidy Walters and Alyssa Herron.

Capatin Croft presented awards to various officers.

V. PUBLIC COMMENTS - None

VI. CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael Parsons, At Large
SECONDER: Taneeza Browning, Ward IV
AYES: Williams, Olsen, Thueson, Browning, Hernandez, Parsons
EXCUSED: Kelley Johnson

A. Approval of June 25, 2020 City Council Minutes

Michael Parsons moved to approve the Consent Agenda as presented.

VII. ITEMS REMOVED FROM CONSENT AGENDA - None

VIII. PUBLIC HEARING

A. First Reading/Public Hearing An Ordinance Amending the Central Point Municipal Code Sections 5.04.050 and 5.04.090 Regarding Business License Term

Finance Director Steven Weber presented the first reading of an Ordinance to change the business license validity of current business licenses to September 30, 2020 and to amend municipal code sections to change the business license term to the twelve month period beginning October 1st of each year and ending September 30th. This change was recommended to extend the time for businesses to get back in business because of the shut down and hardship that COVID-19 is causing them. This will help the city because our fiscal year begins July 1st and staff is usually busy with year-end and beginning of year financials.

Mayor Williams opened the public hearing, no one came forward and the public hearing was closed.

Michael Parsons moved to second reading an Ordinance Amending the Central Point Municipal Code Sections 5.04.050 and 5.04.090

RESULT:	1ST READING [UNANIMOUS]
	Next: 8/13/2020 7:00 PM
MOVER:	Michael Parsons, At Large
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Thueson, Browning, Hernandez, Parsons
EXCUSED:	Kelley Johnson

IX. ORDINANCES, AND RESOLUTIONS

A. Resolution No. _____, A Resolution appointing official designee of the City of Central Point for purposes of approving traffic controls.

City Manager Chris Clayton explained Central Point Municipal Code 10.04.020 provides that the Council, or its designee, may approve traffic controls for the best use of the city streets. In the past the Council had extended this authority to a City Traffic Control Committee, however there were not many requests for the committee and it was disbanded in 2011. At that time all minor traffic control changes have been brought to the Council for review. These requests have been mostly related to new stop signs.

After reviewing the code recently with regard to parking enforcement in certain areas, staff discovered that no other designee has been authorized to act on the Council's behalf in approving traffic controls. Staff is recommending that the Public Works Director be named the designee in order to streamline some of these decisions. It would be the Public Works Director's intention to review such decisions with the City Engineer or City Traffic Engineer for any issues that may arise regarding minor traffic revisions.

There was discussion regarding a current issue at the Holiday Inn Express. The city has been working with the property manager regarding the concerns. There was discussion about the type of issues that would come before the Council for authorization.

Rob Hernandez moved to approve Resolution No. 1633, A Resolution Appointing official designee of the City of Central Point for purposes of approving traffic controls.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Thueson, Browning, Hernandez, Parsons
EXCUSED:	Kelley Johnson

- B. Resolution No. . A Resolution authorizing the City Manager to sign the application applying for a Transportation Growth Management Grant from the Oregon Department of Transportation for the Development of a Transportation System Plan.**

Mr. Clayton presented a resolution authorizing the City Manager to sign the Transportation Growth Management Grant application. Staff has been working on updating the City's Urban Growth Boundary (UGB) as well as coordinating the fellow Rogue Valley entities to produce a Rogue Valley Active Transportation Plan. Both of these projects are slated to be completed in the next six to eight months. These amendments will require the city to update our Transportation System Plan (TSP) to incorporate new objectives and capital projects.

The City last updated the TSP in December 2008. The current plan needs to be amended to reflect the new areas of growth, and the associated demands within the system. The City has been an active participant in the Rogue Valley Active Transportation Planning process that will identify projects within the city that will contribute to a regional transportation system.

The estimated cost of the project is \$200,000. The grant requires a minimum of a 12% match. The city will be matching 15% or approximately \$30,000 from the Street Maintenance Fund.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tanea Browning, Ward IV
SECONDER:	Melody Thueson, Ward III
AYES:	Williams, Olsen, Thueson, Browning, Hernandez, Parsons
EXCUSED:	Kelley Johnson

X. BUSINESS

A. League of Oregon Cities Legislative Priorities

Mr. Clayton explained that the League of Oregon Cities have been working to identify and propose specific actions as part of the LOC's effort to develop a pro-active legislative agenda for the 2021 session. They have identified legislative objectives to span a variety of issues and differ in the potential resources required to seek their

achievement. It is desirable to prioritize them to ensure that efforts are focused where they are most needed.

The Council discussed the list of priorities they felt were the most important for the City of Central Point and the State of Oregon. The top priorities for the Central Point City Council are:

- B. Broadband Infrastructure and Technical Assistance Funding.
- H. Housing and Services Investment.
- J. Infrastructure Financing and Resilience.
- Q. Mental Health Service Delivery

He will also add an additional comment that Property Tax Reform has been, and continues to be a long standing priority.

| RESULT: FOR DISCUSSION ONLY |

B. Planning Commission Report

Stephanie Holtey presented the Planning Commission report for July 7, 2020:

- The Commission received an update on the 2040 Strategic Plan in an effort to promote public participation and receive feedback on the draft document. The Commission was complimentary of the City's planning effort but would like to engage in more discussion regarding adding diversity as a Principal Value to reflect the City's commitment to promoting diversity and being inclusive of a population with varied backgrounds and abilities. It was also suggested that we add lessons learned in regards to a pandemic and the requirement of social distancing in our public buildings.
- The Commission was updated on the Regional Plan that was approved by the Council on June 25th.
- The Commission was updated on development projects and planning applications.

XI. MAYOR'S REPORT

Mayor Williams reported that:

- He has been attending zoom meetings at both the state and local levels.
- He has attended the LOC weekly meetings. They have been discussing the regional divide.
- The 2020 Mayor's conference will be held virtually, he has been working on the leadership award committee.
- He participated in the Freedom cruise on the 4th of July. It was well attended with over 300 vehicles, the route was confusing and the cross traffic of the cruise didn't work. There were lots of people out showing their patriotism and supporting the cruise.

XII. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- Accounting Business Services Coordinator Rachel Neuenschwander is cross training for Council and Committee meetings.
- He will provide an Oregon Health update with graphs in tomorrows email. In March the council passed resolutions for State of Emergency which expired on June 15th. He does not believe we need to reinstate the State of Emergency at this time. He would like to extend the closure of city hall to the public and reevaluate every two weeks. We are still providing great service and not had any complaints from citizens.
- City of Medford has laid off several employees and will not fill several more. At this time we do not see a need to take this step.
- The August Study Session will be about the Cemetery. Parks Planner Dave Jacob has worked hard to create a data base of plots in the cemetery. We will present the information to the council in august about purchasing and managing the cemetery.
- The July Study Session and second Council meeting in July have been cancelled.
- He signed off on the quarterly payment of school excise tax.
- He provided a brief update on TYLNN. They wanted to wait until COVID-19 is over to have mediation. We are asking them to do some via zoom.

XIII. COUNCIL REPORTS

Council Member Michael Parsons reported that he watched as 374 cars drove through The Meadows for the Freedom Cruise. He enjoyed the patriotism of all the participants in the cruise and watching the cruise. He also attended the Planning Commission meeting.

Council Member Tanea Browning reported that:

- She attended the League of Oregon Cities virtual round table hosted by President Jake Boon.
- She virtually attended the League of Oregon Cities Diversity, Equity and Inclusion committee and DEI lens development sub-committee. As incoming Vice President of the LOC it is important to be up to speed on the status of where we are as a league and how our partner cities are navigating these difficult situations around racial tension, police policy and access to essential services during a pandemic to see how we may fit ourselves (LOC) to be of maximum service to our member cities.
- She thanked the City Manager for mentioning the statistics released today from the Oregon Health Authority noting 389 new cases, 7 in Jackson County, and thanking my fellow councilors who are wearing masks during this meeting.

Council Member Rob Hernandez watched the Freedom Cruise, it was a great thing to watch, he is proud that we were able to help facilitate it.

Council Member Melody Thueson reported that the fireworks and the sense of community on the 4th of July was awesome this year.

Council Member Neil Olsen reported that they welcomed a new grandchild to the world.

XIV. DEPARTMENT REPORTS

Finance Director Steven Weber reported that:

- This month we will begin to suspension of water accounts. We sent out termination letters today. The number was a little higher today than in previous months.
- We have recently implemented an automated system for phone payments. This will enable us to send out phone messages to those who are about to be turned off along with the letters.

Police Chief Kris Allison the cruise route was a little crazy, but everyone enjoyed the event. We didn't have a huge amount of phone calls over the 4th of July because of fireworks.

Principal Planner Stephanie Holtey updated the Council on UGB amendment application. They are waiting on the final draft of traffic analysis. The next steps are a joint Planning Commission meeting with Jackson County. The Citizens Advisory Commission is going to be reviewing the plan at a Public Hearing on August 11, 2020.

XV. EXECUTIVE SESSION - None

XVI. ADJOURNMENT

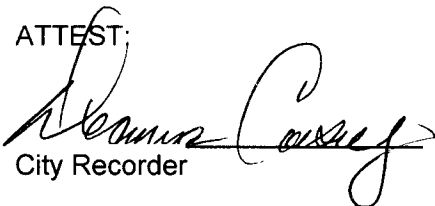
Rob Hernandez moved to adjourn at 8:25 p.m. Melody Thueson seconded.

The foregoing minutes of the July 9, 2020, Council meeting were approved by the City Council at its meeting of August 13, 2020.

Dated:


Mayor Hank Williams

ATTEST:


City Recorder